

# City of Tiffin, Iowa

**Meeting:** Tiffin City Council Meeting  
**Place:** Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340  
**Date/Time:** October 3, 2023 – 7:00 PM  
**Web Page:** www.tiffin-iowa.org  
**Posted:** September 29, 2023 (website & front entry of City Hall)

<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Attorney:</b>	Crystal Raiber
<b>Council At Large:</b>	Skylar Limkemann	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Chris Olney	<b>W/WW Superintendent:</b>	Brett Mehmen
<b>Council At Large:</b>	Tim Orris	<b>D. of Public Works:</b>	Brian Detert
<b>Council At Large:</b>	Eric Schnedler	<b>Building Official:</b>	Brian Shay
		<b>Recreation Director:</b>	Frank Haege
		<b>Fire Chief:</b>	Brad Hill
		<b>City Engineer:</b>	MSA Professional Services

## **Work Session - Call to Order – 6:15 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, October 3, 2023, at the City Hall Council Chamber. Mayor Berner called the meeting to order at 6:15 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Eric Schnedler, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

### **B. Agenda Additions/Agenda Approval**

Motion to approve agenda by Schnedler.

Second by Orris.

All ayes, agenda approved.

### **C. Discussion and Review of Draft of City of Tiffin Debt Book from Northland Securities**

Discussion: City Administrator Doug Boldt reviewed the City of Tiffin Debt Book from Northland Securities.

### **D. Questions from Council Members regarding items on the Regular City Council Agenda or Reports**

### **E. Other Business**

### **F. Adjournment**

Motion to adjourn by Limkemann.

Second by Schnedler.

All ayes, meeting adjourned at 7:00 PM.

## **A. Regular Session - Call to Order – 7:00 PM**

### **B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, October 3, 2023, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Chris Olney, Eric Schnedler, Al Havens, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Havens.

Second by Orris.

All ayes, agenda approved.

### **D. Communications and Reports**

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Dave Yansky, 121 W 2<sup>nd</sup> St, present to discuss the Original Town Phase Two Assessment and object to the amount due to the lack of driveway at the property.

Dick Huff, 355 Oriole Ct, had questions regarding a potential Recreation Center and the Public Library.

#### **E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Summary of Receipts Report

Motion to approve Consent Agenda which includes City Council Minutes and Summary of Receipts by Orris.

Second by Olney.

All ayes, consent agenda approved.

#### **F. Mayoral Proclamation**

1. Fire Prevention Week 2023

#### **G. Public Hearing**

- 1.

#### **H. Ordinance Approval/Amendment**

- 1.

#### **I. Resolutions for Approval**

1. Resolution No. 2023-067 – A Resolution Accepting the City Street Finance Report to the Iowa Department of Transportation for the City of Tiffin, Iowa for Fiscal Year 2023. Motion to approve Resolution No. 2023-067 – A Resolution Accepting the City Street Finance Report to the Iowa Department of Transportation for the City of Tiffin, Iowa for Fiscal Year 2023 by Havens.  
Second by Limkemann.  
Roll Call: Havens, Olney, Orris, Schnedler, Limkemann.  
All ayes, motion carried.

#### **J. Old Business**

1. Resolution No. 2023-058 – A Resolution Authorizing the Placement of Additional Stop Signs at the Intersection of Dogwood Lane and Croell Avenue. Motion to approve Resolution No. 2023-058 – A Resolution Authorizing the Placement of Additional Stop Signs at the Intersection of Dogwood Lane and Croell Avenue by Orris.  
Second by Schnedler.  
Roll Call: Olney, Orris, Schnedler, Limkemann, Havens.  
All Ayes, motion carried.

#### **K. Motions for Approval**

1. Consideration of Payables List – Motion to approve by Schnedler.  
Second by Orris.  
All ayes, motion carried.
2. Consideration of Special Events Application – Blood Drive, Tiffin Lions Club – Motion to approve by Orris.  
Second by Olney.  
All ayes, motion carried.
3. Discussion and Consideration to Approved Verified Claim for Lots 1-9, inclusive, Outlot A, Outlot B, and Gable Way (private), all in Hickory Knoll, Tiffin, Iowa, and Council Action as Needed. Motion to approve by Havens.  
Second by Orris.  
All ayes, motion carried.

4. Discussion and Consideration of Hiring Construction Inspector I Position for Building Department and Council Action as Needed. Motion to approve by Havens.  
Second by Schnedler.  
All ayes, motion carried.

**L. Reports to be Received/Filed**

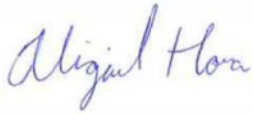
- 1.

**M. Reports from City Personnel**

1. Mayor's Report – Suggested Trick-or-Treat – Tuesday, October 31<sup>st</sup>, 5:00 p.m. – 7:00 p.m.
2. City Council Reports – Discussion: City Council Person Schnedler attended the EMA meeting and reported they will be getting rid of the boat that is currently housed at the Fire Station and replaced with a banana boat. City Council Person Olney reported the Librarian at the Public Library will be retiring soon. Senior Coffee Hour will be the last Tuesday of the month at 10:00 AM here at City Hall.
3. Director of Public Work's Report – Discussion: Director of Public Works Brian Detert reported lights to be at dog park up by end of week of the 23<sup>rd</sup> of October. City Park Ball fields should be completed by end of week.
4. Building Official's Report - Discussion: Building Official Brian Shay was contacted by the Middle School STEM teacher regarding a partnership and replacement of the dog park obstacles.
5. Recreation Director's Report – Nothing to Report.
6. City Engineer's Report – Included in Packet
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Included in Packet.

**N. Adjournment**

Motion to adjourn by Limkemann.  
Second by Schnedler.  
All ayes, meeting adjourned at 7:54 PM.



**October 5th, 2023**

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Abigail Hora, City Clerk