

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: September 19, 2023 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: September 15, 2023 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haega
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, September 19, 2023, at the City Hall Council Chamber. Mayor Pro-Tem Havens called the meeting to order at 6:05 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Eric Schnedler, Skylar Limkemann, Tim Orris. Absent: Mayor Berner. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.
Second by Schnedler.
All ayes, agenda approved.

C. Discussion of Updated City Logo

Discussion: City Administrator Doug Boldt and City Council discussed the presented City logo designs.

D. Discussion and Review of City Water and Sewer Monthly Billing Procedures

E. Update on the Widening of Highway 6 from Main Street to the Roundabout

Discussion: City Administrator Doug Boldt discussed the widening of Highway 6 from Main Street to the Roundabout. It is estimated to be widened in 2027.

F. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

G. Other Business

H. Adjournment

Motion to adjourn by Orris.
Second by Limkemann.
All ayes, meeting adjourned at 6:59 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, September 19, 2023, at the City Hall Council Chambers. Mayor Pro-Tem Havens called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Chris Olney, Eric Schnedler, Al Havens, Skylar Limkemann, Tim Orris. Absent: Mayor Berner. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.
Second by Schnedler.
All ayes, agenda approved.

1. Swearing-in of Tiffin Fire Department Personnel, William Erb and Gabriella Frey

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Jessica Flick, 1509 Croell Ave, looking for a follow up on the stop signs on Dogwood Ln & Croell Ave.
Travis Weipert, 552 Doe Ave, gave compliments on the digital speed signs around town.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Clerk's/Treasurers Report
4. Approval of Liquor License Renewal – Back Berner Bar and Grill, LLC
5. Approval of Liquor License Renewal – Kum & Go LC

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts, Clerk/Treasurers Report, Liquor License Renewal for Back Berner Bar and Grill, LLC and Kum & Go LC by Schnedler.

Second by Limkemann.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2023-504 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 7 and Outlot B of Andersen Addition – Part Two (The States) from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein

- a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2023-504 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 7 and Outlot B of Andersen Addition – Part Two (The States) from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein by Olney.

Second by Orris.

Roll Call: Havens, Olney, Orris, Schnedler, Limkemann.

All ayes, third and final reading approved.

2. Ordinance No. 2023-505 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone the Lotus Hill area of Andersen Addition from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein

- a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2023-505 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone the Lotus Hill area of Andersen Addition from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein by Limkemann.

Second by Schnedler.

Roll Call: Olney, Orris, Schnedler, Limkemann, Havens.

All ayes, third and final reading approved.

I. Resolutions for Approval

1. Resolution No. 2023-062 – A Resolution of Support for the City of Tiffin's 2023 Iowa Clean Air Attainment Program (ICAAP) Application for a Roundabout(s) on North Park Road. Motion to

approve Resolution No. 2023-062 – A Resolution of Support for the City of Tiffin’s 2023 Iowa Clean Air Attainment Program (ICAAP) Application for a Roundabout(s) on North Park Road by Limkemann.

Second by Schnedler.

Roll Call: Orris, Schnedler, Limkemann, Havens, Olney.

All ayes, motion carried.

2. Resolution No. 2023-063 – A Resolution Approving the Appointment of a Zoning Board of Adjustment Member for the City of Tiffin, Iowa. Motion to approve Resolution No. 2023-063 – A Resolution Approving the Appointment of a Zoning Board of Adjustment Member for the City of Tiffin, Iowa by Limkemann.

Second by Olney.

Roll Call: Schnedler, Limkemann, Havens, Olney, Orris.

All ayes, motion carried.

3. Resolution No. 2023-064 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa. Motion to amend for a term of two years with an auto renewal by Limkemann.

Second by Orris.

All ayes, motion carried.

Motion to approve as amended Resolution No. 2023-064 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa by Limkemann.

Second by Orris.

Roll Call: Limkemann, Havens, Olney, Orris, Schnedler.

All ayes, motion carried.

4. Resolution No. 2023-065 – A Resolution Authorizing the Placement of Additional Stop Signs at the Intersection of Goldfinch Drive and Potter Street. Motion to approve by Olney.

Second by Schnedler.

Roll Call Ayes: Olney, Orris, Schnedler.

Nays: Havens, Limkemann.

Three ayes, two nays, motion carried.

5. Resolution No. 2023-66 – A Resolution Approving the Preliminary Plat of Andersen Addition – Part Three, Tiffin, Iowa. Motion to approve Resolution No. 2023-66 – A Resolution Approving the Preliminary Plat of Andersen Addition – Part Three, Tiffin, Iowa by Limkemann.

Second by Schnedler.

Roll Call: Olney, Orris, Schnedler, Limkemann, Havens.

All ayes, motion carried.

J. Old Business

1. Resolution No. 2023-058 – A Resolution Authorizing the Placement of Additional Stop Signs at the Intersection of Dogwood Lane and Croell Avenue. Motion to table Resolution No. 2023-058 – A Resolution Authorizing the Placement of Additional Stop Signs at the Intersection of Dogwood Lane and Croell Avenue by Limkemann.

Second by Olney.

Roll Call Ayes: Limkemann, Havens, Olney.

Nays: Schnedler, Orris.

Three ayes, two nays, motion carried.

K. Motions for Approval

1. Consideration of Payables List – Motion to approve by Limkemann.

Second by Schnedler.

All ayes, motion carried.

2. Consideration of Special Events Application – Halloween Hike, Infuse Church – Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
3. Discussion and Consideration of Laser Grading of the four Ballfields in the Jim Bartels Tiffin City Park and Council Action as Needed. Motion to approve by Schnedler.
Second by Orris.
All ayes, motion carried.

L. Reports to be Received/Filed

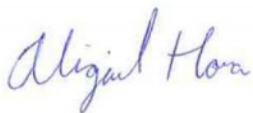
1. August Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann applied for the Washington County Riverboat Foundation for a new Lucas device.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report - Discussion: Building Official Brian reported the Construction Inspector I job closes on Friday.
5. Recreation Director's Report – Nothing to Report.
6. City Engineer's Report – Nothing to Report.
7. City Attorney's Report - Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt reminded all of the upcoming open house for the Public Works building on September 27th from 5-7PM. City Staff and City Engineers are working on a water quality Q/A to release to the public in regard to future improvements. There will be Senior Coffee Hour on Monday September 25th at 10AM. We will have a special meeting on Monday September 25th at 5:00 PM.

N. Adjournment

Motion to adjourn by Havens.
Second by Limkemann.
All ayes, meeting adjourned at 8:27 PM.



September 20th, 2023

Abigail Hora, City Clerk