

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: August 22, 2023 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: August 18, 2023 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, August 22, 2023, at the City Hall Council Chamber. Mayor Berner called the meeting to order at 6:32 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Eric Schnedler, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Limkemann.
All ayes, agenda approved.

C. Discussion and Review of Placement of Stop Signs at Intersection of Dogwood Lane and Croell Avenue

Discussion: Council Person Havens had no preference on the placement of stop signs at Dogwood Lane and Croell Avenue. Council Person Limkemann would like the City Engineer to do a traffic count/study at this intersection.

D. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler.
Second by Orris.
All ayes, meeting adjourned by 6:59 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, August 22, 2023, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Chris Olney, Eric Schnedler, Al Havens, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.
Second by Olney.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Travis Weipert, 552 Doe Ave, present and discussed LOST as well as traffic safety in some areas of the City.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Clerk's/Treasurers Report

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts and Clerk/Treasurers Report by Orris.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2023-503 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone 3287 Ireland Avenue NW (Tiffin West) from R-1E to C-2B and from R-1E to M-1, with Rezoning Agreement, in the City of Tiffin, Iowa, and as Legally Described Herein

- a. Close Public Hearing and Proceed to H-1

Motion to open Public Hearing on Ordinance No. 2023-503 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone 3287 Ireland Avenue NW (Tiffin West) from R-1E to C-2B and from R-1E to M-1, with Rezoning Agreement, in the City of Tiffin, Iowa, and as Legally Described Herein by Olney.

Second by Orris.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Ordinance No. 2023-503 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone 3287 Ireland Avenue NW (Tiffin West) from R-1E to C-2B and from R-1E to M-1, with Rezoning Agreement, in the City of Tiffin, Iowa, and as Legally Described Herein by Olney.

Second by Orris.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

All ayes, motion carried.

2. Public Hearing on Ordinance No. 2023-504 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 7 and Outlot B of Andersen Addition – Part Two (The States) from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein

- a. Close Public Hearing and Proceed to H-2

Motion to open Public Hearing on Ordinance No. 2023-504 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 7 and Outlot B of Andersen Addition – Part Two (The States) from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein by Limkemann.

Second by Schnedler.

Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2023-504 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 7 and Outlot B of Andersen Addition – Part Two (The States) from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein by Schnedler.

Second by Orris.

Roll Call: Limkemann, Havens, Orris, Olney, Schnedler.

All ayes, motion carried.

3. Public Hearing on Ordinance No. 2023-505 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone the Lotus Hill area of Andersen Addition from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein

- a. Close Public Hearing and Proceed to H-3

Motion to open Public Hearing on Ordinance No. 2023-505 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone the Lotus Hill area of Andersen Addition from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein by Orris.

Second by Schnedler.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2023-505 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone the Lotus Hill area of Andersen Addition from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein by Orris.

Second by Schnedler.

Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.

All ayes, motion carried.

H. Ordinance Approval/Amendment

1. Ordinance No. 2023-503 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone 3287 Ireland Avenue NW (Tiffin West) from R-1E to C-2B and from R-1E to M-1, with Rezoning Agreement, in the City of Tiffin, Iowa, and as Legally Described Herein

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2023-503 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone 3287 Ireland Avenue NW (Tiffin West) from R-1E to C-2B and from R-1E to M-1, with Rezoning Agreement, in the City of Tiffin, Iowa, and as Legally Described Herein by Havens.

Second by Olney.

Roll Call Ayes: Olney, Schnedler, Havens, Orris.

Nays: Limkemann.

Four ayes, one nay, first reading approved.

2. Ordinance No. 2023-504 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 7 and Outlot B of Andersen Addition – Part Two (The States) from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2023-504 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 7 and Outlot B of Andersen Addition – Part Two (The States) from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein by Limkemann.

Second by Orris.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

All ayes, first reading approved.

3. Ordinance No. 2023-505 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone the Lotus Hill area of Andersen Addition from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2023-505 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone the Lotus Hill area of Andersen Addition from C-1B to R-12/OPD Concept District, in the City of Tiffin, Iowa, and as Legally Described Herein by Olney.
Second by Orris.
Roll Call: Schnedler, Limkemann, Orris, Olney, Havens.
All ayes, first reading approved.

I. Resolutions for Approval

1.

J. Old Business

1. Resolution No. 2023-058 – A Resolution Authorizing the Placement of Additional Stop Signs at the Intersection of Dogwood Lane and Croell Avenue. Motion to approve by Schnedler.
Motion fails as no second was made.
No Action Taken.

K. Motions for Approval

1. Consideration of Payables List – Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
2. Discussion and Consideration of Special Events Application – Autumn Family Fun, Karla Aubrecht – Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
3. Consideration of City Council Appointments (below) and Council Action as Needed
 - a. City Attorney – Crystal Raiber
Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
4. Discussion and Consideration to Proceed with Advertising of Construction Inspector I Position for the Building Department and Council Action as Needed. Motion to approve by Limkemann.
Second by Schnedler.
All ayes, motion carried.

L. Reports to be Received/Filed

1. July Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann would like to have an open house for the Public Works building this fall.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Nothing to Report.
5. Recreation Director's Report – Recreation Director Frank Haege reported there are 5 slow pitch softball teams this year. There are also very strong numbers for flag football and volleyball.
6. City Engineer's Report - Nothing to Report.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt reported the ribbon cutting for the 80/380 project is this Friday at 10:00 AM.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Orris.

All ayes, meeting adjourned at 7:52 PM.

A handwritten signature in blue ink that reads "Abigail Hora".

August 23rd, 2023

Abigail Hora, City Clerk