

City of Tiffin, Iowa

Meeting: Tiffin Special City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: May 30, 2023 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: May 26, 2023 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

A. Special Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a special session Tuesday, May 30, 2023, at the City Hall Council Chamber. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Eric Schnedler, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.

Second by Schnedler.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1.

F. Public Hearing

1. Public Hearing on FY 2022-2023 Budget Amendment

a. Close Public Hearing and Proceed to H-1

Motion to open Public Hearing on FY 2022-2023 Budget Amendment by Schnedler.

Second by Orris.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on FY 2022-2023 Budget Amendment by Havens.

Second by Orris.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

2. Public Hearing on Ordinance No. 2023-501 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection

a. Close Public Hearing and Proceed to G-1

Motion to open Public Hearing on Ordinance No. 2023-501 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection by Limkemann.

Second by Havens.

Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2023-501 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection by Havens.

Second by Orris.

Roll Call: Limkemann, Havens, Orris, Olney, Schnedler.

G. Ordinance Approval/Amendment

1. Ordinance No. 2023-501 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection

a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2023-501 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection by Limkemann.

Second by Havens.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

All ayes, first reading approved.

H. Resolutions for Approval

1. Resolution No. 2023-035 – A Resolution Approving the City of Tiffin FY 2022-2023 Budget Amendment. Motion to approve Resolution No. 2023-035 – A Resolution Approving the City of Tiffin FY 2022-2023 Budget Amendment by Orris.

Second by Olney.

Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.

All ayes, motion carried.

2. Resolution No. 2023-036 – A Resolution Approving the Policies, Guidelines, Procedures for the City of Tiffin Fire Department and Designating and Appointing City Staff and Fire Department Members for Administration, Management and Coordination of the 2021 SAFER Grant Award and Activities and also Authorizing Activities related to the Operations of the Fire Department along with the Recruitment and Retention of Volunteer Fire Fighters for the Fire Department. Motion to amend the resolution by clarifying the duty officer program guideline specifically concerning the personal business to delineate the reasonable use of that vehicle, remove trademark names in the examples and consideration of minutes versus miles to the fire station for residency requirements for the applicants by Limkemann.

Second by Schnedler.

All ayes, motion carried.

Motion to approve as amended by Limkemann.

Second by Schnedler.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

All ayes, motion carried.

3. Resolution No. 2023-037 – A Resolution to Modify the City of Tiffin Fire Department Stipend Program to align with the 2021 SAFER Grant Award. Motion to approve Resolution No. 2023-037 – A Resolution to Modify the City of Tiffin Fire Department Stipend Program to align with the 2021 SAFER Grant Award by Schnedler.

Second by Orris.

Abstained: Limkemann.

Roll Call: Olney, Schnedler, Havens, Orris.

All ayes, motion carried.

I. Motions for Approval

1. Discussion and Consideration of Issuing a Special Permit for the Moving of a House through Tiffin and Council Action as Needed. Motion to approve by Limkemann.

Second by Orris.

All ayes, motion carried.

J. Reports to be Received/Filed

1.

K. Reports from City Personnel

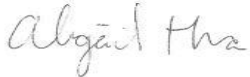
1. Mayor's Report – Nothing to Report.
2. City Council Reports – Nothing to Report.
3. City Administrator's Report – Written Report in Packet.

L. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 8:21 PM.



May 31st, 2023

Abigail Hora, City Clerk