

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: May 2, 2023 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: April 28, 2023 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, May 2, 2023, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:31 PM. Upon roll being called the following members were present: Chris Olney, Al Havens, Tim Orris, Skylar Limkemann, Eric Schnedler present via phone. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve by Orris.
Second by Schnedler.
All ayes, agenda approved.

C. Discussion of Tree Removal of West Ditch Line at 501 Roberts Ferry Road

Discussion: City Administrator Doug Boldt discussed tree removal with Council.

D. Discussion of Potential Development Agreement for Business Prospect

Discussion: City Administrator Doug Boldt discussed potential development agreement with Council.

E. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

F. Other Business

G. Adjournment

Motion to adjourn by Limkemann.
Second by Orris.
All ayes, meeting adjourned at 6:59 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, May 2, 2023, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Chris Olney, Eric Schnedler present via phone, Al Havens, Tim Orris, Skylar Limkemann. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.
Second by Schnedler.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Liquor License Renewal – Kum & Go LC

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts and Liquor License Renewal Kum & Go LC by Havens.

Second by Limkemann.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1. Bicycle Month and Bike to Work Week – May 15-21
2. Older Americans Month

G. Public Hearing

1. Public Hearing on Ordinance No. 2023-500 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of 2480 Highway 6 NW (Tiffin Heights West) from R-1B to R-1D, in the City of Tiffin, Iowa

- a. Close Public Hearing and Proceed to H-1

Motion to approve Public Hearing on Ordinance No. 2023-500 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of 2480 Highway 6 NW (Tiffin Heights West) from R-1B to R-1D, in the City of Tiffin, Iowa by Havens.

Second by Orris.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2023-500 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of 2480 Highway 6 NW (Tiffin Heights West) from R-1B to R-1D, in the City of Tiffin, Iowa by Havens.

Second by Orris.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

H. Ordinance Approval/Amendment

1. Ordinance No. 2023-500 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of 2480 Highway 6 NW (Tiffin Heights West) from R-1B to R-1D, in the City of Tiffin, Iowa

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2023-500 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of 2480 Highway 6 NW (Tiffin Heights West) from R-1B to R-1D, in the City of Tiffin, Iowa by Orris.

Second by Limkemann.

Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution No. 2023-027 – A Resolution Setting the Date of May 16, 2023, for a Public Hearing for the FY 2022-2023 Budget Amendment. Motion to approve Resolution No. 2023-027 – A Resolution Setting the Date of May 16, 2023, for a Public Hearing for the FY 2022-2023 Budget Amendment by Orris.

Second by Limkemann.

Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

All ayes, motion carried.

2. Resolution No. 2023-028 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa. Motion to approve Resolution No. 2023-028 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa by Limkemann.
Second by Havens.
Roll Call: Limkemann, Havens, Orris, Olney, Schnedler.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens.
Second by Orris.
All ayes, motion carried.
2. Consideration of Special Events Application – Wildhorse Productions, Rodeo and Concert – Motion to Approve by Orris.
Second by Limkemann.
All ayes, motion carried.
3. Discussion and Consideration of One-time Water and Sewer Adjustment at 240 Woodfield Lane and Council Action as Needed. Motion to approve by Havens.
Second by Orris.
All ayes, motion carried.
4. Discussion and Consideration of One-Time Water and Sewer Adjustment for 330 College Street, Apartment #28 and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.

L. Reports to be Received/Filed

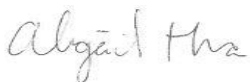
- 1.

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Nothing to Report.
3. Director of Public Work's Report - Discussion: Public Works Director Brian Detert reported the water sampling stations are going up. Next week the roundabout wall will be taken down.
4. Building Official's Report – Nothing to Report.
5. Recreation Director's Report - Discussion: Recreation Director Frank Haege reported new business sponsorships.
6. City Engineer's Report – Written Report in Packet
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed his report.

N. Adjournment

Motion to adjourn by Limkemann.
Second by Schnedler.
All ayes, meeting adjourned at 7:38 PM.



May 4th, 2023

Abigail Hora, City Clerk