

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: April 4, 2023 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: March 31, 2023 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, April 4, 2023, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:31 PM. Upon roll being called the following members were present: Chris Olney, Al Havens, Eric Schnedler, Tim Orris, Skylar Limkemann. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.
Second by Orris.
All ayes, agenda approved.

C. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

Discussion: City Administrator Doug Boldt reviewed the agenda with City Council.

D. Other Business

E. Adjournment

Motion to adjourn by Limkemann.
Second by Schnedler.
All ayes, meeting adjourned at 7:01 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, April 4, 2023, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Chris Olney, Eric Schnedler, Al Havens, Tim Orris, Skylar Limkemann left at 7:39PM. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.
Second by Orris.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Summary of Receipts Report

Motion to approve Consent Agenda which includes City Council Minutes and Summary of Receipts by Havens.

Second by Orris.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing for the Conveyance and Dedication of a Stormwater Management Easement in the Tiffin City Park to Hawk Wash, LLC

- a. Close Public Hearing and Proceed to I-1

Motion to approve Public Hearing for the Conveyance and Dedication of a Stormwater Management Easement in the Tiffin City Park to Hawk Wash, LLC by Olney.

Second by Limkemann.

Roll Call: Havens, Olney, Orris, Schnedler, Limkemann.

Discussion: Jon Marner with MMS present on behalf of Hawk Wash, LLC.

Nothing Received at City Hall.

Motion to close Public Hearing for the Conveyance and Dedication of a Stormwater Management Easement in the Tiffin City Park to Hawk Wash, LLC by Orris.

Second by Schnedler.

Roll Call: Olney, Orris, Schnedler, Limkemann, Havens.

H. Ordinance Approval/Amendment

- 1.

I. Resolutions for Approval

1. Resolution No. 2023-022 – A Resolution Approving the Declaration of Shared Detention Basin Easement, the Construction and Dedication Agreement and the Temporary Construction Easement for the Detention Basin to be Constructed by Hawk Wash LLC, in the Tiffin City Park. Motion to approve Resolution No. 2023-022 – A Resolution Approving the Declaration of Shared Detention Basin Easement, the Construction and Dedication Agreement and the Temporary Construction Easement for the Detention Basin to be Constructed by Hawk Wash LLC, in the Tiffin City Park by Limkemann.

Second by Havens.

Roll Call: Orris, Schnedler, Limkemann, Havens, Olney.

All ayes, motion carried.

2. Resolution No. 2023-023 – A Resolution Accepting the Staffing for Adequate Fire and Emergency Response (SAFER) Program for Recruitment and Retention of Volunteer Firefighters Activity for the City of Tiffin Fire Department. Motion to approve Resolution No. 2023-023 – A Resolution Accepting the Staffing for Adequate Fire and Emergency Response (SAFER) Program for Recruitment and Retention of Volunteer Firefighters Activity for the City of Tiffin Fire Department by Limkemann.

Second by Orris.

Roll Call: Schnedler, Limkemann, Havens, Olney, Orris.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Orris.

Second by Havens.

All ayes, motion carried.

2. Consideration of Pay Estimate #3 – Boomerang Corporation, Well #5 Pump, Controls and Water Main Project – Motion to Approve by Orris.
Second by Limkemann.
All ayes, motion carried.
3. Discussion and Consideration of One-time Water and Sewer Adjustment at 619 Doe Avenue and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.
4. Discussion and Consideration of New Phone System for City Hall and New Public Works Building and Council Action as Needed. Motion to approve the New Phone System with the amendment to add the Fire Station by Limkemann.
Second by Orris.
All ayes, motion carried.
5. Discussion and Consideration to Approve Bid for Wastewater Treatment Plant Hoop Building and Council Action as Needed. Motion to approve by Havens.
Second by Orris.
All ayes, motion carried.
6. Discussion and Consideration to Purchase Pickup for Water and Wastewater Department and Council Action as Needed. Motion to purchase the GMC Canyon by Limkemann.
Second by Orris.
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

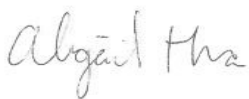
1. Mayor's Report – Discussion: Mayor Berner gave a report on the MPO meeting he attended.
2. City Council Reports – Nothing to Report.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report - Nothing to Report.
5. Recreation Director's Report - Discussion: Recreation Director reported that youth baseball/softball started yesterday.
6. City Engineer's Report – Nothing to Report.
7. City Attorney's Report - Nothing to Report.
8. City Administrator's Report - Discussion: City Administrator Doug Boldt reviewed his report with Council.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 8:01 PM.



April 5th, 2023

Abigail Hora, City Clerk