

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: April 2, 2024 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: March 29, 2024 (website & front entry of City Hall)

Mayor:	Tim Kasperek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	City Attorney:	Crystal Raiber
Council At Large:	Al Havens	City Clerk:	Abigail Hora
Council At Large:	Skylar Limkemann	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haegle
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:15 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, April 2, 2024, at the City Hall Council Chamber. Mayor Kasperek called the meeting to order at 6:16 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Eric Schnedler, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve by Schnedler.

Second by Orris.

All ayes, agenda approved.

C. Discussion and Review of Potential future Recreation/Wellness Center – Floor Plan, Façade and Site Layout

Discussion: Staff from Atura Architecture present to discuss floor plan, façade and site layout with City Council.

D. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

E. Other Business

F. Adjournment

Motion to adjourn by Orris.

Second by Schnedler.

All ayes, meeting adjourned at 7:02 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, April 2, 2024, at the City Hall Council Chambers. Mayor Kasperek called the meeting to order at 7:04 PM. Upon roll being called the following members were present: Chris Olney, Eric Schnedler, Al Havens, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.

Second by Schnedler.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Carl Bundy, 623 Kimberlite St, would like the City to consider rental permits. North Liberty has a similar process, is still looking for resources and help in regards to the neighbor.

Jacob Huff, 605 Kimberlite St, has a family and echoes the same concerns as Carl.

Dennis Pettit, 601 Kimberlite St, echoes same concerns as others.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Summary of Receipts Report

Motion to approve Consent Agenda which includes City Council Minutes, Special City Council Minutes and Summary of Receipts by Orris.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1. Autism Awareness Month and World Autism Awareness Day 2024

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2024-508 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.03(3) and Section 92.04(4)(a) of Chapter 92, to Increase the Late Payment and Non-Payment Fee

- a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2024-508 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.03(3) and Section 92.04(4)(a) of Chapter 92, to Increase the Late Payment and Non-Payment Fee by Havens.

Second by Orris.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

All ayes, third and final reading approved.

2. Ordinance No. 2024-509 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 91.09 of Chapter 91, to Eliminate the use of Single-Purpose Meters

- a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2024-509 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 91.09 of Chapter 91, to Eliminate the use of Single-Purpose Meters by Schnedler.

Second by Orris.

Discussion, Joe Goedken, 209 Cherry Lane, has a meter and is favor of this. Would like a one time forgiveness for establishing sod.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

All ayes, third and final reading approved.

3. Ordinance No. 2024-510 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Section 63.04, of Chapter 63, Speed Regulations, for Roberts Ferry Road

- a. Motion to Approve Second Reading

Motion to approve Ordinance No. 2024-510 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Section 63.04, of Chapter 63, Speed Regulations, for Roberts Ferry Road by Havens.

Second by Orris.

Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.

All ayes, second reading approved.

- b. Motion to Suspend the Requirement to Pass Ordinance on Two Considerations before Final Passage as stated in Iowa Code Section 380.3 by Olney.

Second by Schnedler.

All ayes, motion carried.

c. **Motion to Approve Third and Final Reading**

Motion to approve Ordinance No. 2024-510 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Section 63.04, of Chapter 63, Speed Regulations, for Roberts Ferry Road by Orris.
Second by Olney.

Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

All ayes, third and final reading approved.

I. Resolutions for Approval

1. Resolution No. 2024-019 – A Resolution Authorizing the use of a Preliminary Official Statement for the sale of General Obligation Corporate Purpose Bonds, Series 2024A. Motion to approve Resolution No. 2024-019 – A Resolution Authorizing the use of a Preliminary Official Statement for the sale of General Obligation Corporate Purpose Bonds, Series 2024A by Havens.

Second by Orris.

Roll Call: Limkemann, Havens, Orris, Olney, Schnedler.

All ayes, motion carried.

2. Resolution No. 2024-020 – A Resolution Setting the Date of April 16, 2024, for a Public Hearing for the FY 2024-2025 Budget. Motion to approve Resolution No. 2024-020 – A Resolution Setting the Date of April 16, 2024, for a Public Hearing for the FY 2024-2025 Budget by Orris.

Second by Olney.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

All ayes, motion carried.

3. Resolution No. 2024-021 – A Resolution Approving a Memorandum of Understanding for Additional Language to the Collective Bargaining Agreement between the City of Tiffin, Iowa, and the American Federation of State, County and Municipal Employees as it pertains to Special Qualification Pay for Construction Inspector Certifications. Motion to approve Resolution No. 2024-021 – A Resolution Approving a Memorandum of Understanding for Additional Language to the Collective Bargaining Agreement between the City of Tiffin, Iowa, and the American Federation of State, County and Municipal Employees as it pertains to Special Qualification Pay for Construction Inspector Certifications by Limkemann.

Second by Orris.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to approve by Olney.

Second by Schnedler.

All ayes, motion carried.

2. Consideration of Pay Estimate #4 – Boomerang Corporation, Potter Creek Interceptor Sewer Project – Motion to approve by Orris.

Second by Havens.

All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.

2. City Council Reports – Discussion: Council Person Havens reported lots of vehicles parking over the sidewalk on Croell Ave. Staff will look into this.

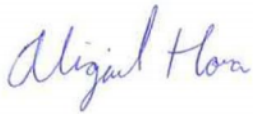
3. Director of Public Work's Report - Discussion: Public Works Director Brian Detert obtained new bleachers at the new ball diamonds and picnic tables. Got new trash receptables for the ball diamonds and soccer fields.
4. Building Official's Report - Discussion: Building Official Brian Shay reported the construction site permit began on April 1st.
5. Water/Wastewater Superintendent's Report – Nothing to Report.
6. Recreation Director's Report - Discussion: Recreation Director Frank Haege has Spring sport ready to start. He will also be adding some new summer programs.
7. Fire Chief's Report - Nothing to Report.
8. City Engineer's Report – Included in the Packet
9. City Attorney's Report - Nothing to Report.
10. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed his report.

N. Adjournment

Motion to adjourn by Havens.

Second by Orris.

All ayes, meeting adjourned at 8:04 PM.



April 9th, 2024

Abigail Hora, City Clerk