

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: January 23, 2024 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: January 19, 2024 (website & front entry of City Hall)

Mayor:	Tim Kasparek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	City Attorney:	Crystal Raiber
Council At Large:	Al Havens	City Clerk:	Abigail Hora
Council At Large:	Skylar Limkemann	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 5:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, January 23, 2024, at the City Hall Council Chamber. Mayor Kasparek called the meeting to order at 5:36 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Eric Schnedler, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Limkemann.
All ayes, agenda approved.

C. Discussion and Review of Economic Development Strategies, Data and Demonstration from NaviRetail

Discussion: Casey Kidd from NaviRetail gave a presentation on their services.

D. Discussion and Review of City of Tiffin FY 2023 Audit – BerganKDV

Discussion: Dustin Opatz gave a presentation on FY23 audit from BerganKDV.

E. Discussion and Update on FY 2024-2025 Budget

Discussion: City Administrator Doug Boldt gave a review of revenues for FY 2024-2025 to Council.

F. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

G. Other Business

H. Adjournment

Motion to adjourn by Limkemann.
Second by Schnedler.
All ayes, meeting adjourned at 7:04 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, January 23, 2024, at the City Hall Council Chambers. Mayor Kasparek called the meeting to order at 7:06 PM. Upon roll being called the following members were present: Chris Olney, Eric Schnedler, Al Havens, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Clerk's/Treasurers Report
4. Approval of Liquor License Renewal – Bella Sala

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts, Clerk's/Treasurers Report, Liquor License Renewal for Bella Sala by Limkemann.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

- 1.

I. Resolutions for Approval

1. Resolution No. 2024-003 – A Resolution Approving the 28E Agreement with the Clear Creek Amana School District for the Springmier Library. Motion to table Resolution No. 2024-003 – A Resolution Approving the 28E Agreement with the Clear Creek Amana School District for the Springmier Library by Havens.

Second by Orris.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.
2. Consideration of Pay Estimate #2 – McComas-Lacina Construction, Sidewalk Connection to Soccer Fields Project – Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.

L. Reports to be Received/Filed

1. December Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann reported some grant updates within the Fire Department.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report - Nothing to Report.

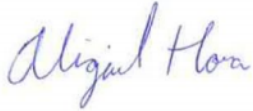
5. Water/Wastewater Superintendent's Report – Nothing to Report.
6. Recreation Director's Report - Nothing to Report.
7. Fire Chief's Report – Nothing to Report.
8. City Engineer's Report - Nothing to Report.
9. City Attorney's Report - Nothing to Report.
10. City Administrator's Report – Discussion: City Administrator Doug Boldt reviewed his report.
City Council will have a special work session Tuesday, January 30th to discuss the budget.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 7:32 PM.



January 26th, 2024

Abigail Hora, City Clerk