

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: January 16, 2024 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: January 12, 2024 (website & front entry of City Hall)

Mayor:	Tim Kasperek	City Administrator:	Doug Boldt
Council At Large:	Al Havens	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 5:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, January 16, 2024, at the City Hall Council Chamber. Mayor Kasperek called the meeting to order at 5:43 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Eric Schnedler, Skylar Limkemann, Tim Orris arrived at 6:03 PM. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve by Schnedler.
Second by Limkemann.
All ayes, agenda approved.

C. Discussion and Review of City Logo Redesign and Motto

Discussion: Katie Reiersen was present and reviewed the motto possibilities with Council. There was discussion about different phrases and Tiffin's history. Katie plans on revisiting the new ideas in February with Council.

D. Discussion and Review of 28E Agreement for the Springmier Library and Potential changes moving forward

Discussion: City Administrator Doug Boldt reviewed the 28E Agreement for the Springmier Library and the potential changes with Council. The discussion centered around the City hiring the Library Director. This will be on the January 23rd agenda to be approved.

E. Discussion and Update on FY 2024-2025 Budget

Discussion: City Administrator Doug Boldt reviewed valuations and HF718 with Council.

F. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

G. Other Business

H. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 6:57 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, January 16, 2024, at the City Hall Council Chambers. Mayor Kasperek called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Chris Olney, Eric Schnedler, Al Havens, Skylar Limkemann, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.

Second by Limkemann.

All ayes, agenda approved.

1. **Swearing-in of Newly Elected Official, Mayor Tim Kasperek**
2. **Swearing-in of Re-elected Officials, Councilperson Chris Olney and Councilperson Skylar Limkemann**

D. Communications and Reports

1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Mary McCann, 1333 Redbud Ave, addressed concerns about funding police protection in Tiffin.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. **Approval of City Council Minutes**
2. **Approval of Summary of Receipts Report**
3. **Appointment of Councilperson Tim Orris as Mayor Pro-Tem**

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts and Appointment of Councilperson Tim Orris as Mayor Pro-Tem by Havens.

Second by Limkemann.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

- 1.

I. Resolutions for Approval

1. **Resolution No. 2024-001 – A Resolution Approving Tax Abatement Application for the Villages Part III Urban Revitalization Area. Motion to approve Resolution No. 2024-001 – A Resolution Approving Tax Abatement Application for the Villages Part III Urban Revitalization Area by Olney.**
Second by Limkemann.
Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.
All ayes, motion carried.
2. **Resolution No. 2024-002 – A Resolution Approving the Final Plat of Prairie Village Part 3, Phase 2, Tiffin, Iowa. Motion to approve by Resolution No. 2024-002 – A Resolution Approving the Final Plat of Prairie Village Part 3, Phase 2, Tiffin, Iowa by Limkemann.**
Second by Orris.
Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. **Consideration of Payables List – Motion to approve by Havens.**
Second by Limkemann.
All ayes, motion carried.

2. Consideration of Pay Estimate #2 – Boomerang Corporation, Potter Creek Interceptor Sewer Project – Motion to approve Limkemann.
Second by Schnedler.
All ayes, motion carried.
3. Consideration of Pay Application #1 – McComas-Lacina Construction, Sidewalk to Soccer Fields Project – Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
4. Consideration of City Council Appointments (below) and Council Action as Needed
 - a. City Clerk – Abigail Hora
 - b. City Attorney – Phelan Tucker Law LLP
 - c. City Engineer – MSA Professional Services
 - d. Official Newspaper – Cedar Rapids Gazette
 Motion to approve by Limkemann.
Second by Olney.
All ayes, motion carried.
5. Discussion and Consideration of One-time Water and Sewer Adjustment at 461 Iris Court and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.
6. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(1)(C) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation by Limkemann.
Second by Orris.
Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.
All ayes, motion carried.
Motion to adjourn from Closed Session into Regular Session by Orris.
Second by Limkemann.
Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor’s Report – Discussion: Mayor Tim Kasparek thanked Public Works and the Fire Department for their hard work this past week from the inclement weather we received.
2. City Council Reports – Discussion: Council Person Orris attended the Fire Department banquet and thanked the individuals who volunteer on the Department.
3. Director of Public Work’s Report – Discussion: Public Works Director Brian Detert reported more snow will be hauled out from the cul-de-sacs of the City this week.
4. Building Official’s Report – Nothing to Report.
5. Water/Wastewater Superintendent’s Report – Discussion: Water/Wastewater Superintendent Brett Mehmen reported the new meter reading system should be online by the end of the month. The City is about 80% complete on switching out water meters to be read electronically.
6. Recreation Director’s Report – Discussion: Recreation Director Frank Haege reported a few new programs should be starting soon for more information visit <https://tiffinowarecreation.com/home>. The ice rink might be open this weekend depending on the ice conditions.
7. Fire Chief’s Report – Nothing to Report.
8. City Engineer’s Report – Included in the Packet.

9. City Attorney's Report – Nothing to Report.

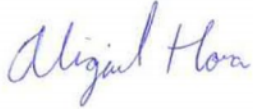
10. City Administrator's Report – Discussion: City Administrator Doug Boldt reviewed his written report in the packet.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 8:03 PM.



January 18th, 2024

Abigail Hora, City Clerk