Call to order:
Grayson Day called the meeting to order at 6:05 pm

Minutes from November 17, 2021
Motion to approve minutes Lauren Smith, seconded by Jackie Frye.

Financial Report:
Given by Clint Moxley. Financials are showing as of January 31st. Looking at the back sheet will show some overages. Percentage wise we are right where we need to be at 55%. The highlighted lines are where we have some overages and some that have zero spent (Mellissa pointed out that the supply line does not account for donations received for the Camden Library Lights program and those expenditures are what sent that line over). Clint continued with his report, the dues and fees line are over due to LibData charges. We can change the our FY23 to reflect a more balanced budget with these charges in mind. We will need to vote on the budget again at our next meeting, but will only have to vote on any changes made to the bottom line after that with a special called meeting.

Lauren Smith asked what LibData is and Clint explained that it is a system used for print sessions where the staff have to actually release the queued print jobs. This saves the library staff from having extra prints and patron confusion on how many pages they are actually printing.

Manager Report:
Mellissa Clark gave the report for the library. The library hours are now Mon/Thurs 10-5:00pm, Tues/Wed 10-6:00pm, Friday 10-4:00pm, and Sat 10-1:00pm. We plan to look at our Monday hours again in the fall and will most likely up them to 10-6:00pm at that time. Camden Library Lights went really well and we received a lot of great feedback from the event. We had over
1,200 cars come through over the two nights and gave out over 300 stockings to children at the event. We think it is here to stay and have plans on how to make it even better next year.

SPLOST update-the roof and gutters have been repaired. The county is working on getting the numbers in to have the parking lot resurfaced, painted, and have new signs put up. With that, they will be fixing the hole in the lawn where the underground sprinkler system is at.

We are back to in-person programming with Story Time, teen nights, movie nights, book clubs, and are looking at other adult programming to add to that. We are also planning a monthly Wizarding Club for tweens and a monthly STEM program for elementary aged children.

Stats were present for January, FY22 second quarter stats and FY21 second quarter stats for comparison. We are improving our attendance and circulation slowly but surely. We were quarantined in January and this affected our numbers. We hope that with SPLOST we will be able to have an LED sign put in, helping our patrons realize we are open. We have an issue with them driving by and gauging our hours by how busy the parking lot is instead of coming to the door. The sign will not only help advertise but will help patrons realize we are here.

**Director’s Report:**
Clint Moxley gave the report for the Region. We are looking at MRR options for renovations. This is a matching grant so we would need the county on board. We would like to see the County finish the SPLOST work before we address the MRR option to ensure the most work is done because there is no guarantee of funding or that our library would be added to the list. The last library in our system to be on the list, waited 10 years to be funded.

Discussed the proposals for ARPA funding that was put forth to the county.

Regional board approved staff development day for March 18th. It will be the first day in two years for the region to meet for training. It will be held at the Wayne County Library in Jessup for staff to be comfortable and spread out.

The region was hit with COVID last month and were closed for a week.

Mellissa presented the regional board approved Holiday 2022 schedule. With the added closures specific to our library: closing at 1:00pm on November 23rd for Thanksgiving. Closing for
Thursday, December 22\textsuperscript{nd} for Christmas. Lauren Smith asked about the leave noted for these two closures. Mellissa explained that this would be our second year taking this time and the staff had discussed the option prior to presenting the time and unanimously voted to accept the leave being taken, a total of 11 hours. They do have the option to flex some of that time during the week of these closures so they will not be using a full 11 hours of leave if they so choose.

Jackie asked if leave rolls over and Clint explained that staff can roll 40 hours of annual leave into the next year’s annual leave bank, but any time over that, is rolled into sick leave. It’s not lost, but sick leave is not paid out if the personnel leave Three Rivers.

Board meeting dates were presented for 2022.

Clint mentioned that the assistant state librarian is interested in coming down for board training. This may be done hybrid style with Zoom being an option. He will keep everyone up to date and when this will take place. We do have a book for the board but it was last updated in 2016.

\textbf{Next Meeting:}
April 13, 2022 at 6:00pm

\textbf{Meeting Adjourned:}
Lauren Smith motioned to adjourn, Leatha Massey seconded the motion. Motion carried 6:36 pm.