Regional Library Board of Trustees Meeting Minutes
TRRLS- Regional Office
280 S Mahogany St.
Jesup, GA 31546
5:00 PM, Thursday, June 2, 2022

**Trustees present:**
- Mary Ann Intravia – St. Marys
- Pamela Kimes – St. Marys
- Denese Proctor – St. Marys
- Gwen Bohannon – Brantley
- Nettee Evans – Hog Hammock
- Ann Tucker – Hog Hammock
- Jim Cote – Wayne
- Mary Kay Lindquist - Charlton

**Staff present:**
- Mellissa Clark – Camden
- Caryn Burke – St. Marys
- Lynn Jones – Brantley
- Tammy Goober – Long
- Shun Wilson – Hog Hammock
- Clint Moxley – Region
- David Dukes – Region
- Kasey Wells – Region
- Ansley Mock - Region

**Public present:**

**Call to Order:** Jim Cote called the meeting to order at 5:00pm.

**Agenda:** Gwen Bohannon made a motion to accept the agenda; Mary Ann Intravia seconded. No discussion; all approved.

**Minutes:** Pamela Kimes made a motion to approve the minutes from February 17, 2022; Ann Tucker seconded. No discussion; all approved.

**Chair Report:** Jim Cote had nothing new to report.

**Financial Report:** Clint Moxley provided the board with the financial report.

**Director’s Report:**
- Clint Moxley talked about our post pandemic plans.
- Summer reading is kicking off soon for all of our libraries.

**Member Library Reports:** Board Members were presented with reports from every Library Manager.

**Old Business:**
- We have started “On The Clock” and it will go live on July 1st, 2022. The fee is based on the amount of employees we have
- We have moved our bank from Synovus in Brunswick, GA to Prime South in Jesup, GA. We have great benefits. We are hoping to have the Synovus account closed out by July 1st, 2022
New Business:

- **Approval of FY22 Amended Budget:** Gwen Bohannon made a motion to approve the FY22 Amended Budget; Mary Ann Intravia seconded. No discussion; all approved.
- **FY2023 Tentative Budget:** Mary Kay Lindquist made a motion to approve the FY2023 Tentative Budget; Gwen Bohannon seconded. No discussion; all approved.
- **FY2023 Director Salary & Benefit:**
  - State Reimbursed Salary: $85,000.00
  - State Reimbursed Benefits: $32,819.50
  - Local Salary: $0.00
  - Local Benefits: $0.00
  - Total Salary + Benefits: $117,819.50
  - Mary Ann Intravia made a motion to approve the FY2023 Director Salary & Benefit; Mary Kay Lindquist seconded. No discussion; all approved.
- **FY 2023 Application for State Aid:** Gwen Bohannon made a motion to approve the FY2023 Application for State Aid; Ann Tucker seconded. No discussion; all approved.
- **Signature Authority:** Mary Ann Intravia made a motion to approve the Signature Authority; Pamela Kimes seconded. No discussion; all approved.
- **Constitution and By-Laws:** Mary Kay Lindquist made a motion to approve the Constitution and By-Laws; Pamela Kimes seconded. No discussion; all approved.

Public Comment: No public comment.

Next Meeting: Next regional board meeting will be on Thursday August 18th at 5:00 P.M

Meeting Adjourned: Gwen Bohannon made a motion to adjourn the meeting at 6:14 P.M. Mary Kay Lindquist seconded the motion. Carried.