Regional Library Board of Trustees Meeting Minutes
TRRLS- Regional Office
280 S Mahogany St.
Jesup, GA 31546
5:00 PM, Thursday, September 23rd, 2021
Zoom

Trusted present:
Joe Sullivan – Long
Jim Cote – Wayne
Gwen Bohannon – Brantley
Mary Kay Lindquist – Charlton
Mary Ann Intravia – St.Mary’s
Kevin Walker – Woodbine
Pamela Kimes- St Mary’s
Neva Pittman – Wayne
Melinda Stoneciper – Long
Linda Pina - Charlton

Staff present:
Kasey Wells - TRRLS
Clint Moxley – TRRLS
David Dukes - TRRLS
Barbara Parker – Charlton
Lynn Jones- Brantley
Tammy Goober- Long
Deborah Turner - Wayne

Public present:
Aria Higginbottom
Allison Clark

Call to Order: Jim Cote called the meeting to order at pm.

Agenda: Joe Sullivan made a motion to accept the agenda; Mary Kay Lindquist seconded. No discussion; all approved.

Minutes: Gwen Bohannon made a motion to approve the minutes from May 27, 2021; Mary Ann Intravia seconded. No discussion; all approved.

Chair Report: Jim Cote reported that him and Clint Moxley have been talking about Covid closures. He also introduced Three Rivers newest staff member, David Dukes.

Financial Report: Clint Moxley provided the board with the financial report. made a motion to approve the financial report; seconded. No discussion, all approved.

Director’s Report:
● Clint reported that the reason we were able to meet via Zoom is, because Wayne County is under a local state of emergency.
● The Regional Office has been able to clean up our MIP records with the help of Clark Outsource.
   ○ Aria or Allison should be able to be on sight while the auditors are here, in case any questions arise.

Member Library Reports: Board Members were presented with reports from every Library Manager.
Old Business:
  ● Time Clock Solution; Clint Moxley stated that he has looked into different softwares, but he has not made any decision to move forward with it yet.
  ● Wrap up of FY2021 Fiscal Year; Clint Moxley talked about how we have almost closed the books for the FY 2021.
    ○ We had a gain in our fund balance

New Business:
  ● Ida Hilton Budget Approval; Clint talked about how the Ida Hilton board has not met in over a year. Clint plans to make appointments with the various funding agencies in McIntosh County, and try to get some positive library nominations for board members, so we can get the board rebuilt.
    ○ Gwen Bohannon made a motion to approve the Ida Hilton Budget; Mary Ann Intravia seconded. No discussion, all approved.
  ● Covid and Closures: Clint
  ● New IT Employee: Clint introduced our new I.T. Support Specialist, David Dukes. David will be going around to all of the libraries to work on different projects and resolve any tech issues.
  ● Moving Banks: Clint asked the board if they would approve for him to explore different options to move our bank from Synovus in Brunswick to a local bank. There was no need for a motion.

Public Comment: No public comment.

Next Meeting: Next regional board meeting will be on Thursday November 18th at 5:00 P.M

Meeting Adjourned: Joe Sullivan made a motion to adjourn the meeting at 5:45 P.M. Gwen Bohannon seconded the motion. Carried.