Regional Library Board of Trustees Meeting Minutes
TRRLS- Regional Office
280 S Mahogany St.
Jesup, GA 31546
5:00 PM, Thursday, June 18th, 2020

**Trustees present:**
- Jim Cote – Wayne
- Nettye H. Evans – Hog Hammock
- Ann Tucker – Hog Hammock
- Colleen Weinkle – Woodbine
- Gwen Bohannon – Brantley
- Joe Sullivan – Long
- Dr. Sheila Sapp – Camden
- Linda Pena – Charlton
- Mary Kay Lindquist – Charlton
- Leatha Massey – Camden
- Debora Palacio – Wayne

**Staff present:**
- Dr. Diana Very – TRRLS
- Kasey Wells – TRRLS
- Clint Moxley – TRRLS
- Mellissa Clark – Camden
- Shun Wilson – Hog Hammock
- Tammy Goober – Long
- Barbara Parker – Charlton
- Deborah Turner – Wayne

**Public present:**
- Chuck Evans – Hog Hammock

**Call to Order:**
Chairman Jim Cote called the meeting to order at 5:00 P.M.

**Agenda:**
Joe Sullivan made a motion to accept the agenda; Gwen Bohannon seconded. No discussion; all approved.

**Minutes:**
Joe Sullivan made a motion to approve the minutes from February 20, 2020; Ann Tucker seconded. No discussion; all approved.

**Chair Report:**
Jim Cote had nothing new to report.

**Financial Report:**
Dr. Diana Very provided the board with the May 2020 financials.

**Director’s Report:**
- Woodbine Public Library should be finished by July 19th and opened by August 1st.
- Shun Wilson has been working hard at Hog Hammock. Shun and Hog Hammock’s Board of Trustees cleaned, painted, & put up the porch at Hog Hammock.
- Ida Hilton Public Library is currently closed due to Barbara Sawyer & Leila Yoder being sick and being tested for COVID-19.
- Camden County Library is also closed due to a family member being potentially exposed to COVID-19; but so far everyone’s test has come back negative.
- Brantley County Library had a successful opening this week.
- Charlton County Public Library is also opened and had a clever idea to put saran wrap over the computer keyboards.
Wayne County Library is open and just hired two new part time employees.
Long County Library is also open. They reported lots of patrons coming to get the free books off the carts outside and had a bubble blowing story time outside, which turned out great.

**Member Library Reports:** Board Members were presented with reports from every Library Manager.

**Old Business:**
- MIP, the new accounting system, starts July 1st, 2020. Dr. Diana Very, Clint Moxley, & Kasey Wells will be attending the MIP training in Tifton, Georgia June 22-24, 2020.

**New Business:**
- Staff Development Day will be on August 4, 2020.
- The constitution and the by-laws were reviewed, the board agreed no action was necessary. No discussion; all approved.
- Approval for FY2021 Budget for State Grant Award: Gwen Bohannon made a motion to accept the approval for the State Grant Award, Ann Tucker seconded. No discussion; all approved.
- Approval for FY2021 Salary and Benefits for Library Director:
  - State Reimbursed Salary - $81,472.68
  - State Reimbursed Benefits - $31,877.35
  - Local Salary - $0.00
  - Local Benefits - $0.00
  - Total Salary + Benefits = $113,350.04

  Joe Sullivan made a motion to accept the salary and benefits for the library director. Ann Tucker seconded. No discussion; all approved.
- Approval for FY2021 System Services Grants Waiver Request: Gwen Bohannon made a motion to accept the Grants Waiver Request. Ann Tucker seconded. No discussion; all approved.
- Approval for FY2021 Application for State Aid to Public Libraries: Mary Kay Lindquist made a motion to accept; Ann Tucker seconded. No discussion; all approved.
- Approval for FY2021 Signatory Authority: Ann Tucker made a motion to accept; Nettye Evans seconded. No discussion; all approved.

**Public Comment:**
No public comment.

**Next Meeting:** Next regional board meeting will be on August 27th at the regional office at 5:00 P.M.

**Meeting Adjourned:** Meeting adjourned at 5:47 P.M.