Call to Order:
Jim Cote called the meeting to order at 5:07 P.M.

Agenda: Neva Pittman made a motion to accept the agenda. Gwen Bohannon seconded. No discussion; all approved.

Minutes: Neva Pittman made a motion to accept the minutes from August 20, 2020. Pamela Kimes seconded. No discussion, all approved.

Chair Report: Jim Cote had nothing new to report.

Financial Report: Dr. Diana Very provided the board with the financial report. Mary Kay Lindquist made a motion to accept the financials. Neva Pittman seconded. No discussion, all approved.

Director's Report: Dr. Diana Very provided the board with a note from the director.

Member Library Reports: Board Members were presented with reports from every Library Manager.

Old Business:
- Woodbine is officially open and running.

New Business:
- Auditor was here October 21 – 22.
- Payroll Control Forms Policy being put in place.
Mary Ann Intravia made a motion to accept the Payroll Control Policy. Gwen Bohannon seconded. No discussion, all approved.

- MRR Grant for ADA doors was approved for Wayne and St. Mary's libraries.
- Next Staff Development Day will be held on December 18, 2020 at 9:30 A.M. at the Regional Office.
- Ansley Mock has been promoted to the Office Manager as of November 20, 2020.
- 2021 Holidays approval: Gwen Bohannon made a motion to accept the 2021 holidays. Pamela Kimes seconded. No discussion, all approved.

**Announcements:** Dr. Diana Very will be retiring as of April 30, 2021. Joe Sullivan made a motion to appoint Clint Moxley as director as of May 3, 2021. Neva Pittman seconded. No discussion, all approved.

**Public Comment:**

No public comment.

**Next Meeting:** Next regional board meeting will be on February 25, 2021.

**Meeting Adjourned:** Meeting adjourned at 5:41 P.M.