Regional Library Board of Trustees Meeting Minutes
TRRLS - Regional Office
280 S Mahogany St.
Jesup, GA 31546
5:00 PM, Thursday, November 21, 2019

Trustees present:
Jim Cote – Wayne
Joseph Sullivan – Long
Bill Cooksey – Wayne
Rhetta Sutton – Woodbine
Colleen Weinkle – Woodbine
Vicky Rehberg – Brantley
Gwen Bohannon – Brantley
Pamela Kimes – St. Mary’s
Debora Palacio – Wayne
Gwen Drury – St. Mary’s

Staff present:
Dr. Diana Very – TRRLS
Kasey Blackman – TRRLS
Clint Moxley - TRRLS
Judy Britt – St. Mary’s
Tammy Goober – Long
Melissa Clark – Camden
Jessica Anderson – TRRLS
Kathy Moody – Brantley
Deborah Turner – Wayne

Public present:
Larry Martin – Friends of Camden County
Susanne Martin – Friends of Camden County

Call to Order:
Chairman Jim Cote called the meeting to order at 5:00 P.M.

Agenda: Sandra Lillis made a motion to accept the agenda; Vicky Rehberg seconded. No discussion; all approved.

Minutes:
Chair Report: Jim Cote had nothing new to report.

Financial Report: Director’s Salary Approval
- State Reimbursed Salary - $81,472.68
- TRS - $17,223.33
- Insurance - $10,116.00
- FICA - $6,232.66
- Total = $115,044.67

Director’s Report: Dr. Very went to St. Louis, MO for a conference about library marketing 11/11-11/15 2019. Erica held Piggie & Elephant programs at each of the libraries. Clint went to IT boot camp 11/17-11/20 2019. We are in the process of switching from Outlook to G Suite emails. G Suite starts December 2, 2019. Jenny Herring will be graduating with her MLIS on December 13th.
Member Library Reports: Board Members were presented with reports from every Library Manager.

Old Business:
- 1000 postcards made for advertising. Marketing grant was used for these.
- Woodbine has architects drawings being made up.
- Jim Cote received a letter from the McBee’s asking for an extension on the deadline – Jim Cote approved and gave until 12/10/2019 to submit a response.

*We received the minutes from the McBee’s meeting*
- Sandra Lillis made a motion for Jim Cote to write a letter to the McBee’s thanking them for their information and requesting to be informed as they dissolve. The board authorized Jim Cote to write the letter. Joe Sullivan seconded. All approved; no discussion.
- Joe Sullivan made a motion to put a classified legal ad in the newspaper 3x; Debora Palacio seconded. No discussion; all approved.

New Business:
- The Auditor will be here January 13th & 14th 2020.
- Clint & Dr. Very will be attending a directors meeting December 4-6 in Savannah.
- The next managers meeting will be December 3rd at the regional office in Jesup.
- Prime Time grants were received from GPLS for Camden & Wayne for January 2020.
- Holiday schedule for 2020 needs approval: Joe Sullivan made a motion to accept the schedule; Gwen Bohannon seconded. No discussion; all approved.

Public Comment:
No public comment.

Next Meeting: Next meeting will be on February 20, 2020 at 5:00 P.M. at the regional office in Jesup.

Meeting Adjourned: Bill Cooksey made a motion to adjourn the meeting at 5:50 PM. Vicky Rehberg seconded the motion. Carried.