Call to Order:
Chairman Jim Cote called the meeting to order at 5:00 PM.

Agenda:
Sandra Lillis made a motion to accept the agenda; Joe Sullivan seconded. No discussion; all approved.

Minutes:
Sandra Lillis made a motion to approve the minutes from August 23, 2018; Joe Sullivan seconded. No discussion; all approved.

Chair Report:
Jim Cote had nothing new to report.

Financial Report:
Joe Sullivan made a motion to accept the financial report; John Hawthorne seconded. All approved.

Director’s Report:
- Jessica has started a computer training class for patrons where Dr. Very taught a portion on Excel. The response has been well in Camden, so classes will be starting in Ida Hilton.
- Clint has been attending PINACLE classes and working on fixing computer issues at member libraries.
- Dr. Very would like to start customer service training to staff.
- Dr. Very is working on getting a single trademark for all of Three Rivers Regional Library System.
Member Library Reports:
- Board Members were presented with reports from every Library Manager.

Old Business:
- Joe Sullivan made a motion to grant Jim Cote and Dr. Very the authority to authorize up to $30,000 to settle the lawsuit with Karen Haven. Carmen Pullido seconded. Carried.
- Neva Pittman made a motion to grant the Articles of Incorporation for the Friends of Camden County Library. Annette Logue seconded the motion. Carried.

New Business:
- Carmen Pullido made a motion to approve the closure of member libraries for two Staff Development Days in March and August. Joe Sullivan seconded the motion. Carried.
- Carmen Pullido made a motion to approve the Holiday Schedule for 2019. Neva Pittman seconded the motion. Carried.
- Members of both the Library Board of Trustees and Friends Group Board cannot be a voting member on both boards. Joe Sullivan made a motion that no officer can serve as a member of the Library Board and a voting member of the Board of the Friends Group. Patricia Stephens seconded. Carried.

Public Comment:
- No public comment.

Next Meeting:
Next meeting will be at the Three Rivers Regional Office on February 21, 2019 at 5:00 PM.

Meeting Adjourned:
Annette Logue made a motion to adjourn the meeting at 6:09 PM. Sandra Lillis seconded the motion. Carried.