

APPLICATION FOR TIME PAYMENT, EXTENSION, COMMUNITY SERVICE, OR WAIVER

CAUSE NUMBER(S): _____

STATE OF TEXAS

VS.

IN THE MUNICIPAL COURT

CITY OF _____

_____ COUNTY, TEXAS

INITIAL ALL THAT APPLY.

____ The Court has advised me that I am responsible for satisfying the judgment and sentence:

in the amount of \$ _____ in Cause Number _____;

in the amount of \$ _____ in Cause Number _____;

in the amount of \$ _____ in Cause Number _____; and

in the amount of \$ _____ in Cause Number _____.

____ I plead Guilty/No Contest to all violations listed above.

____ I assert that I am unable to pay the fine and costs immediately and that the following information is documentation that I have insufficient resources or income to pay today.

____ I request that the Court extend the payment to a later date.

____ I request that the Court grant a time payment plan.

____ I request that I be able to discharge the fine and costs by performing community service, because I have no resources to pay and I am unable to pay the fine and costs.

____ I have been determined to be indigent by the federal government and I am receiving or I am eligible to receive assistance under a federal program. Name of program: _____.

____ I request Time Served for the above listed cause numbers & wish to enter a plea of ____GUILTY or ____NO CONTEST for each cause listed above.

****If requesting Time Served please provide the court with Official Documentation stating:**

- The offense for which you are or were incarcerated;
- The Specific name of the facility and location where you are incarcerated;
- When you began your incarceration;
- The date your incarceration is scheduled to end or did end;
- Fill and Complete this application in its intirety.

APPLICATION FOR TIME PAYMENT, EXTENSION, COMMUNITY SERVICE, TIME SERVED OR WAIVER

Name: _____ Telephone Number: _____

Address: _____

Employer: _____ Job Title: _____

Employer's Address: _____

Salary: \$ _____ per _____ Employer's Telephone Number: _____

Marital Status (Check One): Married Single Divorced Widowed

Spouse's Name: _____ Spouse's Salary: \$ _____ per _____

Spouse's Employer: _____ Spouse's Job Title: _____

List the source and amount of any other income you receive: \$ _____

List all your dependents, their ages, and their relationship to you: _____

Your residence is (Check One): Rented Owned Rent-Free

LIST ALL BANK ACCOUNTS IN YOUR NAME OR FROM WHICH YOU MAY WITHDRAW FUNDS:

| Name of Institution | Address of Institution | Type of Account | Account Balance |
|---------------------|------------------------|-----------------|-----------------|
|---------------------|------------------------|-----------------|-----------------|

| | | | |
|--|--|--|--|
| | | | |
| | | | |

ESTIMATE YOUR AVERAGE CURRENT MONTHLY EXPENSES FOR YOU AND YOUR FAMILY:

- a. Home mortgage payment, rent, or lot rental for trailer: \$ _____
- b. Routine home maintenance: \$ _____
- c. Utilities (electricity, water, gas, telephone): \$ _____
- d. Food and sundries: \$ _____
- e. Clothing: \$ _____
- f. Laundry and cleaning: \$ _____
- g. Newspapers, periodicals, & books, including schoolbooks: \$ _____
- h. Medical, dental, and drug expenses: \$ _____
- i. Insurance (auto, life, medical, homeowners/renters): \$ _____
- j. Transportation, including auto payments: \$ _____
- k. Taxes not deducted from wages or included in mortgage: \$ _____
- l. Alimony or support payments: \$ _____
- m. Religious/charitable contributions: \$ _____
- n. Other expenses (use reverse side if necessary): \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____

LIST ALL REAL ESTATE OWNED BY YOU AND YOUR SPOUSE:

| | |
|--|--|
| | |
| | |

LIST THE ESTIMATED VALUE FOR ALL PERSONAL PROPERTY OWNED BY YOU OR YOUR SPOUSE:

- a. Deposits in financial institutions and cash on hand: \$ _____
- b. Household goods and supplies (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
- c. Household furniture and furnishings (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
- d. Jewelry (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
|-------|----------|-------|----------|-------|----------|

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |

e. Sports equipment and musical instruments (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |

f. Television, home theater, media, and stereo equipment (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |

g. Household appliances (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |

h. Automobiles, trucks, trailers, boats, and accessories (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |

i. Machinery and tools, lawn and garden equipment (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |

j. Office equipment, supplies, furniture, and inventory (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |

k. Farming equipment, supplies, livestock, and other animals (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |

l. Any other property not listed above (use reverse side if necessary):

| | | | | | |
|-------|----------|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ | _____ | \$ _____ |

LIST ALL OF YOUR CREDITORS (including credit cards) AND THE AMOUNT YOU OWE EACH (Use reverse side if necessary):

| | |
|----------------|----------------|
| _____ \$ _____ | _____ \$ _____ |
| _____ \$ _____ | _____ \$ _____ |
| _____ \$ _____ | _____ \$ _____ |
| _____ \$ _____ | _____ \$ _____ |
| _____ \$ _____ | _____ \$ _____ |
| _____ \$ _____ | _____ \$ _____ |

YOUR INITIAL BY EACH OF THE FOLLOWING STATEMENTS INDICATES THAT YOU HAVE READ THE STATEMENT, UNDERSTAND IT, AND AGREE TO IT.

___ I **promise** that I will notify this Court in person or by first-class mail of any changes of my address or telephone number at the following address (*court address*) _____ within five (5) days of the change.

___ I **understand that I have a continuing obligation to notify the Court of any changes in my financial status that may hinder my ability to satisfy the judgment or help me satisfy the judgment.**

___ I **understand** that if I pay any part of the fine, costs, or restitution (if applicable) on or after the 31st day after judgment was entered that I am responsible for paying a \$15 time payment reimbursement fee (Article 102.030, Code of Criminal Procedure).

___ I **understand that submitting false financial information to the Court constitutes the crime of tampering with a governmental record, punishable by incarceration and/or the imposition of a fine (Section 37.10, Penal Code). I swear that all the information in this application is true, correct, and complete to the best of my knowledge and belief.**

Date: _____ Defendant's Signature: _____

Sworn and subscribed before me this day _____ of _____, 20__.

 Judge/Clerk
 City of Buffalo Municipal Court