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MEMORANDUM

Town Manager Report 7/10/2023

- The Town anticipates receiving its VDOT permit for the Central Park project in August. We are still waiting on DEQ for their approval of our land disturbance application. DEQ is currently reviewing the 2nd draft of our plans. AES Engineering and Whiting-Turner anticipate to break ground come September, pending VDOT and DEQ approvals. We will be planning an event for the groundbreaking once we receive all approvals. We are still on schedule to complete the project by the end of December, according to Whiting-Turner.
- July 22nd has been selected for the joint retreat with Essex County. The retreat is going to be hosted at the Hampton Inn, starting at 9am. We are expected to be finished between 2-3pm.
- The new website is ready to launch. It will have more features, be easier navigation, and is better suited for future growth of the Town. We expect the website to launch in August of 2023. New professional photos of the Town will be featured on the website.
- The Personnel Policy has been reviewed by a professional consultant to identify sections that need updating. We are hoping to have the Policy ready for Council at the August meeting, then vote on at a following meeting, allowing time for them to review the document.