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Town Treasurer

Faye D. Johnson

Town Clerk

Patsy Scates

Chief of Police

James G. Ashworth Jr.

Town Attorney

Diane M. Lank

Mayor

Roy M. Gladding

Town Council

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MEMORANDUM

Town Manager Report 5/8/2023

- Tennis Courts Inc. out of Aylett to did crack sealing and repair work where the existing two rear courts are. They also installed the posts in the ground. We anticipate the painting and resurfacing to be completed by Saturday May 13, 2023.
- We have recently hired a professional photographer to take pictures of the Town in anticipation of our new website. The website will have more features, easier to navigate, and better suited for future growth of the Town. We expect the website to launch in July of 2023.
- Staff is working on signing people up for the customer portal. We see this as an important communication tool for residents. For questions please contact the Town Hall.
- The Town is hosting a mandatory pre-proposal conference and site visit May 10th, 2023, for the Central Park Project. This gives contractors the opportunity to ask questions and learn more about the site and project. We will then select contractors to interview, and then select one to construct the park. More details can be found on the town website under 'Request for Proposals' tab.
- Tappahannock Main Street and the Town have been working together on a streetscape project to enhance street signs, cross walks, and build a sidewalk on Cross St. from Virginia to Duke. We are working on a grant application which is due in June, and do not anticipate knowing about an award until November at the earliest. We are working on selecting two decorative street sign options for the Council to pick from. The Town has set aside \$75,000 in next year's budget as a match for this project.
- I will present on behalf of the Town Council to the Board of Supervisors in May about projects we can work together on. April Rounds the Interim County Administrator and I are working with our respective governing bodies on a joint retreat. We hope to have a date picked out for July or August of 2023.