

**TOWN COUNCIL MEETING
JANUARY 10, 2022
7:00 P.M.**

PRESENT

Mayor: Roy M. Gladding
Council Members: Fleet Dillard
Kenneth A. Gillis
Troy L. Balderson
Anita J. Latane
Town Manager: Eric Pollitt
Town Clerk: Patsy K. Scates
Chief of Police: James G. Ashworth

ABSENT

Vice Mayor: Marcia W. Jenkins
Council Member: Kay Carlton
Town Attorney: Diane M. Lank

VISITORS

Shannon Dion, DCJS Charles F. Davis, Jr., TPD
C.O. Balderson, Westmoreland Sheriff
Chris Rose, Rappahannock Times

This meeting was conducted by zoom and in person

Mayor Gladding called the meeting to order.

On motion of Troy L. Balderson, seconded by Anita J. Latane, Council voted unanimously to approve the December 13, 2021, Council Meeting Minutes.

Votes were cast as follows:

Fleet Dillard:	Aye	Troy L. Balderson:	Aye
Kenneth A. Gillis:	Aye	Anita J. Latane:	Aye

Mayor Gladding welcomed our visitors and recognized Council Member Gillis:

Council Member Gillis reported:

PUBLIC WORKS

The Maintenance Department Personnel repaired an obstructed sewage line found at Clanton Drive. Personnel have also collected water meter readings for this billing cycle and have aided with holiday decorations. Town Crew continue with loose leaf collections for citizens throughout the Town.

TREATMENT PLANT

Plant Operators oversee the treatment process closely during this time of the year (Dec.-Feb.) and have hit their marks so far this season with satisfactory results for December. Test results were within compliance limits with no violations.

SANITARY DEPARTMENT

Sanitary Personnel continue to be on schedule with residential and commercial garbage pickups.

Mayor Gladding recognized Council Member Balderson:

Council Member Balderson stated that there is a public facilities meeting scheduled for later this month but other than that he did not have anything else to report.

Mayor Gladding asked Town Manager Pollitt if he had any comments regarding the financial report.

Town Manager Pollitt stated that he met with Council Member Balderson and Council Member Latane to review the financial report. He reported that we are on track with the meals tax and sale tax revenues, and the lodging taxes for the month of December 2021 were highest to date. He welcomed the council members to contact him with any comments or questions.

On motion of Anita J. Latane, seconded by Fleet Dillard, the Council voted unanimously to approve the financial report for the month of December 2021.

Votes were cast as follows:

Fleet Dillard:	Aye	Troy L. Balderson:	Aye
Kenneth A. Gillis:	Aye	Anita J. Latane:	Aye

Mayor Gladding recognized Town Manager Pollitt.

Town Manager Pollitt reported:

- Gavin Robey with AES Consulting Engineers out of Richmond is set to meet with the *Public Facilities Committee* later this month along with Beth Sharpe Main St. Director. The Committee will begin to finalize the park's master plan. Once a plan is finalized it will be shared with the Council.
- The town's updated print of the zoning map is almost complete. Once we receive the final electronic copy, Council will be presented with a large hard copy to be adopted as the official zoning map. The content of the map isn't different from what we currently have, only the new map is a modern printed version. This is important, because we do not have an electronic copy of the zoning map on file, while the current map has water damage.
- Draper Aden Associates is working on a proposal for Preliminary Engineering Services for the Old Airport. They are scheduled to meet with Council at the upcoming February meeting. They will present their proposal and answer any questions.
- The Virginia Department of Housing and Community Development (DHCD) is set to meet with the *Revitalization Committee* on our downtown planning grant Tuesday January 14th. The Committee includes Beth Sharpe Main St. Director, Joey Reinhardt of Barbour Printing, Deborah Ball of Ball Inc., Gregg Huff of Essex Inn, Cliff Ogg of Martin Sale Furniture, and Randy Shuford who is a Main St. Board Member.

Mayor Gladding recognized Council Member Dillard.

Council Member Dillard read the resolution recognizing recently retired Police Captain Charles F. Davis, Jr. for his years of service and thanked him for his dedication to the town.

Chief Ashworth presented Captain Davis with a plaque and thanked him for his years of service.

Mayor Gladding presented Captain Davis with the framed resolution and thanked him for his service.

On motion of Fleet Dillard, seconded by Troy L. Balderson, Council voted unanimously to adopt the following resolution:

WHEREAS, Charles "Chuck" F. Davis, Jr. a native of Tappahannock, Virginia, Essex County, will be retiring after 33 years of service with the Tappahannock Police Department. Chuck Davis is also a U.S. Army veteran who served with the 502nd Armored Division of Military Police

WHEREAS, Chuck was employed by the Town of Tappahannock Police Department on August 8, 1988 as an patrol officer. Chuck has seen many changes in law enforcement and society since that time but has always been professional and dedicated to the community he serves. He has truly been an example of what a law enforcement officer should be.

WHEREAS, Chuck served several different roles for the Tappahannock Police Department. He was a drug investigator, general investigator, and sergeant. He was promoted on September 1, 2003, as Captain and in 2018 he became a K-9 handler.

NOW, THEREFORE BE IT RESOLVED, The Tappahannock Police Department, the Town of Tappahannock and the Tappahannock Town Council express its utmost thanks and appreciation to Charles "Chuck" F. Davis, Jr. for his dedication to the Tappahannock Police Department and the Town of Tappahannock. He will be missed by his fellow officers, but most of all, by the community.

Votes were cast as follows:

Fleet Dillard:	Aye	Troy L. Balderson:	Aye
Kenneth A. Gillis:	Aye	Anita J. Latane:	Aye

Shannon Dion, Director of Department of Criminal Justice Service and Westmoreland County Sheriff C.O. Balderson presented the Tappahannock Police Department with a certificate of accreditation.

Shannon Dion, Director of Department of Criminal Justice Service explained what the certification of accreditation was.

C.O. Balderson, Westmoreland County Sheriff, congratulated the Tappahannock Police Department on receiving this award.

Chief Ashworth recognized Captain Siddons, and Amanda Smith for their hard work.

Mayor Gladding stated that council should consider the appointment of Dianna Carneal to the Tappahannock Planning Commission.

On motion of Fleet Dillard, seconded by Troy L. Balderson, Council voted unanimously to appoint Dianna Carneal to the Tappahannock Planning Commission to fill the unexpired term of Javonti Braxton whose term expires on February 9, 2025.

Votes were cast as follows:

Fleet Dillard:	Aye	Troy L. Balderson:	Aye
Kenneth A. Gillis:	Aye	Anita J. Latane:	Aye

Mayor Gladding recognized Town Manager Pollitt.

Town Manager Pollitt presented the council members with sample products of the town logo which included t-shirts, letter head, business cards, decals, and coolie cup holders.

Mayor Gladding asked the council members to consider adopting the Town logo at the February 14, 2022, council meeting, if they so desire.

Town Manager Pollitt stated that the town logo would be used primarily for town business, and we could possibly have a separate tourism logo with Essex County.

Mayor Gladding asked for any comments or questions.

There being no further business, the meeting was adjourned.

Roy M. Gladding, Mayor

Patsy K. Scates, Town Clerk