

**TAPPAHANNOCK TOWN COUNCIL MEETING
OCTOBER 11, 2022
7:00 P.M.**

PRESENT

Mayor:	Roy M. Gladding
Vice Mayor:	Anita J. Latane
Council Members:	Kay Carlton
	Fleet Dillard
	Kenneth A. Gillis
Town Manager:	Eric Pollitt
Town Clerk:	Patsy K. Scates
Town Attorney:	Diane M. Lank
Chief of Police:	James G. Ashworth, Jr.

ABSENT

Council Members:	Marcia W. Jenkins
	Troy L. Balderson

VISITORS:

John Hardy, Tappahannock Main Street
Maria Pitts, Planning Commission Member

CALLED TOORDER

Mayor Gladding called the meeting to order.

On motion of Fleet Dillard, seconded by Anita J. Latane, Council voted unanimously to approve the September 12, 2022, Council Meeting Minutes.

MINUTES
APPROVED

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

COMMITTEE
REPORTS

Mayor Gladding stated that the council members have a copy of the water and sewer report in their packet. He asked Council Member Gillis if there was anything he would like to add.

Council Member Gillis stated that he did not have anything to add.

Council Member Gillis water and sewer report is as follows:

October Water and Sewer Report

Wastewater Treatment Plant Report

WATER

Wastewater Treatment Plant

- Average Effluent Flow for September was 371,000 gallons per day.
- All nutrient testing results were within our permitted limits.
- DMR for September will be submitted to DEQ by 10-7-2022.
- Water Usage Reports were submitted to VDH on 10-3-2022 with a total of 8,998,000 gallons of water being used in the month of September.

WATER/SEWER

Public Works Department

- 1222 old creek lake drive meter leaking.
- 266 Mitchell's lane 3/4 service leaking at coupling.
- 19917 tidewater trail leaking meter + turn water meter setter around someone installed wrong.
- Water leak on airport road 10" A/C main split.
- Water leak on Airport Road + Essex Garden intersection 6" A/C split.
- Cut out 4" tee that fed line going to old water tower on prince street.
- Read water meters.

- Dug up meter boxes for 2" meter.

SEWER

Public Works Department

Sewer main blockage on Marsh Street between Cross Street and Water Lane.

PUBLIC FACILITIES

Mayor Gladding stated that since Council Member Balderson is not with us tonight there will be no public facilities report.

Council Member Carlton stated that since John Hardy is here from the Tappahannock Main Street, she asked if he would like to make a report to the council members.

John Hardy, Tappahannock Main Street, reported on the upcoming events such as the Third Thursday, Farmers Market, Winterfest and Truck or Treat.

MAIN STREET

John Hardy, Tappahannock Main Street, reported on other projects that the Tappahannock Main Street is working on.

John Hardy, Tappahannock Main Street, reported that phase one of the funds from the Prince Street Fire Fund was closed out. The funds were used to help the residents that were displaced by the fire. He reported that phase two grant information was sent to all the property owners, and business owners effected by the Prince Street Fire. Hopefully a grant will be awarded by the end of the month. He reported that phase three is to maybe use the money for façade grants if allowed but if not, then a disaster relief fund will be established.

John Hardy, Tappahannock Main Street, asked the council members for any questions.

There none.

FINANCE

Vice Mayor Latane reported that she, and Town Manager Pollitt reviewed the financial report and everything is looking good.

FINANCIAL REPORT APPROVED

On motion of Kenneth A. Gillis, seconded by Anita J. Latane, Council voted unanimously to approve the financial report for the month of September 2022.

Notes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

Mayor Gladding reported that the Council Members should have the Town Manager Pollitt’s report in their packet.

TOWN MANAGER REPORT

Town Manager Pollitt’s report is as follows:

- Marty and I are reviewing draft plans for the bathroom and seating structure at Central Park. AES finalized their plans for review by the Town, County, and other agencies. I’ll be discussing bank loan options with VML-VACO Finance over the next couple of months.
- A joint meeting involving the Town of Tappahannock and Essex County has been scheduled for November 15th at 5 PM. This meeting will serve as the joint tourism reveal presented by Consociate Media, a marketing firm hired on behalf of the Town and Essex County. Consociate Media will reveal the newly designed joint tourism logo and website. Please let me know if you are available to attend this presentation. The staff involved with this effort think the elected officials will be very pleased and excited about the deliverables Consociate Media has produced.
- The Council voted to approve half of the pay study’s recommended increase effective October 1st, 2022.
- Staff met with MPPDC and VHB to ‘kick off’ the DCR shoreline protection grant phase of the Hoskins Creek project. The permit process will take 6-9 months so we shouldn’t expect any activity on site until May or June at the earliest. VHB and Town staff are attempting to schedule a meeting with VDOT staff in Richmond on the entrance phase of the project.

- CHA is set to meet with Oliver and I later in October to discuss the findings and next steps for the downtown sewer system rehab project. CHA is working on a grant application for ARPA funds through Virginia DEQ to gain additional money for the work downtown.
- An update on a few landscape improvements. The new landscaping should be installed by the end of the month by the new fence at the Rappahannock River Park. The sidewalk improvements at the Tappahannock Main Street building should be done by the end of the month too.

Mayor Gladding stated that Faye Johnson, Town Treasurer, is requesting permission to write off delinquent utility accounts more than three years old.

Town Manager Pollitt reported that if permission is granted to write off the delinquent utility accounts the Town will begin working with TACS, a collection agency that we already use for delinquent taxes. They will help pursue collections on all delinquent utility accounts in the future.

On motion of Fleet Dillard, seconded by Kay Carlton, Council voted unanimously to authorize Faye Johnson, Town Treasurer to write off delinquent utility accounts more than three years old.

COUNCIL VOTED TO AUTHORIZE TOWN TREASURER TO WRITE OFF UTILITY ACCOUNT MORE THAN THREE YEARS OLD

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

Mayor Gladding stated that the council members should consider granting the additional four days off for the town staff for the fiscal year 2023: April 7, 2023, June 19, 2023, November 22, 2023, and December 26, 2023.

On motion of Anita J. Latane, seconded by Kenneth A. Gillis, Council approved granting the additional four days off for the town staff for the fiscal year 2023: April 7, 2023, June 19, 2023, November 22, 2023, and December 26, 2023.

COUNCIL VOTED TO GRANT ADDITIONAL FOUR DAYS OFF FOR TOWN STAFF

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

Mayor Gladding reported that the council members have in their packet a refinance resolution for their consideration.

Town Manager Pollitt stated that he and Faye Johnson, Town Treasurer, have been communicating with a representative from VML/VACO. He stated this loan will be locked in with the lowest interest rate available at no cost to the Town.

Council Member Dillard asked Town Manager Pollitt if he knew what the loan was originally for.

Town Manager Pollitt stated that he believes the loan was originally for capital items but the biggest was for the Jeanette pump station project and it may have been for another couple of other smaller projects associated with that.

Council Member Dillard asked if we were locking in a 3.05% interest rate on a balance of roughly \$71,000.00 with an April of 2025 full payment with no prepayment penalty.

Town Manager Pollitt stated that was correct.

On motion of Fleet Dillard, seconded by Kay Carlton, Council voted to refinance the loan as presented.

COUNCIL VOTED TO REFINANCE LOAN

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TAPPAHANNOCK, VIRGINIA, AUTHORIZING THE ISSUANCE AND SALE OF ITS GENERAL OBLIGATION REFUNDING BOND (TAXABLE), SERIES 2022 IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$71,000, AND THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS PREPARED IN CONNECTION THEREWITH

WHEREAS, the Town of Tappahannock, Virginia (the “Town”), has determined that it is advisable and in the interest of the Town to refinance its \$450,000 General Obligation Public Improvement Note, Series 2005 (the “Prior Bond”), together with related administrative and financing costs (“the Project”); and

WHEREAS, the Town intends to finance the Project through the issuance of its general obligation bond under such terms, limitations and conditions as set forth in this Resolution; and

WHEREAS, the Council has previously received a proposal from the VML/VACO Finance Program, through the Industrial Development Authority of the County of Stafford and the City of Staunton, Virginia (the “Lender”), to purchase the Bond and loan funds for the Project; and

WHEREAS, after such solicitation, staff recommends the proposal from the Lender for the loan and the sale of the Town’s general obligation bond to the Lender in accordance with the terms of a Bond Purchase and Loan Agreement between the Lender and the Town (the “Agreement”), the form of which has been presented to this meeting;

BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF TAPPAHANNOCK, VIRGINIA:

1. Issuance of Bond and Use of Proceeds. Pursuant to the Constitution of the Commonwealth of Virginia and the Public Finance Act of 1991, as amended (the “Public Finance Act”), Title 15.2, Chapter 26 of the Code of Virginia of 1950, as amended (the “Virginia Code”) and without regard to any requirements or restrictions contained in any charter or special act of the Town, the Council hereby authorizes the issuance and sale of a general obligation bond of the Town in an aggregate principal amount set forth below, together with other monies of the Town, to provide funds to finance the Project.

2. Authorization of Bond Purchase and Loan Agreement. The form of the Bond Purchase and Loan Agreement (the “Agreement”) submitted to this meeting is hereby approved. The Mayor and the Town Manager, either of whom may act (each an “Authorized Signatory”), are authorized to execute the Agreement in substantially such form, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by such official, whose approval shall be evidenced conclusively by the execution and delivery thereof. The issuance and sale of the bond to the Lender shall be upon the terms and conditions of the Agreement. The proceeds of such bond shall be applied in the manner set forth in the Agreement. All capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Agreement.

3. Bond Details. The bond shall be issued as a single, fully registered bond, shall be designated “General Obligation Refunding Bond (Taxable), Series 2022” (the “Bond”), shall be numbered R-1, and shall be in substantially the form of Exhibit A to this Resolution as hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the officers signing such Bond. The Council authorizes the issuance and sale of the Bond on such terms as shall be satisfactory to the Authorized Signatory; provided however, that the Bond (a) shall be in a principal amount not to exceed \$71,000; (b) shall mature no later than April 1, 2025; and (c) shall bear interest on the outstanding principal balance thereof at a rate of interest approved by the Authorized Signatory, with such rate to not exceed 3.05% (provided that default interest may be payable at a rate in excess thereof as provided in the Agreement and the rate may adjust as provided in the Bond and the Agreement), shall accrue certain other ongoing costs and expenses upon the terms and conditions described in the Agreement. As set forth in the Agreement, the Town agrees to pay any applicable late payment or similar costs and expenses described therein. Subject to the preceding terms, the Council further authorizes the Authorized Signatory to determine the final terms, purchase price, initial interest rate, interest rate adjustment provisions, maturity date, and amortization schedule of the Bond. No further action shall be necessary on the part of the Town so long as such provisions are within the limits prescribed in this Resolution.

4. Payment and Redemption Provisions. The principal of and premium, if any, and interest on the Bond shall be payable as set forth in the Bond and the Agreement. The Bond shall be subject to redemption on the terms set forth in the related Agreement. The principal of and premium, if any, and interest on the Bond shall be payable via wire transfer in lawful money of the United States of America, without presentation or surrender.

5. **Execution and Form of Bond.** The Bond shall be signed by the Mayor or Vice-Mayor and the Town's seal shall be affixed thereon and attested by the Clerk or Deputy Clerk of the Town. The Bond shall be issued as a typewritten bond in substantially the form of Exhibit A, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Authorized Signatory, whose approval shall be evidenced conclusively by the execution and delivery of the Bond.

6. **Pledge of Full Faith and Credit.** The full faith and credit of the Town are hereby irrevocably pledged for the payment of principal of and premium, if any, and interest on the Bond. Unless other funds are lawfully available and appropriated for timely payment of the Bond, the Council shall levy and collect an annual ad valorem tax, over and above all other taxes authorized or limited by law and without limitation as to rate or amount, on all locally taxable property in the Town sufficient to pay when due the principal of and premium, if any, and interest on the Bond.

7. **Preparation of Printed Bond; Mutilated or Destroyed Bond.** The printed Bond may be executed by manual or facsimile signature of the Mayor or Vice-Mayor, the Town's seal affixed thereto and attested by the Clerk or Deputy Clerk of the Town; provided, however, that if both such signatures are facsimiles, the bond shall not be valid until it has been authenticated by the manual signature of the Registrar (as defined below) and the date of authentication noted thereon. If the Bond has been mutilated, lost or destroyed, the Town shall execute and deliver a new bond of like date and tenor in exchange and substitution for, and upon cancellation of, such mutilated Bond or in lieu of and in substitution for such lost or destroyed Bond; provided, however, that the Town shall so execute and deliver only if the registered owner has paid the reasonable expenses and charges of the Town in connection therewith and, in the case of a lost or destroyed Bond has filed with the Town an affidavit reasonably satisfactory to the Town that such Bond was lost or destroyed. The Bond surrendered in any such exchange shall be canceled.

8. **Registration and Transfer of the Bond.** The Town appoints the Town Treasurer as registrar (the "Registrar") for the Bond and shall maintain registration books for the registration and registration of any transfer of the Bond. Upon surrender of the Bond at the office of the Registrar, together with an assignment duly executed by the registered owner or its duly authorized attorney or legal representative in such form as shall be reasonably satisfactory to the Registrar, the Town shall execute, and the Registrar shall authenticate and deliver in exchange, a new Bond or bonds having an equal aggregate principal amount, of the same form and maturity, bearing interest at the same rates and registered in such name as requested by the then registered owner or its duly authorized attorney or legal representative. Any such exchange shall be at the expense of the Town, except that the Registrar may charge the person requesting such exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

The Registrar shall treat the registered owner as the person or entity exclusively entitled to payment of principal, interest and premium, if any, and the exercise of all other rights and powers of the owner, except that regular installments shall be paid to the person or entity shown as owner on the registration books on the fifteenth day of the month preceding each payment date.

9. **Delivery of Bond.** The Mayor or Vice-Mayor and Clerk of the Town are authorized and directed to take all proper steps to have the Bond prepared and executed in accordance with its terms and to deliver it to the Lender thereof as set forth in the Agreement.

10. **Election to Apply Public Finance Act.** Pursuant to Section 15.2-2601 of the Virginia Code, it is hereby elected to have the Public Finance Act apply to the Bond exclusively without regard to any charter or local act that might otherwise apply.

11. **Limitation of Liability of Officials of Town.** No covenant, condition or agreement contained herein shall be deemed to be a covenant, agreement or obligation of an officer, employee, member of Council, or agent of the Town in his or her individual capacity, and no officer of the Town or member of Council executing the Bond shall be liable personally on the Bond or be subject to any personal liability or accountability by reason of the issuance thereof. No officer, employee or agent of the Town shall incur any personal liability with respect to any other action taken by him or her pursuant to this resolution provided he or she acts in good faith.

12. **Other Actions.** All other actions of officials of the Town in conformity with the purposes and intent of this Resolution and the Agreement and in furtherance of the issuance and sale of the Bond are ratified, approved and confirmed. The officials of the Town are authorized and directed to execute and deliver on behalf of the Town such agreements and other instruments,

documents or certificates, and to do and perform such things and acts, as they shall deem necessary or appropriate to carry out the transactions authorized by this Resolution or contemplated by the Bond or the Agreement, and all of the foregoing, previously done or performed by such officers of the Town, are in all respects approved, ratified and confirmed.

13. **Headings.** Any headings in this resolution are solely for convenience of reference and shall not constitute a part of the resolution nor shall they affect its meaning, construction or effect.

14. **Constitutional Authority and Severability.** The Bond shall be issued under the provisions of Article VII, Section 10(a) of the Constitution of Virginia. The principal of and interest on the Bond shall be payable from ad valorem taxes to be levied without limitation as to rate or amount on all property in the Town subject to taxation, to the extent other funds of the Town are not lawfully available and appropriated for such purpose. If any court of competent jurisdiction shall hold any provision of this Resolution to be invalid and unenforceable, such holding shall not invalidate any other provision hereof.

15. **Filing of Resolution.** The Authorized Signatory and Clerk to the Town are authorized and directed to see to the prompt filing of a certified copy of this Resolution in the Circuit Court having jurisdiction over the Town, in accordance with Sections 15.2-2607 and 15.2-2627 of the Public Finance Act.

17. **Effective Date.** This Resolution shall take effect immediately.

Adopted: October 11, 2022.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

Council Member Dillard reported that the Town has been made aware of a WILL from the Estate of Henry Deshields Fisher where action would need to be taken by the Town within the next seven to ten days. He reported that there is a two-part decision for the council members consideration. He stated that according to the WILL there is a water-front lot or described as the wharf lot in the WILL (Article 2 Section B) that would be a gift to the town with no restrictions other than a plaque or marker be placed on the property. He reported that there is also a cottage/residential lot described in the WILL (as Article 2 Section A) that holds a reserve mortgage with various conditions.

COUNCIL
VOTED
TO
DISCLAIM
THE GIFT OF
RESIDENCE
AND
ACCEPT
THE
GIFT OF
WHARF
LOT
FROM
DESHIELDS
FISHER

On motion of Fleet Dillard, seconded by Kay Carlton, Council voted unanimously to accept the gift of the Wharf lot and disclaim the gift of the residence as described in the WILL.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

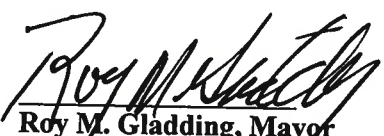
Mayor Gladding asked if the council members had any further business.

Mayor Gladding recognized Maria Pitts, a resident of Tappahannock and a member of the Tappahannock Planning Commission.

Maria Pitts advised the council members that this month was National Community Planning Commission Month. She provided them with a handout (see attached) and discussed the handout.

Mayor Gladding asked for any further questions or comments.

ADJOURNED There being none, the meeting was adjourned at 7:25 p.m.
Track 107


Roy M. Gladding, Mayor


Patsy K. Scates, Town Clerk

National Community Planning Month

Greetings everyone. Happy National Community Planning Month! My name is Maria Pitts, resident of Tappahannock and member of the Tappahannock Planning Commission. In light of this nationally recognized month, we the people of the Tappahannock Planning Commission would like to enlighten and/or refresh everyone on what our role is as an active body of government in Tappahannock. The Planning Commission consists of ten members. The first three are non-voting members and include the town mayor, a town councilman, and the town manager. The remaining seven members are appointed by the Town Council and control the majority vote. I am honored to introduce our very own Planning Commission including the Chairman—Mr. Timothy Bradshaw, Vice-Chairman—Mr. Scott Cannady, and fellow members Ms. Yvonne Vaughn, Mrs. Elaine Hilowitz, and Mrs. Dianna Carneal. We volunteer to serve a 2-year term securing the town's current and future goals in relation to growth and development, as well as the redevelopment of Tappahannock. Anyone can find information on our role as a planning commission by reviewing the Tappahannock, Virginia—Code of Ordinances, Chapter 2, Division 2, Section 2: 122-126 (see attached document). One can also learn about who the commission members are by logging onto The Tappahannock, Virginia website (tappahannock-va.gov).

As members of the planning commission, it is imperative that we understand some history of this town and how far it has grown financially and culturally. Founded in the 1600's, Tappahannock was the center of commerce, with a well-established trading post, called "New Plymouth" and later renamed Hobbs at His Hole on Brokenborough Gut, now known as June Parker Marina. The town was successful in trading anything from slaves, crops, tobacco, etc. Fast-forward 3 centuries later, this town has evolved into a diverse network of businesses which continue to contribute to the growth of Tappahannock's economy. Even the population has grown from about 574 residents in the 1880's to over 2000 residents currently. With the changing of societal traditions, environment, economy, technology, and culture, it is imperative that proper and orderly planning becomes beneficial not just for the few, but among the many.

We, the Planning Commission, work compassionately and closely together to improve the well-being of the entire community by looking at planning from a comprehensive view. We make decisions on land usage, transportation, economic development, community facilities and services, housing, parks and recreation, natural resource protections, and downtown revitalization and urban design. This grand scale approach ensures a sustainable, equitable, safer, and prosperous community. We would like to encourage members of the town of Tappahannock to attend our public meetings on the first Wednesday of each month at 6:30pm, in the Town of Tappahannock office. Because our community has developed into a diverse family, we will be that much more effective taking into consideration a village of ideas to broaden the horizons of all people in our unique town.



Secs. 2-101—2-120. - Reserved.

DIVISION 2. - PLANNING COMMISSION^[4]

Footnotes:

-- (4) --

State Law reference— *Planning commission, Code of Virginia, §§ 15.2-2212—15.2-2222.*

Sec. 2-121. - Creation; appointment, terms, removal of members.

- (a) A planning commission has been created for the town in accordance with the provisions of Code of Virginia, §§ 15.2-2212—15.2-2222.
- (b) The planning commission shall consist of ten members, one member shall be a member of the town council. One member shall be the town manager. One member shall be the mayor. The councilmember, mayor and town manager shall serve in a nonvoting capacity. The remaining seven members shall be referred to as appointed members.
- (c) The term of the mayor, council member and the town manager shall in all cases correspond to their tenure in office. The other members shall be appointed for terms of four years by the town council. Any vacancy in membership shall be filled by appointment by the town council and shall be for an unexpired term only.
- (d) Any appointed member of the town planning commission may be removed by the town council for malfeasance in office; provided, that such removal may be made only after a public hearing, at which time such member is given an opportunity to appear and be heard on the charges against him.

Code 1993, §§ 2-71, 2-72, 2-75)

State Law reference— Similar provisions, Code of Virginia, § 15.2-2212.

Sec. 2-122. - Meetings.

- (a) The planning commission shall establish a regular meeting schedule and shall meet frequently enough so that it can take action on all complete applications in an expeditious manner.
- (b) The planning commission need not conduct its meetings strictly in accordance with the quasijudicial procedures set forth in articles V and VI of the zoning ordinance. However, it shall conduct its meetings so as to obtain necessary information and to promote the full and free exchange of ideas.
- (c) Minutes shall be kept of all planning commission proceedings.
- (d) All planning commission meetings shall be open to the public, and whenever feasible the tentative agenda for each commission meeting shall be made available in advance of the meeting.
- (e) Whenever the planning commission is called upon to make recommendations on any proposal requiring a public hearing, such hearing shall be held in accordance with Code of Virginia, § 15.2-2204.

State Law reference— Meetings, Code of Virginia, § 15.2-2214.

Sec. 2-123. - Quorum and voting.

- (a) A quorum for the planning commission shall consist of a majority of the commission membership (excluding vacant seats). A quorum is necessary for the commission to take official action.
- (b) All actions of the planning commission shall be taken by majority vote, a quorum being



present.

(c) A roll call shall be taken upon the request of any member.

(d) All advisory members shall have all the privileges of membership, except the right to vote.

State Law reference— Quorum, Code of Virginia, § 15.2-2215.

Sec. 2-124. - Chair.

(a) The planning commission shall annually elect one chair and one vice-chair from among its appointed members.

(b) The chair and vice-chair may take part in all deliberations and vote on all issues.

State Law reference— Similar provisions, Code of Virginia, § 15.2-2217.

Sec. 2-125. - Powers and duties.

(a) The planning commission may:

(1) Make studies and recommend to the town council plan, goals and objectives relating to the growth, development and redevelopment of the town.

(2) Develop and recommend to the town council policies, ordinances, administrative procedures, and other means for carrying out plans in a coordinated and efficient manner.

(3) Make recommendations to the town council concerning proposed zoning amendment requests.

(4) Review and make recommendations to the administrator concerning applications for land development, subdivision plats and site development plans.

(5) Review and authorize approval of site plans by the zoning administrator.

(6) Perform all duties required and in accordance with Code of Virginia, § 15.2-2200 et seq.

(b) The planning commission may adopt rules and regulations governing its procedures and operations not inconsistent with the provisions of this division.

(Code 1993, § 2-73)

State Law reference— Powers and duties, Code of Virginia, § 15.2-2217.

Sec. 2-126. - Compensation of members.

All appointed members of the town planning commission shall serve without compensation.

(Code 1993, § 2-74)

State Law reference— Compensation, Code of Virginia, § 15.2-2212.

Sec. 1-18. - General penalty; continuing violations.

