

**TOWN OF TAPPAHANNOCK
COUNCIL MEETING
MAY 9, 2022
7:05 P.M.**

PRESENT

| | |
|------------------|---|
| Mayor: | Roy M. Gladding |
| Council Members: | Kay Carlton Fleet Dillard Kenneth A. Gillis Troy L. Balderson Anita J. Latane |
| Town Manager: | Eric Pollitt |
| Town Clerk: | Patsy K. Scates |
| Town Attorney: | Diane M. Lank |

ABSENT

| | |
|------------------|------------------------|
| Vice Mayor: | Marcia W. Jenkins |
| Chief of Police: | James G. Ashworth, Jr. |

Mayor Gladding called the meeting to order.

CALLED TO ORDER

On motion of Kenneth A. Gillis, seconded by Anita J. Latane, Council voted unanimously to approve the April 11, 2022, Council Meeting Minutes.

MINUTES
APPROVED

Votes were cast as follows:

| | | | |
|--------------------|-----|--------------------|-----|
| Kay Carlton: | Aye | Troy L. Balderson: | Aye |
| Fleet Dillard: | Aye | Anita J. Latane: | Aye |
| Kenneth A. Gillis: | Aye | | |

COMMITTEE
REPORTS

Mayor Gladding recognized Council Member Gillis.

Council Member Gillis reported the following water and sewer report.

PUBLIC WORKS

The Maintenance Department Personnel repaired a 6-inch in diameter water line located at Jeanette Drive after being damaged by a power installation company. MDP also replaced a section of water line located at Della Street and repaired a ruptured water line at Pegram Lane. MDP replaced a fire hydrant at the intersection of Markham Terrace and Marsh Street after pre-existing hydrant was damaged by a motor vehicle. MDP recorded all water meter readings for this billing cycle. The Hoskin's Creek pump station upgrade (in line tank) has been completed. The AMI water meter proposed plan project is to begin the second week of May 2022. A new section of sidewalk was installed at the east end of Prince Street.

TREATMENT PLANT

CHA Companies have completed and submitted plant permits for renewal to DEQ. A new operator was added to the staff to meet recommended observation coverage time. Testing results remained within permitted limits. Average flow for the month of April were 317,000 gallons per day.

WATER/SEWER

SANITARY DEPARTMENT

Sanitary operations continue to be on schedule.

Mayor Gladding recognized Council Member Balderson.

Council Member Balderson reported the following on the public facilities report.

Prince Street Civil War Memorial – Received three (3) quotes, reviewed, and have two quotes for council to review and vote on for removal contract.

PUBLIC
FACILITIES

Council Member Balderson stated that he has reached out to monument companies for a memorial and the granite cap. He stated that he did receive three quotes but one of the quotes was a much higher amount of money compared to the other quotes and there was a timeline in their quote which had expired. He stated that the quotes just include the labor it does not include the cost of the granite cap after the removal.

There was some discussion.

MOTION MADE TO AWARD BID TO GINO'S HOME SERVICE FOR REMOVAL OF STATUE PRINCE STREET On motion of Kenneth A. Gillis, seconded by Anita J. Latane, Council voted to award the contract to Gino's Home Service for the amount of \$30,000.00 to remove the statue/monument located on Prince Street to include crane service, removal of the statue and plate on side of column, delivery to designated location, install granite cap after removal.

Council Member Dillard stated that the council members have received two bids for the same scope of services to remove the statue/monument located on Prince Street. He stated that one of the bids was from J.D. Davis Masonry in the amount of \$34,650.00 and the other one is from Gino's Home Service in the amount of \$30,000.00. He is sure that they both do quality work but he would like council to think long and hard about going with the cheapest bid. He feels its an important project and he thinks it is difficult to put a price on experience.

Notes were cast as follows:

| | | | |
|--------------------|-----|--------------------|-----|
| Kay Carlton: | Nay | Troy L. Balderson: | Aye |
| Fleet Dillard: | Nay | Anita J. Latane: | Aye |
| Kenneth A. Gillis: | Aye | | |

Mayor Gladding recognized Council Member Latane.

TAPP MAIN STREET Council Member Latane stated that the Tappahannock Main Street is getting ready for Third Thursdays to begin on May 19, 2022, at Rappahannock River Park and the Tappahannock Farmers Market event is May 21, 2022. She reported that volunteers are needed for these events.

FINANCE Council Member Latane reported that she had met with Town Manager Pollitt and reviewed the financial report. She reported that revenues were looking good and our expenses were under what was projected and we are in good shape.

FINANCIAL REPORT APPROVED On motion of Kenneth A. Gillis, seconded by Troy L, Balderson, Council voted unanimously to approve the financial report for the month of April 2022.

Notes were cast as follows:

| | | | |
|--------------------|-----|--------------------|-----|
| Kay Carlton: | Aye | Troy L. Balderson: | Aye |
| Fleet Dillard: | Aye | Anita J. Latane: | Aye |
| Kenneth A. Gillis: | Aye | | |

Mayor Gladding asked Town Manager Pollitt if he would like to add anything to the Town Manager Report.

Town Manager Pollitt had nothing to add.

Mayor Gladding stated that council should consider the adoption of the Middle Peninsula Regional All Hazards Mitigation Plan resolution.

MIDDLE PENINSULA REGIONAL ALL HAZARDS MITIGATION PLAN RESOLUTION APPROVED On motion of Fleet Dillard, seconded by Anita J. Latane, Council voted to adopt the following resolution.

RESOLUTION TO ADOPT THE MIDDLE PENINSULA REGIONAL ALL HAZARDS MITIGATION PLAN UPDATE

WHEREAS, the Town of Tappahannock of Virginia has experienced severe damage from a host of hazards such as flooding from hurricanes, nor'easters, wildfires, winter storms, tornadoes, and lightning on many occasions in the past century that have resulted in property losses, loss of life, economic hardships, and threats to public health and safety for all community residents, and

WHEREAS, the first Middle Peninsula Regional All Hazards Mitigation Plan ("the Plan") was undertaken as a regional planning project with all nine (9) jurisdictions participating in its development and adoption in 2006, 2011, and 2016, and

WHEREAS, all nine (9) Middle Peninsula jurisdictions and federally recognized Tribes in the region participated in the update of the AHMP within the Federal Emergency Management Agency's required 5-year period, and

WHEREAS, the Plan update recommends many mitigation strategies that will help to protect the residents and their property from the adverse effects of hazards that face the Town of Tappahannock and

WHEREAS, the Plan update was reviewed at a meeting of the Tappahannock Town Council held on May 9, 2022, as required by law.

NOW, THEREFORE, BE IT RESOLVED, by the Town of Tappahannock Virginia, that:

1. The Middle Peninsula Regional All Hazards Mitigation Plan update is hereby adopted as the official Plan for the Town of Tappahannock.
2. The respective officials/staff identified in the implementation section of the Plan update are encouraged to implement the mitigation strategies and report on their activities, accomplishments, and progress to the Tappahannock Town Council.
3. The Town Manager for the Town of Tappahannock will report status updates on mitigation strategies to the Middle Peninsula Planning District Commission and the Federal Emergency Management Agency on an annual basis.

Adopted the 9th day of May 2022.
Resolution – Middle Peninsula Hazards Mitigation Plan 2022

Votes were cast as follows:

| | | | |
|--------------------|-----|--------------------|-----|
| Kay Carlton: | Aye | Troy L. Balderson: | Aye |
| Fleet Dillard: | Aye | Anita J. Latane: | Aye |
| Kenneth A. Gillis: | Aye | | |

Mayor Gladding stated that council should consider amending a motion to Elaine Hilowitz planning commission appointment to include the term’s expiration date to include four-year term to expire on May 14, 2026.

On motion of Fleet Dillard, seconded by Kay Carlton, Council voted unanimously to amend the motion to appointment of Elaine Hilowitz to the Tappahannock Planning Commission to include the term’s expiration date to include four-year term to expire on May 14, 2026.

COUNCIL VOTES TO AMEND MOTION TO INCLUDE EXPIRATION DATE TO HILOWITZ APPOINTMENT TO PLANNING COMMISSION

Votes were cast as follows:

| | | | |
|--------------------|-----|--------------------|-----|
| Kay Carlton: | Aye | Troy L. Balderson: | Aye |
| Fleet Dillard: | Aye | Anita J. Latane: | Aye |
| Kenneth A. Gillis: | Aye | | |

Mayor Gladding stated that council should consider approving an agreement between O’Malley Timber and Town of Tappahannock. Agreement states O’Malley Timber would allow Draper Aden or other contractors on their behalf to conduct field work necessary for a Preliminary Engineering Report. Agreement also states O’Malley Timber will have this acreage developable for the purpose of selling the property as a part of the future industrial park.

On motion of Anita J. Latane, seconded by Kay Carlton, Council voted unanimously to approve an agreement between O’Malley Timber and Town of Tappahannock. Agreement states O’Malley Timber would allow Draper Aden or other contractors on their behalf to conduct field work necessary for a Preliminary Engineering Report. Agreement also states O’Malley Timber will have this acreage developable for the purpose of selling the property as a part of the future industrial park.

COUNCIL VOTES TO APPROVE O'MALLEY TIMBER AGREEMENT

Votes were cast as follows:

| | | | |
|--------------------|-----|--------------------|-----|
| Kay Carlton: | Aye | Troy L. Balderson: | Aye |
| Fleet Dillard: | Aye | Anita J. Latane: | Aye |
| Kenneth A. Gillis: | Aye | | |

Council Member Balderson asked Town Attorney Lank if O’Malley Timber turns this property into a separate tax parcel and it would need to be surveyed, would that be an expense that the Town of Tappahannock would take on.

Town Attorney Lank responded that if O’Malley Timber turns the property into a separate tax parcel, then O’Malley Timber would be responsible for the expense of having the land surveyed.

Mayor Gladding stated the Council should consider awarding Summit Design Services Contract for Community Development Block Grant Planning Grant for downtown revitalization. He stated that the contract is in the council packet.

On motion of Troy L. Balderson, seconded by Anita J. Latane, Council voted unanimously to award Summit Design Services Contract for Community Development Block Grant Planning Grant for downtown revitalization.

COUNCIL VOTED TO AWARD SUMMIT DESIGN SERVICE CONTRACT FOR COMMUNITY DEVELOPMENT BLOCK

Votes were cast as follows:

| | | | |
|--------------------|-----|--------------------|-----|
| Kay Carlton: | Aye | Troy L. Balderson: | Aye |
| Fleet Dillard: | Aye | Anita J. Latane: | Aye |
| Kenneth A. Gillis: | Aye | | |

Mayor Gladding stated that council should consider awarding Vanasse Hangen Brustlin, Inc (VHB) the contract for the next phase of the Hoskins Creek property project.

COUNCIL VOTED TO AWARD VHB CONTRACT FOR HOSKINS CREEK PROPERTY PROJECT

On motion of Troy L. Balderson, seconded by Fleet Dillard, Council voted unanimously to award Vanasse Hangen Brustlin, Inc. (VHB) the contract for the Hoskins Creek property project.

Notes were cast as follows:

| | | | |
|--------------------|-----|--------------------|-----|
| Kay Carlton: | Aye | Troy L. Balderson: | Aye |
| Fleet Dillard: | Aye | Anita J. Latane: | Aye |
| Kenneth A. Gillis: | Aye | | |

Mayor Gladding stated that concludes our agenda items. He recognized Mr. Blackwell from the Commissioner of Revenue and asked him if he would like to make any comments.

Thomas Blackwell, Commissioner of the Revenue, asked if anyone had any questions regarding tax rates.

Council Member Balderson asked Mr. Blackwell if he has had any issues with the assessment of vehicles, since there has been a lot of issues with other localities.

Thomas Blackwell, Commissioner of the Revenue discussed the assessment of vehicles and how they have gone up and tax rates. He suggested putting a notice in the tax-payers bills letting them know that these are true values.

There was some discussion.

Mayor Gladding recognized Greg Huff.

Greg Huff, Owner of the Essex Inn introduced himself. He recently purchased a building in town and he is working on restoring it.

There was some discussion.

Mayor Gladding stated that a Joint Public Hearing will be held with the Planning Commission on June 13, 2022, to discuss the rezoning request.

Mayor Gladding asked for any comments or questions.

MAYOR APPOINTS BALDERSON GILLIS TO DISCUSS PROPOSED JOINT MAINTENANCE SHOP

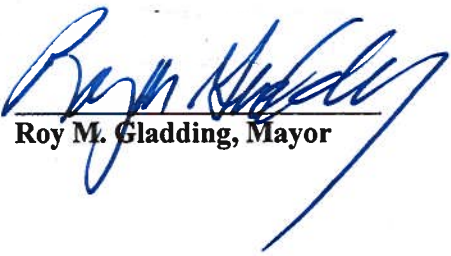
Town Manager Pollitt stated that in refence to the comments that Mr. Blackwell has made about the assessment increases and tax rates he has discussed them with Council Member Latane and if anyone has any questions, to please contact him.

Council Member Balderson asked Mayor Gladding if he would appoint a committee to work on the recommendations, comments or concerns that council may have regarding the proposed joint maintenance shop.

Mayor Gladding stated that he would like to appoint an advisory committee of Council Member Balderson (Chairman) and Council Member Gillis to discuss the recommendations, comments, or concerns that the council members may have regarding the proposed joint maintenance shop.

ADJOURNED

There being no further business, the meeting was adjourned at 7:45 p.m.
Track 92


Roy M. Gladding, Mayor


Patsy K. Scates, Town Clerk