

**SURREY TOWNSHIP  
SPECIAL BOARD MEETING AND PUBLIC HEARING  
UNAPPROVED MINUTES  
JUNE 30, 2023**

The meeting was called to order at 6:00 pm by Supervisor Russ Hamilton. Members present: Supervisor R Hamilton, Clerk G Bradbury, Treasurer S Delong and Trustee K Pitchford. Trustee R Williams-absent. Also, in attendance Dave Williams-Fire Chief.

**REGULAR BUSINESS**

Special Board Meeting was called to order at 6 p.m.

**Payment of bills**

General Fund bills: (ck# 38898-38903, 38907) totaling of \$6,129.13, the Fire Fund bills (ck# 16012-16018) totaling of \$9,246.71 and the Transfer Facility (ck# 1623) totaling of \$2,411.36. No credit card.

Motion by R Hamilton to approve the payment of bills June 14, 2023 thru June 30, 2023 as submitted, seconded by G Bradbury. Roll vote: R Hamilton-yes, G Bradbury-yes, K Pitchford-yes, S Delong-yes and R Williams-absent. Motion carried.

**Approve Library Amended 2022-2023 Budget**

Motion to approve the amended 2022-2023 budget for the Library as submitted made by G Bradbury and seconded by K Pitchford. Roll vote: G Bradbury-yes, K Pitchford-yes, R Hamilton-yes and S Delong-yes. R Williams-absent. Motion carried.

**Approve General 2022/2023 Budget Amendments**

The Board agreed on the following 2022/2023 adjustments:

Increase Expense line item 101-330-704-00 - Liquor by \$399.65

Decrease Expense line item 101-101-940-00 - Equip. Rental by \$399.65

Increase Expense line item 101-215-704-00 - Dep Clerk Wages by \$6,753.00

Decrease Expense line item 101-101-933-00 - Software Maint. by \$2,000.00

Decrease Expense line item 101-101-851-00 - Postage by \$1,700.00

Decrease Expense line item 101-253-900-00 - Trea. Print Services by \$3,053.00

Motion to approve amendments to the 2022/2023 Budget made by G Bradbury and seconded by S Delong. Roll vote: G Bradbury-yes, S Delong-yes, R Hamilton-yes, K Pitchford-yes. R Williams-absent. Motion carried.

**Public Comment**

None

**PUBLIC HEARING**

Opened Public Hearing at 6:07 p.m.

**Review Proposed 2023/2024 Budget**

•The proposed 2023-2024 budget was reviewed by the Board. K Pitchford asked about the cost of a Transfer Facility Card. S Delong replied that the cost of a Transfer Card could go from \$110 to \$70 per year.

**Public Comment**

•K Schefsky asked what the Transfer Facility cards cost was based on. R Hamilton stated that it was based on livable structured parcels. K. Schefsky asked what money would that bring in for the budget. Per S. Delong based on 1,693 parcels would be approximately \$118,000. K Schefsky asked if there would be a big surplus of money. S Delong said only around \$23,000. Not all money in the Rubbish Account is tax revenue. It is basically a floating account. There a up to 5 wells that get tested either regularly or on demand depending on which well. Per R Hamilton there is no monetary help from the State.

Closed Public Hearing at 6:13 p.m.

**Adopt yearly Resolutions and Adopt 2023/2024 General Budget and Library Budget**

The following Resolutions were read, approved and adopted:

**#2023-02** Resolution to Establish the Depositories for the 2023/2024 Fiscal Year. Motion made to adopt by S Delong, seconded by K Pitchford. Roll vote: R Hamilton-yes, S Delong-yes, K Pitchford-yes, and G. Bradbury-yes. R Williams-absent. Motion carried.

**#2023-03** Resolution to Establish the Regular Monthly Meeting Schedule. Motion made to adopt by K Pitchford, seconded by S Delong. Roll vote: R Hamilton-yes, G Bradbury-yes, S Delong-yes, K Pitchford-yes. R Williams-absent. Motion carried.

**#2023-04** Resolution to Establish Payment of Bills for the 2023/2024 Fiscal Year. Motion made to adopt by G Bradbury, seconded K Pitchford. Roll vote: K Pitchford-yes, R Hamilton-yes, G. Bradbury-yes and S Delong-yes. R Williams-absent. Motion carried.

**#2023-05** Resolution to Establish Collection of Taxes and Assessing of Property for the 2023/2024 Fiscal Year. Motion made to adopt by K Pitchford, seconded by G Bradbury. Roll vote: G Bradbury, K Pitchford-yes, S Delong-yes and R Hamilton-yes. R Williams-absent. Motion carried.

**#2023-06** Resolution to Establish the Township Trustees Salaries for the 2023/2024 Fiscal Year. Motion made to adopt by G Bradbury, seconded by S Delong. Roll vote: R Hamilton-yes, K Pitchford-yes, G. Bradbury-yes, S Delong-yes. R Williams-absent. Motion carried.

**#2023-07** Resolution to Establish the Township Supervisor Salary for the 2023/2024 Fiscal Year. Motion made to adopt by K Pitchford, seconded by S Delong. Roll Vote: S Delong-yes, K Pitchford-yes and G Bradbury-yes. R Hamilton-abstain. R Williams-absent. Motion carried.

**#2023-08** Resolution to Establish the Township Clerk Salary for the 2023/2024 Fiscal Year. Motion made to adopt by K Pitchford, seconded by S Delong. Roll vote: K Pitchford-yes, S Delong-yes, R Hamilton-yes, G Bradbury-abstain. R. Williams-absent. Motion carried.

**#2023-09** Resolution to Establish the Township Treasurer Salary for the 2023/2024 Fiscal Year. Motion made to adopt by G Bradbury, seconded by K Pitchford. Roll vote: K Pitchford-yes, G Bradbury-yes and R Hamilton-yes. S Delong-abstain. R Williams-absent. Motion carried.

**#2023-10** Resolution to Adopt the Budget for the 2023-2024 Fiscal Year. Motion made to adopt by K Pitchford, seconded by G Bradbury. Roll vote: K Pitchford-yes, R Hamilton-yes, S Delong-yes and G. Bradbury-yes. R Williams-absent. Motion carried.

**#2023-11** Resolution to Adopt the Wages for Township Employees for the 2023/2024 Fiscal Year. Motion made to adopt by S Delong, seconded by G Bradbury. Roll vote: S Delong-yes, G Bradbury-yes, R Hamilton-yes and K Pitchford-yes. R Williams-absent. Motion carried.

## **2023/2024 Library Budget**

### **New Business**

•G Bradbury presented Resolution 2023-12, Surrey Township Fire Dept. Half Mill Levy. K Pitchford approved the Levy as presented, seconded by S Delong. Roll Call Vote: R Hamilton-yes, G Bradbury-yes, S Delong-yes and K Pitchford-yes. R Williams-absent. Motion carried.

•K Randle sent an email regarding a future Consumers Energy bill. R Hamilton thought that this bill should be part of the round-about project costs. K Pitchford said the permit has been approved or will be shortly. Table for July meeting. G Bradbury wondered what kind of lighting would be installed. Answer: probably LED.

### **Public Comment**

K Schefsky asked: •what is the total budget expenses? R Hamilton, \$593,718.07. •With raises, ½ Mill Fire Levy and \$55,000 in BS&A software, how much are taxes going up to cover costs? S Delong stated that the taxes are figured out by the State. The info is given to the Assessor and Equalization and the Treasurer is only the collector of the taxes. •Wouldn't the Fire millage be voted on a ballot? S Delong explained that the Levy is confusing, it is a special assessment that is billed as a millage.

M Schefsky asked when the round-about project was starting? Answer: call the road commission.

With no other business to come before the Board, R Hamilton adjourned the meeting at 6:37 p.m.