

**SURREY TOWNSHIP  
REGULAR BOARD MEETING  
UNAPPROVED MINUTES  
JULY 11, 2023**

The meeting was called to order at 6:00 pm by Supervisor Russ Hamilton leading the Pledge to the Flag. Members present: Supervisor Russ Hamilton, Clerk Glenna Bradbury, Treasurer Stacy Delong-absent, Trustee Ken Pitchford and Trustee Rod Williams. Also, in attendance: Fire Chief Dave Williams and Commissioner Samantha Pitchford.

**REGULAR BUSINESS**

**Agenda**

The meeting agenda for June 11, 2023 was reviewed. R Williams added to new business item #4 Scrap at Transfer Facility. R Williams made the motion to approve the agenda with the addition, seconded by K Pitchford. All ayes. S Delong-absent. Motion carried.

**Minutes**

The motion to approve the minutes from the June 13, 2023 Regular Meeting and June 30, 2023 Special Meeting and Public Hearing was made by G Bradbury, supported by K Pitchford. All ayes. S Delong-absent. Motion carried.

**Bills**

•General Fund bills: (check #s 38898-38903, 38907-38920, 38934-38939) for a total of \$21,124.45 •the Fire Fund bills (check #s 16012-16018, 16023-16037) for a total of \$31,068.72 •and the Transfer Facility bills (check #s 1623-1627) a total of \$4,315.24. R Williams made the motion to pay the bills plus the credit card totals of: General \$721.82 and Fire \$85.48, supported by R Hamilton. Roll Call Vote: R Williams-yes, R Hamilton-yes, K Pitchford-yes and G Bradbury-yes. S Delong-absent. Motion carried.

**Treasurer's Report**

The report was reviewed and will be kept on file.

**REPORTS**

**Fire Department Report**

D Williams reported: •Lumberjack Festival July 21-22 •Fire Dept. Spaghetti Dinner July 21, 4-6 pm •Fire Dept. Waterball Tournament July 22 register 10 am, event starts 11 am. •Requests permission to sign Emergency Relocation Agreement with MMCAA for preschool. •R Williams made the motion to have D Williams sign the MMCAA Emer. Relocation Agreement, seconded by G Bradbury. Roll Call Vote: R Williams-yes, G Bradbury-yes, K Pitchford-yes, R Hamilton-yes and S Delong-absent. Motion carried. •Received quote for pest control from Four Seasons Exterminating for both Fire Dept. buildings: one time treatment of \$150 and seasonal treatments April-October of \$175. Yearly cost not to exceed \$775. •Request OK to install eavestrough on Bldg#2 for \$1,100. •Requests permission to relocate existing furnace in Bldg#2 for \$2,700. •K Pitchford made the motion to approve the pest control process, not to exceed \$775, supported by R Williams. Roll Call Vote: K Pitchford-yes, R Williams-yes, R Hamilton-yes, G Bradbury-yes and S Delong-absent. Motion carried. G Bradbury made the motion to approve the installation of an eavestrough for \$1,100, seconded by K Pitchford. Roll Call Vote: G Bradbury-yes, K Pitchford-yes, R Hamilton-yes R Williams-yes and S Delong-absent. Motion carried. •R Williams made the motion to move existing furnace to a better location in Bldg#2 not to exceed \$2,700, supported by G Bradbury. Roll Call Vote: R Williams-yes, G Bradbury-yes, R Hamilton-yes, K Pitchford-yes and S Delong-absent. Motion carried.

**Zoning Report:**

Rod Williams reported 23 zoning permits YTD and 2 additional at his desk.

**Planning Commission:**

The next meeting will be Wednesday, October 4 at 6 p.m.

### **Commissioner**

S Pitchford reported: •Tax sale online is 8-4-23 for 26 parcels (taxsale.info) •Sheriffs Dept. will be fully staffed soon.

### **OTHERS:**

•None

### **CORRESPONDENCE:**

None

### **PUBLIC COMMENT:**

•K Jankowski asked, on behalf of P Leyva, has a permit been issued for the roundabout and when will it start? R Hamilton suggested calling the Road Comm, it's their project.

•K Schefsky mentioned debris on Hatchery Rd. and on the US10 bridge. R Hamilton said GFL contracted MMI to have people there 2 days a week cleaning up trash along the roads.

•E Czarnopys had questions regarding the Dam at Bear Lake, when will Hill Haven be brined. R Williams said the Dam is on private property and there is nothing Surrey Twp. can do. Pictures have been sent to the Michigan Water Resources Div. Could end up being a civil issue • R Hamilton said brining will take place July 18-20.

### **UNFINISHED BUSINESS:**

•Approve 2023/2024 Library Budget. G Bradbury stated that when listening to the Final Budget meeting there was a vote taken to approve the 2023/2024 Township budget but not one for the Library budget. She wanted it documented in meeting minutes. K Pitchford made the motion to adopt the Library budget, seconded by R Williams. Roll call vote: K Pitchford-yes, R Williams-yes, R Hamilton-yes, G Bradbury-yes and S Delong-absent. Motion carried.

### **NEW BUSINESS:**

•With the 2024 hectic upcoming election year fast approaching, G Bradbury wanted to go ahead and establish the Election Commission for 2024. R Williams made the motion to acknowledge the Election Commission for 2024 as the Supervisor R Hamilton, Clerk G Bradbury and Treasurer S Delong, supported by K Pitchford. All ayes, S Delong-absent. Motion carried.

•Reviewed revisions of the Hazardous Materials portion of Ord. #20 for Collection of Fees for Emergency Fire, Hazardous Materials and Rescue Unit Services. Per D Williams the Hazardous Materials was added to Ord. #20 incase there should be a hazardous material incident so the costs can be recouped. In the example presented the yellow areas are the new, added wording and the blue areas are text that has been relocated, but reads the same as before. R Williams made the motion to accept the revisions of Ord. #20, seconded by G Bradbury. Roll Call Vote: R Williams-yes, G Bradbury-yes, K Pitchford-yes, R Hamilton-yes and S Delong-absent. Motion carried.

•Review/decide on Four Seasons Exterm. Quote was already addressed during D Williams Fire Dept. report.

•Discuss metal scrap at the Transfer Facility. R Williams said he thought it was time to put a dumpster at the Transfer Facility to collect metal. No more scraping. It would keep the area cleaner and look more organized for DEQ/EGLE inspections. GFL will haul it away for \$175. R Williams made the motion to start collecting metal scrap at the Transfer Facility and have GFL haul it away for \$175, seconded by K Pitchford. Roll Call Vote: R Williams-yes, K Pitchford-yes, G Bradbury-yes, R Hamilton-yes and S Delong-absent. Motion carried.

•K Pitchford had some questions: How many dumpsters can be out at the Transfer Facility full/empty at one time? R Hamilton said the State regulates it. There have been some issues that are being addressed and resolved. K Pitchford mention the difficulties getting back by the leaves/brush compost section. R Williams said GFL will be grading the area at the compost and they are looking into getting another driveway to the north for the trucks and working on reducing the dust. Trying to separate the trucks from the residents area.

### **PUBLIC COMMENTS**

- S Byers asked about the amount of leaves that will come into the Facility this fall. Is there a “Plan B” for handling the leaves if things haven’t gotten better? R Hamilton said hopefully the second driveway will be done.
- M Schefsky asked about the scrap money. R Hamilton said there would be a check from the scrap yard.
- K Jankowski asked about the reduction of the dump card. The new cards will be \$70 per year.
- K Schefsky asked about what the card represents. R Hamilton said there are 52 punches per card, each punch is equal to 4 large bags of trash 6 large item punches. Construction materials are cash and goes in the open container.

Meeting adjourned at 6:48 pm

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Glenna Bradbury, Surrey Township Clerk

Transcribed by Glenna Bradbury, Surrey Township Clerk

