

**SURREY TOWNSHIP
REGULAR BOARD MEETING AND PUBLIC HEARING
UNAPPROVED MINUTES
OCTOBER 11, 2022**

The meeting was called to order at 6:00 pm by Supervisor Russ Hamilton leading the Pledge to the Flag. Members present: Supervisor Russ Hamilton, Clerk Glenna Bradbury, Treasurer Stacy Delong, Trustee Ken Pitchford and Trustee Rod Williams. Also, in attendance: Fire Chief Dave Williams.

REGULAR BUSINESS

Agenda

The meeting agenda for October 11, 2022 was reviewed. R Williams made the motion to approve the agenda as amended, seconded by K Pitchford. All ayes. Motion carried.

Minutes

The motion to approve the minutes from the September 13, 2022 Regular Meeting was made by R Williams, supported by S Delong. All ayes. Motion carried.

Bills

•General Fund bills: (check #s 38282-38297, 38299, 38321-38330) for a total of \$27,998.28 •the Fire Fund bills (check #s 15770-15780, 15803-15811) for a total of \$14,220.49 •and the Transfer Facility bills (check #s 1569-1574) a total of \$10,777.42. K Pitchford made the motion to pay the bills plus the credit card, supported by R Williams. Roll Call Vote: K Pitchford-yes, R Williams-yes, R Hamilton-yes, S Delong-yes and G Bradbury-yes. Motion carried.

Treasurer's Report

The report was presented by S Delong. The report will be kept on file.

REPORTS

Fire Department Report

D Williams reported: •Final day of Fire Prevention is tomorrow with HS students •Sold 10 of the air paks, will keep steel bottles for now. •Has potential new firefighter, V White, pending background check and physical. R Williams made the motion to approve V White pending physical, seconded by K Pitchford. Roll call vote: R Williams-yes, K Pitchford-yes, G Bradbury-yes, S Delong-yes and R Hamilton-yes. Motion carried. •Thanked Rachael & Jason Humphrey for all their help during Fire Prevention.

Zoning Report:

Rod Williams reported 29 zoning permits YTD plus 2 at desk.

Planning Commission:

There was a short, quarterly meeting on Wednesday, October 5, 2022.

Commissioners Report:

None

OTHERS:

•None

CORRESPONDENCE:

None

PUBLIC COMMENT:

•D Miedzianowski, Clare Co. Undersheriff reported: •Keeping watch over the Village of Farwell Park. •Surrey Twp overall is pretty good. •R Williams asked about Liberty Mountain on South Road and their disregard for the Surrey Twp Noise Ord #36. He asked the Undersheriff to make sure the Ord. is followed. •R Hamilton, R Williams and D Miedzianowski had a meeting with people from Liberty Mountain regarding an agreement and the Noise Ord #36 (Friday 10 p.m., Saturday 11 p.m.). The Sheriff's dept. requests a copy of the new agreement. The Labor Day weekend wasn't handled well and that will change so there is not a repeat of the weekend. There will be a phone call from the Sheriff's Dept that they are past

curfew, when a Sheriff's car arrives and they are still in violation they will get a ticket and Surrey Twp. will be notified.

UNFINISHED BUSINESS:

•R Humphrey, Parks & Recreation Coordinator spoke about the upcoming Halloween event at the Village. They have received donations to cover everything but pumpkins. R Williams made the motion to cover the pumpkins at \$150, seconded by S Delong. Roll call vote: R Williams-yes, S Delong-yes, K Pitchford-yes, R Hamilton-yes and G Bradbury-yes. Motion carried.

NEW BUSINESS:

•Discussed seal coating for Spring 2023. G Bradbury will call for quotes. D Williams is interested in having the westside parking lot done. Table on now.

•D Williams discussed the revising the Building Dept. permit fees. If work is done without a permit there is a fee of \$500 for the offense, but there is nothing if it is repeated at that job. The proposed fees would still be \$500, but an additional \$500 per each violation thereafter. K Pitchford made the motion to increase the fines, seconded by G Bradbury. Roll call vote: K Pitchford-yes, G Bradbury-yes, R Williams-yes, R Hamilton-yes and S Delong-yes. Motion carried.

•Discussed body cameras for the Zoning/Building Dept. • R Williams discussed the value of the cameras. They are proof of the surroundings and conversations that happen while at work in a different location. They are the same quality as the Sheriff's Dept. There would be 3 cameras (2 for zoning, 1 for Bldg) with a 5 yr. contract & maint. using ARPA funds. \$11,623 total equals \$2,324.60 per year. R Hamilton made the motion to purchase the cameras for \$11,623, seconded by K Pitchford. Roll call vote: R Hamilton-yes, K Pitchford-yes, S Delong-yes, G Bradbury-yes and R Williams-yes. Motion carried.

•Discussed new Cemetery Board Members. Per G Bradbury the Cemetery Board has lost a few members the past couple of years and they need to be replaced. Various names were discussed. R Hamilton made the motion to appoint Paul Campbell, Jean Gaskill, Jaynie Hoerauf and Gina Hamilton as an alternate. R Hamilton made the motion to appoint the 4 people mentioned, seconded by R Williams. Roll call vote: R Hamilton-yes, R Williams-yes, K Pitchford-yes, S Delong-yes and G Bradbury-yes. Motion carried.

•Adopt Marijuana Ord. #2022-1 to regulate licensed Marijuana business. R Hamilton made the motion to adopt Ord. #2022-1, seconded by G Bradbury. Roll call vote: R Hamilton-yes, G Bradbury-yes, K Pitchford-no, S Delong-yes and R Williams-yes. Motion carried.

•Adopt Marijuana Ord. #2022-2 an Ord. to repeal Ordinance(s) inconsistent with Ord. #2022-2. R Hamilton made the motion to adopt Ord. #2022-2, seconded S Delong. Roll call vote: R Hamilton-yes, S Delong-yes, R Williams-yes, G Bradbury-yes and K Pitchford-yes. Motion carried.

•Adopt Marijuana Ord. #2022-3 to amend the Surrey Twp. Zoning Ord. R William made the motion to adopt Ord. #2022-3, seconded by G Bradbury. Roll call vote: R Williams-yes, G Bradbury-yes, K Pitchford-yes, R Hamilton-yes and S Delong-yes. Motion carried.

•Discuss Stanley Steemer. S Delong received a quote for vent and carpet cleaning for \$3,361. It was discussed that it had been several years since the carpets were cleaned. No one could recall if the vents had ever been cleaned. The topic of allergies was talked about. R Williams made the motion to have Stanley Steemer do the job as long as the price remain the after the election, seconded by K Pitchford. Roll call vote: R Williams-yes, K Pitchford-yes, R Hamilton-yes, G Bradbury-yes and S Delong-yes. Motion carried.

PUBLIC COMMENTS

•K Jankowski asked about the duties of the Cemetery Board. R Hamilton said the Cemetery Board advised the Twp. Board of the needs of the cemetery and any issues that may arise.

Meeting adjourned at 6:51 pm

Glenna Bradbury, Surrey Township Clerk

Transcribed by Glenna Bradbury, Surrey Township Clerk