

**SURREY TOWNSHIP
REGULAR BOARD MEETING AND PUBLIC HEARING
UNAPPROVED MINUTES
AUGUST 9, 2022**

The meeting was called to order at 6:00 pm by Supervisor Russ Hamilton leading the Pledge to the Flag. Members present: Supervisor Russ Hamilton, Clerk Glenna Bradbury, Treasurer Stacy Delong, Trustee Ken Pitchford and Trustee Rod Williams. Also, in attendance: Fire Chief Dave Williams and Commissioner Samantha Pitchford.

REGULAR BUSINESS

Agenda

The meeting agenda for August 9, 2022 was reviewed. R Williams made the motion to approve the agenda as presented, seconded by K Pitchford. All ayes. Motion carried.

Minutes

The motion to approve the minutes from the July 12, 2022 Regular Meeting and Public Hearing was made by R Williams, supported by S Delong. All ayes. Motion carried.

Bills

•General Fund bills: (check #s 38057-38076, 38103-38104, 38138-38160) for a total of \$49,740.77 •the Fire Fund bills (check #s 15685-15695, 15718-15727) for a total of \$21,955.70 •and the Transfer Facility bills (check #s 1551-1562) a total of \$27,149.04. G Bradbury made the motion to pay the bills, supported by S Delong. Roll Call Vote: G Bradbury-yes, S Delong-yes, R Williams-yes, K Pitchford-yes and R Hamilton-yes. Motion carried.

Treasurer's Report

The report was presented by S Delong. The report will be kept on file.

REPORTS

Fire Department Report

D Williams reported: •New air paks will be in 8-15-22. •Requests \$6,000 of ARPA money for cement work, ramp and an automatic door opener w/buttons to make it ADA compliant. •R Williams made the motion to approve \$6,000 for cement work for Bldg #2, seconded by R Hamilton. Roll call vote: R Williams-yes, R Hamilton-yes, K Pitchford-yes, S Delong-yes and G Bradbury-yes. Motion carried.

Zoning Report:

Rod Williams reported 23 zoning permits YTD.

Planning Commission:

Per R Williams: •a workshop was held Wednesday, August 3, 2022 regarding Marijuana. There will be a Public Hearing, Wednesday, September 7, 2022 at 6 p.m. It will be posted on the website, the doors and the Clare County Review.

Commissioners Report:

Samantha Pitchford reported: •It is budget time. •Lori Phelps says it appears as of July they are under budget and her plan is to keep it that way. The budget doesn't have to be approved until October 2022.

OTHERS:

•None

CORRESPONDENCE:

None

PUBLIC COMMENT:

•K Jankowski asked about the Treasurer's report and interest missing. S Delong explained the Members First just sent their statements out and hasn't had time to review. S Delong will be calling the bank regarding dividends and interest.

UNFINISHED BUSINESS:

- None

NEW BUSINESS:

- Discussed Clare County 8-3-22 letter regarding Spongy Moth Program. The consensus was that Clare County should reconsider the "Opt Out" and set back minimum s for spraying.

****PUBLIC HEARING****

- a. Opened meeting at 6:17 pm
 - b. Considered the assessment roll for the Bear Lake Special Assessment District #1B6 and Resolution 2022-15. Per G Bradbury notices were mailed 8-20-22 and there were no objections received by in-person visits, phone calls or written correspondence.
 - c. Closed meeting at 6:19 pm
- R Williams made the motion to adopt Resol #2022-15 as presented, supported by S Delong. Roll call vote: R Williams-yes, S Delong-yes, K Pitchford-yes, G Bradbury-yes and R Hamilton-yes. Motion carried.
 - R Hamilton summarized Resolution 2022-14.
 - K Pitchford made the motion to appoint Gerry Martin, Bill Bennett and Paul Adams as members of an advisory committee to the Surrey Township Board regarding Bear Lake, supported by R Williams. Roll call vote: K Pitchford-yes, R Williams-yes, G Bradbury-yes, R Hamilton-yes and S Delong-yes. Motion carried.

NEW BUSINESS cont'd:

- Consider Revize Web Host quote. S Delong summarized the need for a new web host and all that was offered. The cost for the 1st year and start up cost is \$4,200. The 2nd year and thereafter would be \$1,000 per year. The have been in business for 20 years and tech support is 24/7. This service would be shared between Surrey Township and the Surrey Township Fire Dept. R Williams made the motion to accept the Revize quote for "Ready to Use" website for \$1,500 onetime fee, migration of up to 10 pages and 850 documents for \$1,700 and Rivize CMS Annual Software Sub. annual fee of \$1,000, supported by G Bradbury. Roll call vote: R Williams-yes, G Bradbury-yes, K Pitchford-yes, R Hamilton-yes and S Delong-yes. Motion carried.
- Discussed IT Right work performance. D Williams said that he spoke with IT Right and they have merged with VC3. They are working under two different platforms, things should be resolved, give them 30 days. The Board agreed to give IT Right 30 days to improve their customer service.

PUBLIC COMMENTS

- Kathy commented on the great job the Fire Rescue did for her neighbor.

Meeting adjourned at 6:41 pm

Glenna Bradbury, Surrey Township Clerk

Transcribed by Glenna Bradbury, Surrey Township Clerk