

**SURREY TOWNSHIP
REGULAR BOARD MEETING
UNAPPROVED MINUTES
NOVEMBER 15, 2022**

The meeting was called to order at 6:00 pm by Supervisor Russ Hamilton leading the Pledge to the Flag. Members present: Supervisor Russ Hamilton, Clerk Glenna Bradbury, Treasurer Stacy Delong and Trustee Ken Pitchford. Trustee Rod Williams absent. Also, in attendance: Fire Chief Dave Williams and Commissioner Samantha Pitchford.

REGULAR BUSINESS

Agenda

The meeting agenda for November 15, 2022 was reviewed. R Hamilton made the motion to approve the agenda as amended, seconded by K Pitchford. All ayes. Motion carried, R Williams-absent

Minutes

The motion to approve the minutes from the October 11, 2022 Regular Meeting was made by R Hamilton, supported by K Pitchford. All ayes. Motion carried, R Williams-absent.

Bills

•General Fund bills: (check #s 38383-38395, 38399-38401, 38423-38428,38456-38465) for a total of \$17,382.80 •the Fire Fund bills (check #s 15812-15818, 15840-15848) for a total of \$9,764.75 •and the Transfer Facility bills (check #s 1575-1580) a total of \$13,465.52. S Delong made the motion to pay the bills plus the credit card, supported by G Bradbury. Roll Call Vote: S Delong-yes, G Bradbury-yes, K Pitchford-yes, R Hamilton-yes and R Williams-absent. Motion carried.

Treasurer's Report

The report was presented by S Delong. The report will be kept on file.

REPORTS

Fire Department Report

D Williams reported: •Needs to rent gear for new firefighter for \$915/year, plus \$55 shipping. He has nothing in house that fits him. K Pitchford made the motion to rent gear, seconded by G Bradbury. Roll call vote: K Pitchford-yes, G Bradbury-yes, R Hamilton-yes and S Delong-yes. R Williams-absent. Motion carried. •Needs to purchase 2 new desktop computers and monitors for \$2,000. R Hamilton made the motion to buy 2 computers and monitors for \$2,000, seconded by S Delong. Roll call vote: R Hamilton-yes, S Delong-yes, K Pitchford-yes, G Bradbury-yes and R Williams-absent. Motion carried. •D Williams mentioned he would be getting with Frontline to work up specs for a new truck in the future.

Zoning Report:

Rod Williams-absent.

Planning Commission:

None

Commissioners Report:

None

OTHERS:

None

CORRESPONDENCE:

None

PUBLIC COMMENT:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

•Reviewed J. Hoerauf 10-24-22 letter regarding Mr. Dunn's FOIA complaint. G Bradbury made the motion to refund the FOIA fee of \$47.30 to the Tribe Mr. Dunn represents, seconded by K Pitchford. Roll call vote: G Bradbury-yes, K Pitchford-yes, S Delong-yes, R Hamilton-yes and R Williams-absent. Motion carried.

•Reviewed Ord. #20 for the Collection of Fees for Emergency Fire and Rescue Unit Services. D Williams would like the fees revised: •A copy of an incident report from \$10 fee to \$20 per copy. •Property owners still get 1 free copy. A charge of \$500 per residential structure fire and \$1,000 per commercial structure fire to property owners/residents for services provided in Surrey Twp and Gilmore Twp. • R Hamilton made the motion to increase the fines, seconded by S Delong. Roll call vote: R Hamilton-yes, S Delong-yes, K Pitchford-yes, G Bradbury-yes and R Williams-absent. Motion carried.

•Review Farwell High School Yearbook app of Ads 2022-23. The Board agreed that this was something that hasn't been done in the past and they would not do this time.

•Review TruGreen's 2023 pricing notice – tabled for the December meeting.

•Discussed BOR appointments of Nancy Jones, Kate Winter and Linda Williams – table for now.

PUBLIC COMMENTS

•None

Meeting adjourned at 6:22 pm

Glenna Bradbury, Surrey Township Clerk

Transcribed by Glenna Bradbury, Surrey Township Clerk