

**SURREY TOWNSHIP  
REGULAR BOARD MEETING  
UNAPPROVED MINUTES  
MARCH 8, 2022**

The meeting was called to order at 6:00 pm by Supervisor Russ Hamilton leading the Pledge to the Flag. Members present: Supervisor Russ Hamilton, Clerk Glenna Bradbury, Treasurer Stacy Delong, Trustee Ken Pitchford and Trustee Rod Williams. Also, in attendance: Fire Chief Dave Williams and Commissioner Samantha Pitchford.

**REGULAR BUSINESS**

**Agenda**

The meeting agenda for March 8, 2022 was reviewed. A motion was made to accept the agenda as presented by R Williams and seconded by K Pitchford. All ayes. Motion carried.

**Minutes**

The motion to approve the minutes from the February 8, 2022 Regular Meeting was made by G Bradbury, supported by S Delong. All ayes. Motion carried.

**Bills**

•General Fund bills: (check #s 37683-37685, 37711-37725) for a total of \$11,536.61 •the Fire Fund bills (check #s 14630-14636, 14656-14662) for a total of \$4,046.33 •and the Transfer Facility bills (check #s 1392-1397) a total of 15,830.41. •R Williams made the motion to pay the bills plus the credit card, supported by S Delong. Roll Call Vote: R Williams-yes, S Delong-yes, K Pitchford-yes, R Hamilton-yes and G Bradbury-yes. Motion carried.

**Treasurer's Report**

The report was presented by S Delong. The report will be kept on file.

**REPORTS**

**Fire Department Report**

D Williams reported: •#277 is being repaired. •Submitted a letter for the Board to review regarding a firefighter that had taken a leave of absence as of July 12, 2021 •Announced that the Health Fair returns to the Farwell School on Saturday, April 16, 2022. •The Fire Dept is donating a bike and helmet for the Farwell Village Easter Eggstravaganza.

**Zoning Report:**

Rod Williams reported 3 zoning permits YTD for 2022. •The court case regarding a zoning violation has been resolved.

**Planning Commission:**

Per R Williams the meeting will be Wednesday, March 16, 2022 at 6 pm for a workshop regarding the subject of Marijuana. The Township attorney was at the last meeting to give the Planning Commission insight to licensing and other issues. The greatest return to the township would be through retail sales and real property taxes. They looked at procedures of neighboring metropolitan cities and counties for information. There would need to be revisions to the Ordinance, chapter and article. The Township Board would like the Planning Commission to look into the subject further.

**Commissioners Report:**

•A committee was formed to look at wages for the elected officials. The Sheriff and Under-Sheriff have asked for raises.

**OTHERS:**

•KC Jones from Liberty Mountain reported that he had gone to a Road Commission meeting and was told that a South Road improvement project is doable with the Township and Road Commission. R Hamilton informed Mr. Jones that the Township doesn't have money for a road project. It would have to be a special assessment that the property owners would sign a petition for and help pay for it. R Hamilton explained the

process for a special assessment. There is no road millage. The Road Commission said that they looked into South Road and came up with a preliminary estimate. Starting at the stop sign and going to Stonehedge Drive there would need to be tree removal, drainage, grading and asphalt paving at a price of \$250,000 with the Road Commission putting in \$50,000 towards the work. It could be done in stages over a few years. There might be grants but no one knows for sure. There were several questions regarding road work. •D Williams presented Mr. Jones with a registered letter that was refused 3 times to be signed. The letter was to inform Liberty Mountain that the Surrey Township Inspection Dept. had received a complaint regarding 1001 Mott Mountain Road and transformers issue. And if the work is not completed, power will be shut off to the entire property to ensure the safety of the public is not jeopardized. Work will need to be completed no later than 7 days prior to the first event.

•The Road Commission (Dave Bondie, Dewayne Rogers and Dave Coker) presented a report on the projects they are currently involved in. They have a revised website [www.clarecrc.com](http://www.clarecrc.com) with more information, forms and maps. •There will be a round about at the intersection of Surrey Rd and Old State Rd. construction in 2023.

#### **CORRESPONDENCE:**

None

#### **PUBLIC COMMENT:**

- M Coons wondered if Liberty Mountain could be helped by Rural Development.
- D Coker, from the Clare Chamber of Commerce, mentioned that several businesses were in favor of the road improvement on South Rd.

#### **UNFINISHED BUSINESS:**

- R Fancon from GFL presented a 5-year Operating Agreement for the Transfer Facility for the Board to review and decide. The Board decided to have a workshop on Monday, March 21, 2022 at 6 pm to decide on the verbiage of the agreement and any changes/corrections, to be signed by Friday, April 1, 2022. D Williams asked if the Village would be able to use the facility. R Hamilton said it could be an agreement between the Village and the Township GFL.

#### **NEW BUSINESS:**

- Discuss the 2022 Village of Farwell Easter Eggstravaganza event. R Williams made the motion to approve a contribution of \$125 for the event, supported by S Delong. Roll Call Vote: R Williams-yes, S Delong-yes, R Hamilton-yes, K Pitchford-yes and G Bradbury-yes. Motion carried.
- S Delong reported on issues with Huntington Bank. Huntington Bank does not deal extra with federal entities and the paperwork involved. They have a lot of fees for services and they charge a \$10 fee just to cash a check from their bank if the person does not have an account with them. She would like to move the accounts to Members First Credit Union because they deal with government entities. \*Regarding payroll the Board would approve the Commercial ACH service for Direct Deposit\*. R Hamilton made the motion to take our bank accounts from Huntington to Members First with Stacy Delong (Treasurer) and Glenna Bradbury (Clerk) as the signers, supported by R Williams. Roll Call Vote: R Hamilton-yes, R Williams-yes, K Pitchford-yes, G Bradbury-yes and S Delong-yes. Motion Carried. •G Hamilton asked if we would consider direct deposit, it was agreed that we would look into it.
- R Williams made the motion to allow the Fire Dept. to move their fund account to Members First Credit Union, supported by K Pitchford. Roll Call Vote: R Williams-yes, K Pitchford-yes, S Delong-yes, R Hamilton-yes and G Bradbury-yes. Motion Carried.

#### **PUBLIC COMMENTS**

- N. Butera mentioned problems dealing with Huntington Bank.

Meeting adjourned at 7:25 pm

Glenna Bradbury, Surrey Township Clerk

Transcribed by Glenna Bradbury, Surrey Township Clerk

\*Indicates correction addition.