

**SURREY TOWNSHIP
REGULAR BOARD MEETING
UNAPPROVED MINUTES
APRIL 12, 2022**

The meeting was called to order at 6:00 pm by Supervisor Russ Hamilton leading the Pledge to the Flag. Members present: Supervisor Russ Hamilton, Clerk Glenna Bradbury, Treasurer Stacy Delong, Trustee Ken Pitchford and Trustee Rod Williams. Also, in attendance: Fire Chief Dave Williams and Commissioner Samantha Pitchford.

REGULAR BUSINESS

Agenda

The meeting agenda for April 12, 2022 was reviewed. A motion was made to accept the agenda as presented by R Williams and seconded by K Pitchford. All ayes. Motion carried.

Minutes

The motion to approve the minutes from the March 8, 2022 Regular Meeting with the correction in Unfinished Business was made by K Pitchford, supported by S Delong. All ayes. Motion carried.

Bills

•General Fund bills: (check #s 37726, 37755-37763, 37787-37805) for a total of \$27,758.00 •the Fire Fund bills (check #s 14663-14673, 14693-14703) for a total of \$21,202.47 •and the Transfer Facility bills (check #s 1398-1403) a total of 9,858.69. •R Williams made the motion to pay the bills plus the credit card, supported by S Delong. Roll Call Vote: R Williams-yes, S Delong-yes, K Pitchford-yes, R Hamilton-yes and G Bradbury-yes. Motion carried.

Treasurer's Report

The report was presented by S Delong. The report will be kept on file.

REPORTS

Fire Department Report

D Williams reported: •ISO will be here Tuesday, May 3 •Needs new equipment, some are outdated and prices will be going up. The money will be coming out of the next budget 2022-2023, also there is a grant out that could cover some of these expenses. R Williams made the motion to approve up to \$1,080 for 16 pair of goggles, seconded by G Bradbury. Roll Call Vote: R Williams-yes, G Bradbury-yes, R Hamilton-yes, K Pitchford-yes and S Delong-yes. Motion carried. •G Bradbury made the motion to approve \$1,500 for gloves, supported by S Delong. Roll Call Vote: G Bradbury-yes, S Delong-yes, K Pitchford-yes, R Williams-yes and R Hamilton-yes. Motion Carried. •R Williams made the motion to approve \$94,000 for Quote #03212022 to purchase SCBAs and all related supplies with the understanding that any monies left would be applied to a cascade system, seconded by K Pitchford. Roll Call Vote: R Williams-yes, K Pitchford-yes, S Delong-yes, R Hamilton-yes and G Bradbury-yes. Motion Carried.

Zoning Report:

Rod Williams reported 4 zoning permits. •Has a citation that goes to court Monday, April 18.

Planning Commission:

Per R Williams reported the Planning Comm. is working on the Medical Marijuana and adult use ordinance. They want a draft ordinance from the attorney. G Bradbury made the motion to have R Williams work with the attorney to produce a draft ordinance for the Plan. Comm., supported by S Delong. Roll Call Vote: G Bradbury-yes, S Delong-yes, R Hamilton-yes, K Pitchford-yes and R Williams-yes. Motion Carried.

Commissioners Report:

Samantha Pitchford reported: •They appointed Jack Kleinhardt as County Commissioner for District 4 until the end of 2022. •They are looking to find a new Administrator, Tracy Byard resigned and going to Oceana County effective June 3, 2022.

OTHERS:

- Lori Mott, Clare Co. Clerk reported updates: •at Register of Deeds there is Property Fraud Alert, the service is free to residents. They can call the office or go to the Clare Co. website at the Clerk's page.
- at the Clerk's office official deeds can be handled at the website, you will need current ID that you can upload at a fee of \$10, they are also finger printing for CDLs for the Sheriff's Dept. Their office is open until 4:30. No May election for Surrey Township. •at the Courts there hasn't been a trial for the past 2 years. Microphones are being installed at \$104,000 for social distancing and the Courts hopefully will start up in May 2022. •Also she is having several election inspector training classes for 2022.
- Tom Westhoff, resident of Lake 13 and Vice President of the Lake Association. There are 7 alley ways around the lake. He would like a letter from Surrey Township stating that the "Township holds no ownership of the 7 alley ways at Lake 13 Subdivision". R Williams made the motion to draft a letter stating no interest as long as the Reiss family agrees, seconded by K Pitchford. Roll Call Vote: R Williams-yes, K Pitchford-yes, S Delong-yes, R Hamilton-yes and G Bradbury-yes.

CORRESPONDENCE:

None

PUBLIC COMMENT:

- Ralph & Jan Martin at 6298 Liver Lake Dr, Hill Haven wanted to know why nothing has been done to the roads there. R Hamilton mentioned that we had spent \$17,000 a few years ago for gravel and maintenance. R Hamilton suggested that they have a petition signed by the residents that they want the road paved and explained the process. There is no road millage at Surrey Township. Liberty Mountain wants a petition also.

UNFINISHED BUSINESS:

- R Fancon from GFL presented the contract that all attorneys have agreed on, including any agreement between GFL and the Village of Farwell would be separate. R Hamilton asked about a storage unit that Surrey Twp could consider for storing the Twp. tools, etc. G Bradbury questioned how the bills will be paid once GFL is managing the site, R Fancon will get with her on that. R Williams made the motion to enter into the operating agreement with GFL presented to operate the Transfer Facility, seconded by G Bradbury. Roll Call Vote: R Williams-yes, G Bradbury-yes, K Pitchford-yes, R Hamilton-yes and S Delong-yes. Motion carried.

NEW BUSINESS:

- FYI - G Bradbury brought up road brining and that we need a new company to use. More searching has to be done.
- Workshop date of Friday, April 15 at 5 p.m. to review job applications received.

PUBLIC COMMENTS

- K. Jankowski asked if the Village is having the Lumber Jack Festival. The answer was "no", but there will be a craft show in July.

Meeting adjourned at 6:56 pm

Glenna Bradbury, Surrey Township Clerk

Transcribed by Glenna Bradbury, Surrey Township Clerk