

Surrey Township Electrical Permit Application

Surrey Township Building Department

186 North Superior Street, Farwell, MI 48622

Phone: (989) 588-6914 ext. 230 Fax: (989) 588-3524

surreybuildingdept@gmail.com

surreytownship.com/departments/building_department.php

Job Site

Address: _____ Parcel ID: _____ City: _____
Between: _____ and _____

Owner

Name: _____ Email: _____
Address: _____
Phone: _____ City, State, ZIP: _____

Contractor

Name: _____ Company: _____
Address: _____ City, State, ZIP: _____
Email: _____ Phone: _____
Licensee: _____ License No: _____ Exp: _____
Insurance Carrier: _____ Federal EIN: _____ UIA No: _____

Type of Work

Single Family	Alteration	Service Only	Pre-Manuf. Home	State-Owned
Other: _____	New	Special Inspection	HUD Home	School

Description

Plan Review

Does the system exceed 400 amps at a residence of 3,500 sqft or more?	Yes	No
Is it new/new use commercial or industrial?	Yes	No
Is the work being done by a gov't subdivision or agency costing more than \$15,000?	Yes	No

If any of these answers is **yes**, plan review **is** required. See **Plan Review Application** for more information.

Plans

Is this a solar panel installation?	Yes	No	Is this new construction?	Yes	No
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If either answer is **yes**, plans **are** required.

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Notice

Separate permits are required for Building, Mechanical, Plan Review, and Plumbing.

Homeowner Affidavit

I hereby certify that the work described on this permit application shall be installed by myself, in my own home, in which I am living or am about to occupy. I will cooperate with the Township Building Department, and assume the responsibility for arranging necessary inspections.

Homeowner Signature (if applicant)

Date

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this State, relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subject to civil fines.

Contractor Statement

I, _____, attest that the statements, specifications, and plans submitted with this application are true and complete, and contain a correct description of the building or structure, lot or parcel, and proposed work. I further attest that this application complies with the requirements of MCL 125.1510, and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application.

Authorized Contractor Signature

Date

General

Work may not be started until the relevant permit has been issued by Surrey Township. All installations must be in compliance with the current Michigan Residential Code or NFPA 70. No work shall be concealed until inspected and approved by the Surrey Township Building Inspector or their designee. **When ready for inspection, call (989) 588-6914 ext. 230** providing as much notice as possible, with the job location, permit number, and contact info. **If work is started without a valid permit,** the responsible party may be subject to additional fees, including double permit fees, and a minimum \$500 fine for working without a permit. See **General Fee Schedule** for more information.

Expiration

A permit will remain valid as long as work is progressing and inspections are being requested and conducted. A permit will expire when 180 days passes without an inspection. Once a permit is expired, the permit holder has 30 days to reinstate the permit for a fee of \$75, provided no code changes have been adopted. After 30 days, the permit will be closed. **A closed permit cannot be reinstated;** a new permit will be required.

Submitting an Application

Applications may be submitted in person, via mail, or electronically via email. Payment must be made at the time of submission. Payment may be made in person with cash, check, or card; by mail with check, or over the phone with a card. All card transactions are subject to processing fees. Please make checks payable to "Surrey Township".

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Fee Chart

Indicate the number of items being installed, and multiply by the per unit price.

Description	Unit Price	# of Items	Total
1. Application Fee*	\$50.00	1	\$50.00
Service			
2. Up to 200 amp	\$10.00		
3. > 200 amp - 600 amp	\$15.00		
4. > 600 amp - 800 amp	\$20.00		
5. > 800 amp - 1200 amp	\$25.00		
6. > 1200 amp - 1600 amp	\$50.00		
7. > 1600 amp	\$120.00		
8. Circuits (<i>each</i>)	\$5.00		
9. Light Fixtures / Outlets (receptacles, wired smoke detectors, etc.) (<i>per 25</i>)	\$6.00		
10. Garbage Disposal / Microwave / Dishwasher	\$5.00		
11. Furnace - Unit Heater	\$5.00		
12. Baseboard Heat Units	\$4.00		
13. >110v Power Outlets	\$7.00		
Signs			
14. Unit	\$10.00		
15. Letter (<i>each</i>)	\$15.00		
16. Neon (<i>per 25'</i>)	\$20.00		
17. Feeders (<i>per 50'</i>)	\$6.00		
18. Mobile Home Park Site**	\$6.00		
19. Rec. Vehicle Park Site	\$4.00		
K. V. A / H. P. / Wind Turbines***			
20. Units up to 20 KVA / HP	\$6.00		
21. Units 21 - 50 KVA / HP	\$10.00		
22. Units over 50 KVA / HP	\$12.00		

Description	Unit Price	# of Items	Total
Solar Photovoltaic System			
23. Gen. capacity less than 5,000 Kw per panel (<i>each</i>)	\$2.00		
24. Gen. capacity over 5,000 Kw per panel (<i>each</i>)	\$1.00		
25. Electric Veh. Charging Station (<i>each</i>)	\$5.00		
Fire Alarm Systems (not smoke detectors)			
26. Up to 10 devices	\$50.00		
27. 11 - 20 devices	\$100.00		
28. > 20 devices (<i>each</i>)	\$5.00		
Data / Telecommunication Outlets			
29. 1 - 19 Devices (<i>each</i>)	\$5.00		
30. 20 - 300 Devices	\$100.00		
31. Over 300 Devices	\$300.00		
Energy Management Temp. Control			
32. Energy Retrofit	\$45.00		
33. Energy Devices (<i>each</i>)	\$5.00		
34. Conduit Only or Grounding Only	\$45.00		
Inspections			
35. Special / Additional (rough, underground) (<i>each</i>)	\$75.00		
36. Final	\$75.00	1	\$75.00
37. Certification Fee****	\$20.00		
38. Re-Open Exp. Permit	\$75.00		
39. Commercial Plan Review (<i>per hour</i>)	\$60.00		

Total Fee: \$ _____

* Application Fee is non-refundable. Required. Does **not** include an inspection.

** When installing a site service in a park, the permit application must include the application fee, service, number of park sites, and final inspection. When setting a HUD mobile home in a park, the permit must include the application fee, service, feeder, and final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, the permit must include the application fee, service, feeder, and final inspection.

*** Generator Installations also require Mechanical Permits.

**** Required for all school and state-owned projects.

OFFICE USE ONLY

Payment _____ Date _____ Permit No. _____ Rcpt. No. _____