



PUBLIC WORKS, SAFETY, AND HEALTH COMMITTEE
ST JAMES TOWNSHIP, BEAVER ISLAND,
CHARLEVOIX COUNTY, MICHIGAN
 SPECIAL MEETING AGENDA FOR TUESDAY, NOVEMBER 29, 2022**
 9:30 AM @ the Government Center

APPROX. TIME	AGENDA ITEM
9:30 am	Welcome and input on agenda revisions Preparing for Emergencies and Island Safety & Health Advisory Committee Recreation Plan Update Proposal – Deadline for 2/1/23 update Harbor, Parks, and Recreation Committee
10:00 am	Contracts: Engineer, B. Maudrie, M. Weede Affordable and Workforce Housing Update Waste Management Update Capital Contracting Management Processes Other agenda items to become before this committee
10:45 am	Adjourn the meeting

TASK	SPV	TRSTE (PC)	TRSTE (VF)	TMD	PA	AA
IMMEDIATE TASKS						
Establish Island Safety & Health Advisory Committee	X					
Establish Harbor, Parks, and Recreation Committee; post vacancies	X					
Prepare Contract for Engineer – Recreation Plan Update	X					
FUTURE TASKS						
Update “Preparing for Emergencies on BI” & “BI Emergency Operations Plan” via Island Safety & Health Advisory Committee	X					
Update Bidding and Contracting Management Policies/ Procedures	X					
Prepare 2023 contracts for B. Maudrie and M. Weede	X					

*Public Works Committee established by Township Board on 12.7.2016 with following board members appointed: Supervisor, 2 Trustees. **08/15/22 Meeting Converted PW to Public Works, Safety & Health c:\users\st james twp\documents\public works committee\2022\agendas and minutes\sjtpwc_agenda_10.19.22_special.docx