

****MEMORANDUM OF UNDERSTANDING****

****BETWEEN TOWNSHIP OF PEAINE AND ST. JAMES TOWNSHIP****

This Memorandum of Understanding (MOU) is entered into on [Date]_____, by and between Township of Peaine and St. James Township, collectively referred to as the "Parties."

****BACKGROUND:****

The Parties recognize the need for a comprehensive zoning ordinance on Beaver Island that addresses the unique requirements and considerations of each township in order to protect the island's natural resources and assets to ensure long-term health, safety, and viability of the island. The Parties hereby agree to collaborate on the development of their individual Township Zoning Ordinance through a single Request for Proposal (RFP) process. To achieve this, the Parties intend to collaborate on three separate projects outlined in a single RFP and in this MOU.

A single RFP shall be written by the Planning Commissions to include the below defined three projects and require submissions to quote the three projects within the RFP separately. The RFP shall also state that both St. James and Peaine Townships can either accept to proceed with or not proceed with their respectively identified project. Both township boards must approve the chosen RFP submitted under sealed bid for 1) Common Article of Zoning section of the RFP but 2) have the option to approve or not approve the project quote in the RFP corresponding with their respective township. Additionally, the resulting work product will be two separate zoning ordinance books, one for each township.

****PROJECTS:****

1. ****Common Articles of Zoning:****

- The first project (Project #1) as identified in the RFP aims to establish common articles of zoning between Township of Peaine and St. James Township, allowing for a lowered cost for the work product due to the Common Articles of Zoning that are shared by both Townships.
- Both townships agree to equally share the financial responsibility for this project (Project #1).
- The costs incurred will be divided evenly between Township of Peaine and St. James Township.

2. ****Township of Peaine Restricted Ordinances:****

- The second project (Project #2) identified in the RFP will address Township of Peaine restricted ordinances.
- Township of Peaine shall independently determine if it is in their best interest to proceed with this project (Project #2).

- If Township of Peaine decides to proceed, the associated costs will be borne solely by Township of Peaine.

3. **St. James Township Restricted Ordinances:**

- The third project (Project #3) identified in the RFP will address St. James Township restricted ordinances.
- St. James Township shall independently determine if it is in their best interest to proceed with this project (Project #3).
- If St. James Township decides to proceed, the associated costs will be borne solely by St. James Township.

INDEPENDENCE OF TOWNSHIPS:

1. Each township is recognized as an independent entity with the authority to make changes or implement zoning ordinances not included in the original publication of the common articles of zoning.

2. Any amendments, additions, or modifications to the zoning ordinances made by one township will not automatically apply to the other. Each township retains the autonomy to tailor their ordinances to meet the unique needs of their community.

BOOK PRODUCTION:

The RFP shall include that the end result of the collaboration will be two distinctly separate zoning ordinance books, each reflecting the specific ordinances and regulations of Township of Peaine and St. James Township.

TERM OF AGREEMENT:

This MOU shall commence on the date first above written and shall remain in effect until the completion of the agreed-upon projects.

AMENDMENTS:

Any amendments to this MOU shall be in writing and executed by both parties.

This MOU is executed in duplicate, with each party retaining an original copy.

Township of Peaine:

ST. JAMES TOWNSHIP:

 [Authorized Representative]
 [Name and Title]
 [Date]

 [Authorized Representative]
 [Name and Title]
 [Date]