

JOB DESCRIPTION, BEAVER ISLAND, MICHIGAN

Title: Terrestrial Invasive Species Field Technician **Status:** Seasonal
Department: TIS Program
Reports To: Terrestrial Invasive Species Administrator
Date: January 2023

Position Purpose and Objectives

The Terrestrial Invasive Species (TIS) Field Technician shall work under the direction of the Terrestrial Invasive Species Administrator in performing field surveys; invasive species and threatened & endangered plant species identification and mapping; species eradication and protection activities; private land owner and public outreach events and educational trainings. Technicians will also work under the direction of the CMU Biological Station Manager in helping with various tasks including, but not limited to food service clean-up, custodial, freight pick up, assisting facilities management or other tasks as directed by the Station Manager.

Scope and Environment

The Field Technician position would report to the TIS Administrator and work would encompass Beaver Island and the outer islands of the Archipelago.

Expected Hours: Mid-May to Mid-August – 36 hours/week. *Hourly pay:* \$12.00/hr.

The CMUBS Food Service position would report to the CMUBS Manager and would encompass the Beaver Island CMU Biological Station.

Expected Hours: Mid-May to Mid-August – 1-2 hours/day or 10-15hours/week. *Hourly pay:* \$10.10/hr.

Essential Job Functions

- The TIS Field Technician shall perform field work as directed by the TIS Administrator and shall work with others such as volunteers and other professionals working in collaboration with the TIS Program in the Archipelago.
- Will assist in the development of educational and public awareness campaigns and work with the public in understanding the issues in the Islands including assisting at public education sessions with the general public, schools and other interested groups; conducting surveys; identifying properties requiring eradication work; and assisting in the conducting of best mechanical and chemical treatment methodologies for landowners.
- Map and assist in the maintenance of data bases required to fully illustrate plans, work and results of the TIS Program in the Archipelago
- At CMU Biological Station, will be responsible for food service clean-up, custodial aid, along with waste removal and transportation of freight or other tasks in aid to facilities management as directed by the CMUBS Manager.

Key Skills Required:

- Computer– need to input multiple data types on multiple platforms (GPS, ArcGIS) and attend on-line training modules as required. Extensive field notes must be maintained and recorded.
- Communication - works well with people both in-person and written means. Needs to coordinate activities with local landowners and others working in the program.
- Self-motivated - able to work well without direction in varying conditions. May require long hours in isolated locations.

- Physically mobile– must be physically able to walk along waterfront, wetlands and other challenging landscapes. Must be able to walk long distances. Traveling to outer islands is by boat. Travel to the mainland Michigan may be required for meetings, training and other forums.

Education/Experience Requirements:

- High School graduate or equivalent; some college or experience in natural resources preferred.
- Have a valid driver’s license.
- Michigan Commercial Pesticide Applicator Certificate (Categories 5 and 6) OR ability and willingness to obtain certificate within 3 weeks of employment.
- Prior knowledge and familiarity with Beaver Island preferred.
- Preference will be given to currently enrolled CMU students.

To Apply:

Please email a resume, completed application forms and letter of interest by March 3rd, 2023 5:00PM to TIS Administrator Shelby Harris at: invasivespadm.bi@gmail.com

For further information contact TIS Administrator Shelby Harris via the above email or work cell:
[\(231\) 330-0422](tel:(231)330-0422)

This project is funded by the U.S. Fish and Wildlife Great Lakes Restoration Initiative (www.fws.gov/glri/)

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