

St. James Township Planning Commission Meeting Minutes
Tuesday, September 5, 2023
St. James Township Hall

Called to Order: 6:00 p Quorum established, Pledge of Allegiance

Roll Call of Commissioners: Present: Lori Taylor-Blitz, Cynthia Pryor, Vic Van DeVenter, Juli Runberg, Beth Croswhite

Absent: Mark Englesman – Excused
Paul Cole – Excused

Also PRESENT: Rick Speck, Zoning Administrator

MOTION to approve Agenda with Additions by Van DeVenter, 2nd Croswhite
All in Favor - APPROVED

MOTION to approve August 1, 2023 Minutes by Croswhite, 2nd Van DeVenter
All in Favor - APPROVED

NEW BUSINESS:

1. S-1916 Permit – Being moved to Lumber Dock awaiting new permit of new location of building. Additional permits are still required for new location. Pryor questioned language in ordinance for grandfather stipulations once building is moved as to new construction height being allowed as same as previous building.

Motion to Approve: Pryor 2nd: Van DeVenter

Approved – S-1916

2. Reviewed Master Plan Process Flow – MASTER PLAN RESOLUTION APPROVED AND WILL BE FORWARDED TO THE TOWNSHIP FOR THEIR MOTION OF MASTER PLAN APPROVAL.

3. Zoning Ordinance Update Process – Pryor and Van DeVenter will be part of a joint Zoning Ordinance sub-committee that will consist of two St. James Commissioners and two Peaine Commissioners. Lori will let Bill Marky know who the two from St. James are. This sub-committee will be responsible for Zoning Ordinance update activities.

OLD BUSINESS:

1. Critical Dunes Update – Zoning Application process is ready to go. Need a checklist for PC work. As per application guideline – PC will receive packet application from Zoning Administrator two weeks prior to meeting. Approval goes to EGLE for application completeness. PC Denial goes to ZBA. Pryor would like to have a PC work session to review the first CSDA permit application ensuring that the PC fully understands the

process flow before the formal meeting of permit application review and decision.
Taylor-Blitz will check into the rules for doing so.

2. Joint PC Meetings – Action for Joint Meeting – Bill Markey and Taylor-Blitz will determine date for:

- ETIPP October
- Possible Joint Meeting for Adoption of Master Plan

CORRESPONDENCE – None

BOARD MEMBER AND Public Comment – Get a copy of CSDA Manual to Rick (CP)

NEXT MEETING – October 3rd – 6 pm

MOTION TO ADJOURN BY: Van DeVenter 2nd: Taylor-Blitz All in Favor
Meeting adjourned at 6:51 p.

Respectfully Submitted,
Cynthia Pryor
Recording Secretary