



Beaver Island  
Michigan

# Supervisor's Lens

Notes from St James Township Supervisor Joe Moore

MARCH 7, 2022

VOLUME 2022-1, NUMBER 3

## Lots of Items to accomplish at 3/9/2022 meeting

The agenda for this meeting is pretty full after having a very productive finance committee meeting with several items to be added to the agenda.

## A Possible Contract with the Sheriff's Department

The TIS director has established an agreement with the CMU BIO Station regarding a location for the interns as well as housing, so the DNR building is now to become available to th CCSD if they are willing to sign a contract.

The idea is that if we are spending up to \$15,000 to replace the roof on the building, there should be no other costs to St. James Township for at least two years. There should be a deposit of \$1000 to make certain that the CCSD pays for the heat and electric, and any internal repairs as needed. There also needs to be a contract drawn up by our lawyer to assure the board of compliance with our other needs, such as access to the area behind the building as well as the woods and other access without limitation by the deputy who might be living there.

## Back-up of Files

The back-up equipment is in place, and the process of making sure that everyone has access to this equipment is underway. There is a learning curve that may take some time to accomplish, but it is headed in the right direction.

## Budget Meeting

The current special meeting is to take place on March 16, 2022, at 5 p.m. at St. James Township Hall.



## Campground Kiosk Needed to be ordered.

Not sure if this will end up being paid in this budget year, but more like in the next. The grant may be able to reimburse the township for the cost of the kiosk.

## Contact information

The office contact information is the same, but my cell number is 675-5193, and my home number is 448-2416. The office hours will continue to be the same on Tuesday and Wednesday from 10 a.m. to 2 p.m.



"I wil

I use this format  
once a month to  
keep board  
members updated  
on my work."

### **Veteran's Park Service**

Need a motion to cover the increased costs of the Veteran's Park Service.

### **TIS Field Internship Job Posting**

Need a motion to accomplish this.

### **Information about St. James Township Maintenance Position**

Two emails have been received asking questions about the position. The primary question is related to insurance and what happens if there is an injury while on the job. Is it possible to provide an additional payment to pay this employee(s) a percentage of the cost of insurance for they work? Say they work 30% of full time, we pay them 30% of the cost of major medical insurance.

### **Cost of Living Increase Discussion**

Several items are needed to be discussed about the marina positions. We need to post for dockhand positions and a cleaning position. The two returning employees will need to have a wage increase as well, one the manager, the other the maintenance person.

### **Pocket Garden Contract**

The current worker needs to increase the hours from 20 to 24, and the wages need to go up as well to \$20 per hour per discussion with Diane McDonough.

### **Board of Review**

See the BOR document in the packet. This is a volunteer group that needs to be in the Governmental Center through dinner one night and lunch the next day for a total of 12 hours. St. James Township should consider paying for the dinner and the lunch.

### **Charlevoix County Road Commission Gravel Order**

The Street and Road Fund will need to be ready to pay for the cost of the gravel and the brine for dust control. This should make a dent in the budget for this. The approximate cost will be \$102,000 for the gravel based upon the estimate from Pat Harmon. The brine will be \$1.08 per gallon, so that will be based upon how often and how much it takes for dust control.

### **Board of Review Alternate needs to be posted.**

Bob Tidmore has requested to be replaced as the alternate member on the Board of Review, so this will need to be posted.