

**PUBLIC WORKS COMMITTEE\* Special Meeting**  
**ST JAMES TOWNSHIP, BEAVER ISLAND, CHARLEVOIX COUNTY, MICHIGAN**  
MEETING MINUTES FOR June 28, 2022 @ 11:00 AM @ ST JAMES Governmental Center

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**Attendees:** Joe Moore, Paul Cole, Shelby Harris, Cynthia Pryor, Diane McDonough

**Absent:** Vicky Fingerroot

**Septic:** Need contract for Vicky Smith – Joe will accomplish. Diane will find Invoice for last year Sewer System pump out. Letter to Eric Hodgson regarding grease traps Certified Letter 6/22/22 – he has 30 days to respond. Joel Meintsma should develop an Emergency Plan for Sewer work and the need for septic pump-out and identify any other operational issues with the Sewer System.

**DNR Building:** Diane had Nicole Olson clean and then the carpets will be cleaned. Joel will do maintenance as needed or requested. Marina folks moving in on 30<sup>th</sup>. Sailboat at DNR property shoreline – Mike Weeds boat. Will be moved when he returns.

**Campground:** Firewood issue on providing free to our campers or charge. Talk about putting up a firewood cover/kiosk for someone to bundle wood and sell it. All going well with finishing up the campground work.

**Signs:** North Marina Sign ready for installation. Diane wants to move South Marina recognition sign to a different location. Shelby signs are ready to be put in. Font Lake road needs to be graded so that parking signs can be applied. Joe to talk to Road Commission about grading sides of Font Lake Road.

Need a plan for Gull Harbor signage and walkway – Shelby, Cynthia, Joe and Joel. Diane will send info Mike Pankovich in Grand Rapids (Larry McDonough son-in law). Signage design: Dark Blue and White for Harbor, Green and Cream for rural St. James.

LaFreniere Park sign and sculpture – Loretta Slater needs to be invited to next Public Works meeting for discussion and conclusion. Maybe the Library is more appropriate.

**Road Commission:** Discussed letter back from Charlevoix Road Commission regarding gravel bids. Reith-Riley setting up housing and place to store equipment. Need financials on options to be written out to clearly understand. Mineral royalty fee is set. Question for lawyer on legal jeopardy to Township (\$8,000 -10,000 to do research and write contract). We have zero gravel available to us now. Need a solution that has to go back to Township Board for discussion. Need to talk to lawyer about liability about not going forward given no contract – Joe. Paul would like

a resolution, agreement and contract that this process be followed as normal processing. Paul will talk with Peaine to understand their position.

**Parking issues downtown:** Planters at Daddy Franks and put something between planters to keep people from parking. Put up WATCH/SLOW for children/bikes etc.

Recommendation that Joel Meintsma attend meetings.

Adjourned: 12:44 pm CPROYOR

\*Public Works Committee established by Township Board on 12.7.2016. Current members: Supervisor Moore, Trustee Cole and Trustee Fingeroot.