

PUBLIC WORKS COMMITTEE*
ST JAMES TOWNSHIP, BEAVER ISLAND, CHARLEVOIX COUNTY, MICHIGAN
MEETING MINUTES FOR June 15, 2022 @ 11:00 AM @ ST JAMES Governmental Center

Attendees: Paul Cole, Vicky Fingerroot, Shelby Harris, Cynthia Pryor, Joel Meintsma

Call to order, input on agenda, approve minutes of April 26, 2002 Special Meeting

Septic: Cynthia will send an email to Vicky Smith outlining our septic needs: Weekly pump out of all port-a-johns; One time pump out of septic tanks at Township drain field; Check Marina North for septic issues – question for Darrell as to when last pumped out; One time pump out of pit toilets at Campground. Ask for a contract on porta-johns and prices to perform one-time items.

Paul Cole, Vicky Fingerroot, Joe Moore, Joel Meinstma and Cynthia Pryor to meet with Darrell on Septic system maintenance needs and document process. Joel brought up need for an Emergency Plan for Sewer System failure – may need to order another spare pump – along with a plan for getting emergency septic service immediately with the new service provider. Conversation about grease traps in and outside businesses need to be checked and verified for correct applications. Too much grease in system, causing problems with grease traps and floats. May require Health Dept Inspections to resolve??

Need to obtain Sewer Engineering Book back from Gerald LaFreniere.

DNR Building: Joel will get with Marlene to go through DNR building for any maintenance issues before Marlene and crew move in on June 30th.

Campground: Moving along but missing components on new sites – Cynthia will get with McDonough Construction to resolve. Table top for picnic table at Picnic Area will be ordered by Shelby, but Joel will build a treated timber top for now (and \$100) so that the table can be used in the meantime.

Signs: Go forward with Font Lake Parking Signs. Shelby has a map for all DNR/Special signs for Joel. Joel needs to look at 4x4 posts behind DNR building for use with signs. Questioned Public Landing next to Fogg's dock – Shelby will check for use of dock post for Township signs. Joel will rig a sign for Gull Harbor Nature Preserve using existing 4x4 and current main sign post on corner of 2-track heading west off lake shore. Signs for downtown that need to be ordered need a common motif and design: Public Restrooms, LaFreniere Sign, others? Cynthia to talk to Diane.

Gillespie Beach: Joel questioned ADA mats for beach. Needs to contact Dan Burton or Island Veterans.

Farmer's Market: To be behind Daddy Frank's – Starts Sunday July 3rd.

Budget: Bring forward all issues with budget and current projects to the Special Finance Meeting scheduled for June 23rd at 2:00pm.

Next meeting: Special Meeting for June 28th, 11:00 am. Cynthia will post.

Meeting Adjourned: 12:45 pm.

*Public Works Committee established by Township Board on 12.7.2016. Current members: Supervisor Moore, Trustee Cole and Trustee Fingerroot.