

**St. James Township Meeting Planning Commission**  
**June 13, 2022**  
**St. James Township Hall**  
**37735 Michigan Avenue – Beaver Island, MI 49782**

**Minutes:**

- A. Call to Order, quorum established, Pledge of Allegiance - The meeting was called to order at 7:00 PM and the Pledge of Allegiance was recited.  
  
Commissioners present: Marcy Dean, Lori Taylor-Blitz, Beth Croswhite, Nathan Altman, Paul Cole  
Absent: Mark Engelsman
- B. Review, Modify and Approve Agenda – Motion made to approve agenda with date correction by Marcy Dean, 2<sup>nd</sup> by Paul Cole, motion approved.
- C. Approval of May 10, 2022, Minutes - Motion made to accept minutes as written by Paul Cole, 2<sup>nd</sup> Beth Croswhite, motion approved.
- D. Approval of March 21, 2022, Joint Planning Committee Meeting Minutes - Motion made to accept minutes as written by Marcy Dean, 2<sup>nd</sup> by Paul Cole, motion approved.
- E. Approval of April 18, 2022, Joint Planning Committee Meeting Minutes - Motion made to accept minutes as written by Marcy Dean, 2<sup>nd</sup> Paul Cole motion approved.
- F. Approval of May 21, 2022, Joint Planning Committee Meeting Minutes - Motion made to accept minutes as written by Marcy Dean, 2<sup>nd</sup> by Beth Croswhite motion approved.
- G. New business
  - a. Zoning administer report
    - i. S-1890 Rycraft – Zoning Administrator Rick Speck recommended approving the permit. The setbacks are within ordinance guidelines. Permit is for removal of a porch and addition of a wraparound porch. Motion made to approve the permit by Paul Cole, 2<sup>nd</sup> by Marcy Dean, motion approved.
- H. Correspondence – Bob Tidmore and Nathan Altman have sent a letter of resignation from the Planning Commission. Letters were received by Lori Taylor-Blitz and will be included in July’s meeting packet.
- I. Board member and public comment –
  - a. Paul Cole asked about the upcoming master plan open house. Dates will be finalized at the Master Plan open house committee meeting. As of right now the open house is Tuesday, August 17<sup>th</sup> from 2-6pm.
  - b. Lori Taylor-Blitz brought up attendance requirement for planning commission and how commissioners need to be cognizant of the dates and attendance of meetings so we can meet the needs of the community.
- J. Adjournment – Meeting adjourned at 7:30pm. Next Meeting July 12, 2022, at 6:00 pm