

**Draft Minutes of March 8, 2023 Regular St. James Board Meeting  
Beaver Island Community Center | 26215 Main St. | Beaver Island, MI | 5:30 pm**

**Present:**

Fingerroot, Welke, McDonough, Gillespie

**Absent:**

Cole

**General**

Supervisor Welke called to order a regular meeting of the St. James Township Board at 5:30 pm on March 10, 2023.

**Approval of Minutes**

**Moved** by McDonough, supported by Gillespie to approve the meeting minutes of Regular Board Meeting on February 8, 2023 and Special Meeting on March 2, 2023.

**Motion Carried-Unanimous**

**Finance and Administration**

**Moved** by Fingerroot, supported by McDonough to accept the monthly finance report and approve the regular payments.

**Moved** by Fingerroot, supported by Gillespie to approve the FY22/23 General Fund budget amendments as discussed. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Fingerroot to approve the FY22/23 Sewer Fund budget amendments as discussed. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Gillespie to approve the FY22/23 Street and Road Fund budget amendments as discussed. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Gillespie to transfer \$15,000 from the Sewer Use Account to the Sewer Capital Improvement Account.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Fingerroot to create a Special Revenue Fund (for restricted grants) to which restricted revenues and their corresponding expenditures would be posted.

**Motion Carried-Unanimous**

**Moved** by Welke, supported by McDonough to approve an increase in pay for Shelby Harris to \$22/hr for all positions held, effective April 1, 2023.

**Motion Carried-Unanimous**

**Moved** by Welke, supported by Gillespie to approve a 3% salary increase for Marlene Wiser.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Fingerroot to post the annual Job Posting for hiring Seasonal Marina Attendants and issue the marina rental agreement to those interested in slip rentals.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Gillespie to issue the annual seasonal boater letter with 2023 rates to those interested in slip rentals.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Fingerroot to set pay for Marina Workers at the same rate as last year, a range of \$16-\$19/hr.

**Motion Carried-Unanimous**

**Moved** by Welke, supported by Gillespie to keep the same salaries for Trustees and Deputies at rates of \$15,000 and \$3,400 respectively. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

**Motion Carried-Unanimous**

**Moved** by Welke, supported by Gillespie to approve a salary increase for the Treasurer from \$19,500 to \$20,500. Roll Call vote:

Ayes: Fingerroot, Gillespie, Welke

Nays: None

**Motion Carried-Unanimous**

**Moved** by Welke, supported by Fingerroot to approve a salary increase for the Clerk from \$21,000 to \$22,000. Roll Call Vote:

Ayes: Fingerroot, McDonough, Welke

Nays: None

**Motion Carried-Unanimous**

**Moved** by Gillespie, supported by McDonough to approve a salary increase for the Supervisor from \$21,000 to \$22,000. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough

Nays: None

**Motion Carried-Unanimous**

**Resolution** 2023.03.08.23 Requested Zoning Changes for township's "Old DNR" property to move from Public Land and Facilities District to Marine Related District for the lake-side and Harbor District for the land-side. Resolution by McDonough and seconded by Fingerroot. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

**The Resolution was declared adopted by Welke with Gillespie charged to certify the Resolution.**

**Public Works, Health, and Safety**

**Moved** by Welke, supported by McDonough to accept the updated Beaver Island Safety and Health Advisory Committee Charter and authorize the clerk to sign this charter.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Gillespie to reappoint Supervisor Welke to the ESA Board for a three-year term (ending March 2026).

**Motion Carried-Unanimous**

**Moved** by Gillespie, supported by Fingeroot to authorize Supervisor Welke to approve the Contract with RRS to evaluate the Transfer Station/Recycling Center in the amount of \$10,000, a contract which is funded through an EGLE MICROS grant.

**Motion Carried-Unanimous**

**Other Business**

A Truth in Taxation and FY23/24 Budget Hearing has been set for March 20, 2023 5:30 pm at the Community Center.

**Public Comment**

Joe Moore gave compliments on the tri-fold emergency pamphlets created.

**Moved** by McDonough, supported by Gillespie to adjourn at 6:55 pm.

Submitted by:

Tessa Jones, Deputy Clerk  
St. James Township  
COUNTY OF CHARLEVOIX