

**Approved 9.13.23 Draft Minutes of August 16, 2023 Rescheduled Regular St.  
James Board Meeting  
St. James Township Hall | 37735 Michigan Ave | Beaver Island, MI | 5:30 pm**

**Present:**

Fingeroot, McDonough, Welke, Cole, Gillespie

**Absent:**

None.

**General**

Supervisor Welke called to order a regular meeting of the St. James Township Board at 5:30 pm on August 16, 2023.

**Finance and Administration**

**Moved** by McDonough, supported by Cole to accept the July Financial Report and approve the Payments request.

**Motion Carried-Unanimous**

**Resolution 2023.08.16.23 #1** to participate in Municipal Employee's Retirement System for employees to self-pay into a retirement fund. Roll Call Vote:

Ayes: McDonough, Fingeroot, Welke, Cole, Gillespie

Nays: None

**The Resolution was declared adopted by Welke with Gillespie charged to certify the Resolution.**

**Resolution 2023.08.16.23 #2** to Authorize three township officers as Authorized Officials to allow an employee to register in an approved MERS program. Roll Call Vote:

Ayes: McDonough, Fingeroot, Welke, Cole, Gillespie

Nays: None.

**The Resolution was declared adopted by Welke with Gillespie charged to certify the Resolution.**

**Resolution 2023.08.16.23 #3** Authorizing salaries and benefits to municipal employees. Roll Call Vote:

Ayes: McDonough, Fingeroot, Welke, Cole, Gillespie

Nays: None.

**The Resolution was declared adopted by Welke with Gillespie charged to certify the Resolution.**

**Moved** by Welke, supported by Gillespie to approve the Waste Management Committee's recommendation for Transfer Station Employees: Bob Marsh at \$30/hour; Joe Timsak at \$28/hour; Amy Burris at \$22/hour. Roll Call Vote:

Ayes: McDonough, Fingeroot, Welke, Cole, Gillespie

Nays: None.

**Motion Carried-Unanimous**

**Resolution 2023.08.16.23 #4** authorizing the supervisor to sign an MDOT-Aero Contract to hire a consultant and contractor to address obstruction issues. Roll Call Vote:

Ayes: McDonough, Fingerroot, Welke, Cole, Gillespie

Nays: None.

**The Resolution was declared adopted by Welke with Gillespie charged to certify the Resolution.**

**Resolution 2023.08.16.23 #5** to accept the MNRTF Grant from MDNR to acquire the Karnes Property. Roll Call Vote:

Ayes: McDonough, Fingerroot, Welke, Cole, Gillespie

Nays: None.

**The Resolution was declared adopted by Welke with Gillespie charged to certify the Resolution.**

**Moved** by Welke, supported by McDonough, due to delays in the township acquiring the Karnes Beach property outside the 7/31/23 acquisition deadline, the township agrees, beginning with December 1 tax levy (and thereafter if applicable) to reimburse payments made by Evan/Paul Karnes for Property 013-576-052 and Evan Karnes for Property 013-576-053. The Karnes are in agreement with this extension subject to property tax reimbursement. Roll Call Vote:

Ayes: McDonough, Fingerroot, Welke, Cole, Gillespie

Nays: None.

**Motion Carried-Unanimous**

**Moved** by Welke, supported by McDonough to agree to compensate cleaning attendants Briana Maudrie and Anna Posthumus the hourly rate of \$25/hour. Roll Call Vote:

Ayes: McDonough, Fingerroot, Welke, Cole, Gillespie

Nays: None

**Motion Carried-Unanimous**

Discussion was had regarding the possible need for extra compensation to Joel Meinstma for afterhours response to power outages at the Marinas.

**Moved** by McDonough, supported by Gillespie to continue the Masini rental agreement with Happy Paddle for the calendar year 2023 on the new Township beach property (former Masini property), which includes three summer months payment at \$1,000/month with the provision to remain the whole calendar year. Roll Call Vote:

Ayes: McDonough, Fingerroot, Welke, Cole, Gillespie

Nays: None.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Fingerroot to appoint Bob Tidmore, Bobbi Welke, and Vic Vandeventer to the township Zoning Board of Appeals.

**Motion Carried-Unanimous**

**Moved** by Gillespie, supported by McDonough to appoint Bob Tidmore and Mike Green to the Beaver Island Transportation Authority for a three-year term.

**Motion Carried-Unanimous**

### **Public Works, Health, and Safety**

**Moved** by Cole, supported by McDonough to approve new permit fees for the Critical Sand Dune Area Permits. \$500 for CSDA Permits, \$250 for a Vegetation Assurance Plan, or \$150 for a T&E/TIS review if a VAP is done by others. Roll Call Vote:

Ayes: McDonough, Fingerroot, Welke, Cole, Gillespie

Nays: None.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Cole to adopt Ordinance #2 of 2023 outlining and enforcing state laws regarding Sky Lanterns and Fireworks.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Gillespie to authorize the supervisor to negotiate a new lease with Verizon for their equipment space on the township's tower located on Donegal Bay Rd.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Fingerroot to authorize the Public Works Committee to arrange downtown area parking pavement markings with the Supervisor authorized to expend from road/street funds up to \$3,000 to contract for this work.

**Motion Carried-Unanimous**

### **TIS Program & Planning Commission**

Shelby Harris gave updates on her TIS work and with the Planning Commission. Notably, there will be a joint Planning Commission meeting coming up.

### **Public Comment**

Cynthia Pryor noted that the lighthouse tours have been going well, with good outcomes each week they've been offered. She also expressed concern with the possible need for traffic control within the St. James Campground.

**Moved** by McDonough, supported by Gillespie to adjourn at 7:19pm.

Submitted by:

Tessa Jones, Deputy Clerk  
St. James Township  
COUNTY OF CHARLEVOIX