

**Approved 11.10.22 Minutes of October 11, 2022 Special St James Board Meeting  
St James Township Hall | 37735 Michigan Ave. | Beaver Island, MI | 5:30pm**

**Present**

McDonough, Welke, Fingerroot, Gillespie, Cole

**Absent**

None

**General**

Supervisor Welke called to order a special meeting of the St. James Township Board at 5:30 pm on October 11, 2022.

**Approval of Minutes**

**Moved** by Fingerroot, supported by Gillespie to approve the September 14, 2022 Regular Meeting Minutes and the September 28, 2022 Special Meeting Minutes as presented.

**Motion Carried-Unanimous**

**Finance and Administration Committee**

**Moved** by McDonough, supported by Cole to approve the purchase of a Radar/Speed Trailer for an amount of \$4,260 from the Streets and Road Fund, in addition to funding from Peaine Township and BIHS.

**Motion Carried-Unanimous**

**Moved** by Welke, supported by Fingerroot to approve a payment using ARPA funds in an amount not exceeding \$21,500 to cover the cost of broadband payments.

**Motion Carried-Unanimous**

**Moved** by Cole, supported by Gillespie to approve the payment of up to \$10,000 to have the septic field's tanks pumped for a total of 16,000 gallons of waste.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Gillespie to increase the mileage payment from \$0.75/mile to \$1/mile for all employees using a personal vehicle for township business, retroactive to 10/1/22.

**Motion Carried-Unanimous**

**Moved** by Cole, supported by Gillespie to increase Shelby Harris to a 40-hour/week employee by adding 10 hours/week as admin assistant, effective

11/1/22 when Cynthia Pryor will step down from this position. In addition, Shelby will begin work as a project specialist at \$22/hour for 12 hours/week through the end of the fiscal year. Funding will come from the 'retaining employee' category of ARPA funds in the amount of \$6,000 pending approval from the Finance Committee.

**Motion Carried-Unanimous**

**Moved** by Welke, supported by McDonough to set the open and closing dates for both Marinas as requested by the DNR. The season will be set from 5/15/23 to 9/30/23 for the North Marina and 6/10/23 to 9/5/23 for the South Marina.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Gillespie to approve the transient rates according to line item G and seasonal rates according line item rate 3 for the 2023 season for both township marinas.

**Motion Carried-Unanimous**

**Moved** by Welke, supported by Cole to make regular monthly payments as well as the five additional payments as proposed.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Cole to authorize the supervisor to execute a contract with the County Equalization Department for performing St. James Township's assessing duties.

**Motion Carried-Unanimous**

**Public Works, Health, and Safety Committee**

**Moved** by McDonough supported by Gillespie to approve Resolution 2022.10.11 #1 as presented, authorizing the supervisor to execute a Federally Funded Grant for funding obstruction removal on Parcel E-10.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Cole to approve Resolution 2022.10.11 #2 as presented, authorizing the supervisor to execute an agreement with Mead & Hunt to provide construction administration for obstruction removal on Parcel E-10.

**Motion Carried-Unanimous**

**Moved** by Fingerroot, supported by McDonough to approve Resolution 2022.10.11 #3 as presented, authorizing the supervisor to execute an agreement with Wonsey Tree Service to provide for obstruction removal on Parcel E-10.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Cole to authorize the supervisor to engage with the township's attorney, auditor, and interested parties in property negotiations and document approval to transfer the township-owned Harbor Property that is currently for sale for the privately-owned Masini Property, if purchased by an interested community member.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Cole to convert the Waste Management Committee to the Waste Management Commission.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Cole to approve funding up to \$2500 from the Street and Road Fund for four streetlights at Whiskey Point to be upgraded to Dark Sky requirements as a demonstration project to gain community support for the development of any future Dark Sky ordinance.

**Motion Carried-Unanimous**

#### Other Action Items

**Moved** by McDonough, supported by Welke to reappoint Denise McDonough as a member of the Beaver Island District Library Board effective 1/1/23.

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Gillespie to appoint Victor VanDeventer as a member of the St. James Planning Commission.

**Motion Carried-Unanimous**

#### Public Comment

None.

**Moved** by McDonough, supported by Cole to adjourn at 6:57 pm.

**Motion Carried-Unanimous**

Submitted by:

Tessa Jones, Deputy Clerk  
St. James Township  
COUNTY OF CHARLEVOIX