

**Approved 4.12.23 Minutes of March 8, 2023 Regular St. James Board Meeting
Beaver Island Community Center | 26215 Main St. | Beaver Island, MI | 5:30 pm**

Present:

Fingerroot, Welke, McDonough, Gillespie

Absent:

Cole

General

Supervisor Welke called to order a regular meeting of the St. James Township Board at 5:30 pm on March 10, 2023.

Approval of Minutes

Moved by McDonough, supported by Gillespie to approve the meeting minutes of Regular Board Meeting on February 8, 2023 and Special Meeting on March 2, 2023.

Motion Carried-Unanimous

Finance and Administration

Moved by Fingerroot, supported by McDonough to accept the monthly finance report and approve the regular payments.

Moved by Fingerroot, supported by Gillespie to approve the FY22/23 General Fund budget amendments as discussed. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

Motion Carried-Unanimous

Moved by McDonough, supported by Fingerroot to approve the FY22/23 Sewer Fund budget amendments as discussed. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

Motion Carried-Unanimous

Moved by McDonough, supported by Gillespie to approve the FY22/23 Street and Road Fund budget amendments as discussed. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

Motion Carried-Unanimous

Moved by McDonough, supported by Gillespie to transfer \$15,000 from the Sewer Use Account to the Sewer Capital Improvement Account.

Motion Carried-Unanimous

Moved by McDonough, supported by Fingerroot to create a Special Revenue Fund (for restricted grants) to which restricted revenues and their corresponding expenditures would be posted.

Motion Carried-Unanimous

Moved by Welke, supported by McDonough to approve an increase in pay for Shelby Harris to \$22/hr for all positions held, effective April 1, 2023.

Motion Carried-Unanimous

Moved by Welke, supported by Gillespie to approve a 3% salary increase for Marlene Wiser.

Motion Carried-Unanimous

Moved by McDonough, supported by Fingerroot to post the annual Job Posting for hiring Seasonal Marina Attendants and issue the marina rental agreement to those interested in slip rentals.

Motion Carried-Unanimous

Moved by McDonough, supported by Gillespie to issue the annual seasonal boater letter with 2023 rates to those interested in slip rentals.

Motion Carried-Unanimous

Moved by McDonough, supported by Fingerroot to set pay for Marina Workers at the same rate as last year, a range of \$16-\$19/hr.

Motion Carried-Unanimous

Moved by Welke, supported by Gillespie to keep the same salaries for Trustees and Deputies at rates of \$15,000 and \$3,400 respectively. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

Motion Carried-Unanimous

Moved by Welke, supported by Gillespie to approve a salary increase for the Clerk from \$19,500 to \$20,500. Roll Call vote:

Ayes: Fingerroot, Gillespie, Welke

Nays: None

Motion Carried-Unanimous

Moved by Welke, supported by Fingerroot to approve a salary increase for the Clerk from \$21,000 to \$22,000. Roll Call Vote:

Ayes: Fingerroot, McDonough, Welke

Nays: None

Motion Carried-Unanimous

Moved by Gillespie, supported by McDonough to approve a salary increase for the Supervisor from \$21,000 to \$22,000. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough

Nays: None

Motion Carried-Unanimous

Resolution 2023.03.08.23 Requested Zoning Changes for township's "Old DNR" property to move from Public Land and Facilities District to Marine Related District for the lake-side and Harbor District for the land-side. Resolution by McDonough and seconded by Fingerroot. Roll Call Vote:

Ayes: Fingerroot, Gillespie, McDonough, Welke

Nays: None

The Resolution was declared adopted by Welke with Gillespie charged to certify the Resolution.

Public Works, Health, and Safety

Moved by Welke, supported by McDonough to accept the updated Beaver Island Safety and Health Advisory Committee Charter and authorize the clerk to sign this charter.

Motion Carried-Unanimous

Moved by McDonough, supported by Gillespie to reappoint Supervisor Welke to the ESA Board for a three-year term (ending March 2026).

Motion Carried-Unanimous

Moved by Gillespie, supported by Fingerroot to authorize Supervisor Welke to approve the Contract with RRS to evaluate the Transfer Station/Recycling Center in the amount of \$10,000, a contract which is funded through an EGLE MICROS grant.

Motion Carried-Unanimous

Other Business

A Truth in Taxation/FY23/24 Budget Hearing has been set for March 20, 2023 5:30 pm at the Community Center.

Public Comment

Joe Moore gave compliments on the tri-fold emergency pamphlets created.

Moved by McDonough, supported by Gillespie to adjourn at 6:55 pm.

Submitted by:

Tessa Jones, Deputy Clerk
St. James Township
COUNTY OF CHARLEVOIX