



ST JAMES TOWNSHIP, CHARLEVOIX COUNTY, MICHIGAN
REGULAR BOARD MEETING AGENDA FOR
SEPTEMBER 13, 2023, AT 5:30 PM
ST JAMES TOWNSHIP HALL

APPROX. TIME	AGENDA ITEM
5:30 pm	Welcome: Call to order, Pledge of allegiance, Board/public input on agenda revisions
5:35 pm	Minutes: Approval of prior meeting minutes: 6/14/23, 7/12/23 (2 meetings), 8/16/26, and 9/6/23
	Public Comments for Agenda Item(s): (Limit of 2 minutes)
5:45 pm	Finance and Administration <ol style="list-style-type: none">1. Financial Report and Payment (Motion to accept FR and Approve Payments)2. Budget Status (Info)3. Approval to Submit Form L-4029 (Motion)4. Verizon Counter Offer (Motion)5. Campground Fund Transfer (Motion)6. Happy Paddle Rental Update (Motion) Public Works, Health, and Safety <ol style="list-style-type: none">1. Master Plan Acceptance (Motion) and moving forward: Zoning Ordinances, Capital Improvement Plan, Strategic Planning2. Permit Fees Adjustment (Resolution)3. Critical Sand Dune Area Permit Resuming Report; Need for VAP Assistance4. Season End Update: Marinas and Campground5. Proposed 2024 Season Rates for Marina North/South (Motion)6. Fireworks ban effective 9/26/23 (Flyer review)7. Excess vacant property discussion8. TIS/Planning Update (Shelby)
6:45 pm	Liaison Areas <ol style="list-style-type: none">1. BIRHC Update (Budget handout)2. Waste Management Update3. Other Public Comments for General Purposes: (Limit of 2 minutes) Adjourn via a motion.

Draft Motions of Possible Items that need Motions or Resolutions

Motion made by _____ and seconded by _____ to accept the August Financial Report and approve the Payments request. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to authorize the clerk and supervisor to sign and submit the annual Tax Rate Request (Form L-4029) to the County Equalization Department. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to authorize the supervisor to negotiate with Verizon a lifetime lease on the Donegal Bay Road Tower in the amount of \$ _____. Roll Call: Aye: _____ and Nay _____. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to transfer \$10,000 from the Campground fund to the General Fund to begin 7.5 years of \$74,000 payback for Campground project work through use of General Funds. Motion Passed _____ or Motion Failed _____.

Motion made by _____ and seconded by _____ to accept Happy Paddle payment of \$1,250 for rental of the former Masini property for the May to September 2023 period. Motion passed _____ or motion failed _____.

Motion made by _____ and seconded by _____ to accept the 2023 Master Plan developed by the Township’s Planning Commission. Motion passed _____ or motion failed _____.

Resolution to establish a new permit fee schedule for all zoning permits. See attached resolution and fee schedule. Roll Call:

Ayes: _____ Nays: _____.

Motion passed _____ or motion failed _____.

Motion made by _____ and seconded by _____ to approve the recommended 2024 dock rates for boaters, with the transient fees at rate H and the seasonal rate 2. Roll Call: Aye _____; Nay _____. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to adjourn the meeting. Motion passed.