



**ST JAMES TOWNSHIP, BEAVER ISLAND, CHARLEVOIX COUNTY, MICHIGAN
REGULAR BOARD MEETING AGENDA FOR MAY 10, 2023, AT 5:30 PM
ST JAMES TOWNSHIP HALL**

APPROX. TIME	AGENDA ITEM
5:30 pm	Welcome: Call to order, Pledge of allegiance, Board/public input on agenda revisions
5:35 pm	Minutes: Review, revise, approve minutes of Regular Board Meeting of April 12, 2023, and Special Board Meeting of May 2, 2023.
5:40 pm	Public Comments for Agenda Item(s): (Limit of 2 minutes) <u>Finance and Administration</u> <ol style="list-style-type: none">1. Monthly Finance Report/Banking Status (Accept)2. Regular payments as presented by the Clerk (Motion)3. Special Payment Consideration (Motion)4. Two Grant Applications (Motion for each) and one Grant support letter5. Employment Agreements: Status/Approvals (Motion)6. Waste Management Committee Member Appointment (Motion)7. Assessment Audit update <u>Planning Commission and TIS Program</u> <ol style="list-style-type: none">1. Planning Commission2. Admin Assistance Report3. TIS Program Report <u>Public Works, Health, and Safety</u> <ol style="list-style-type: none">1. Maritime Resolve; Emergency Exercise Report2. Township Roads/Other Infrastructure3. Parks and Recreation <u>Strategic Planning Discussion</u> <ol style="list-style-type: none">1. PW presentation/Board discussion of 2023/2033 Strategic Plan (no action) Public Comments for General Purposes: (Limit of 2 minutes) Adjourn via a motion.

Draft Motions of Possible Items that need Motions/Resolutions

Motion made by _____ and seconded by _____ to approve the meeting minutes of Regular Board Meeting on April 12, 2023, and Special Meeting on May 2, 2023. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to accept the monthly finance report and approve the regular payments. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to fund special payments, including \$100 for Litter Pickup/Safety Equipment and \$2,500 for BI Marketing; Trail Information through Chamber of Commerce. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to authorize the supervisor to apply for and if awarded, sign a contract for technical assistance from the Economic Development Association's Build to Scale Grant (as associated with EGLE) to add 30 hours of evaluation to the underway Transfer Station/Recycling Center MICROS Grant evaluation. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to authorize the supervisor to apply for and if awarded, sign a contract for purchasing for EMS a cardiac heart monitor via a grant from the Grand Traverse Band. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to approve compensation allowances for at-will part-time and seasonal employees and contract not previously presented to the board. This includes:

- John Blaney at \$25/hour for Part-time Sewer Assistant
- Brandon Maudrie at \$5,000 for Contract as Dock Maintenance Assistant
- Lonnie Allen at \$26/hour for Part-time Seasonal Cleaner at Docks and Other
- Heidi Vigil at \$21/hour for Part-time Seasonal Parks Gardener
- Full time Marina Attendants: Erin Wiser (\$19); Gary Conant (\$18), Sydney Stein (\$18); Victor Meschi (\$18); and MacKenzie Martin (\$17)
- Part-Time (weekends) George Broder (\$18); and Carson Stein (\$17)

Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to appoint _____ to the Waste Management Committee. Motion passed by _____ or Motion failed _____.

Motion made by _____ and seconded by _____ to adjourn the meeting. Motion passed.