

**St. James Township Meeting Planning Commission**  
**October 18, 2022**  
**St. James Township Hall**  
**37735 Michigan Avenue – Beaver Island, MI 49782**  
**Minutes:**

- A. Call to Order, quorum established, Pledge of Allegiance – The meeting was called to order at 6:01PM by acting Chair Mark Engelsman and the Pledge of Allegiance was recited.  
Commissioner Roll Call: Paul Cole, Mark Engelsman, Juli Runberg, Victor Vandeventer  
Commissioners Absent: Lori Taylor-Blitz, Beth Crosswhite
- B. Review, Modify and Approve Special Agenda – Motion made to accept agenda by Victor Vandeventer, 2<sup>nd</sup> by Paul Cole, motion approved.
- C. Approval of September 28, 2022 Minutes – Motion made to accept minutes as written by Paul Cole, 2<sup>nd</sup> by Mark Engelsman, motion approved.
- D. New Business
- a. Zoning Administer Report – Rick Speck absent, no report given.
  - b. S-1988 Murray permit building new deck and addition on recently combined lots 830 and 826 – application presented to the Commissioners. A motion to recommend approval was made by Paul Cole, 2<sup>nd</sup> by Victor Vandeventer. Motion approved.
  - c. S-1900 Welke permit building addition to building – application presented to the Commissioners. A motion to recommend approval was made by Paul Cole, 2<sup>nd</sup> by Juli Runberg. Motion approved.
- E. Old Business
- a. Shigley violation letter was discussed with no response yet received. Note to have Zoning Administrator Rick Speck review when permits are required, specifically what size tanks require permits.
  - b. No updates yet received towards the McDonough deck and dock. Note to have Zoning Administrator Rick Speck pursue this further.
  - c. Master Plan update included summary of Joint Planning Commission meeting with LIAA held Monday October 17<sup>th</sup>, temporary timeline set of a final draft of 2022 Master Plan being available February 2023 and emphasis on Planning Commission moving forward on the development of a Capital Improvement Plan as highest priority.
- F. Correspondence
- a. Tolleson property concerns tabled until next meeting.
- G. Board Member & Public Comments
- a. No member or public comments
- H. Motion to adjourn made by Paul Cole, 2<sup>nd</sup> by Victor Vandeventer. Next meeting November 1, 2022 at 6pm.