

**Draft Minutes of November 10, 2022 Special St. James Board Meeting
St. James Township Hall | 37735 Michigan Ave. | Beaver Island, MI | 5:30 pm**

Present:

Gillespie, Welke, McDonough, Cole, Fingerroot

Absent:

None.

General

Supervisor Welke called to order a special meeting of the St. James Township Board at 5:32 pm on November 10, 2022.

Approval of Minutes

Moved by Cole, supported by Gillespie to approve both the October 11, 2022 Special Meeting Minutes and the November 1, 2022 Special Meeting Minutes as presented.

Motion Carried-Unanimous

Emergency Management

Discussion was had about the recent power outage caused by a bad storm. The Board discussed concerns regarding the generator at Great Lakes Energy power plant and how to prevent issues in the future. Also mentioned was the idea of creating an emergency preparedness guide for island residents to educate them on how to deal with possible future emergencies.

Finance and Administration Committee

Moved by Welke, supported by McDonough to approve the rental of the DNR building at a rate of \$650/month, including utilities, with note that the woodstove must not be used unless the renter chooses to have it inspected and insured.

Motion Carried-Unanimous

Moved by Gillespie, supported by McDonough to make monthly regular monthly payments.

Motion Carried-Unanimous

An update about the Township Board's previous agreement to help supplement payroll as necessary for Beaver Island EMS was shared with notification that St. James Township would begin their portion of the payments on the 11/17/22 payroll date.

Moved by McDonough, supported by Gillespie to authorize the contracting with Brooke Milbrandt to perform St. James Township’s assessor duties for a one-year contract spanning 12/1/22-11/30/23 at a rate of \$24,512.00 with an additional \$4,000 cost for catching up.

Motion Carried-Unanimous

Public Works, Health, and Safety Committee

Moved by Gillespie, supported by Cole to allow the Harborview Park land be used for a volunteer built and operated temporary ice rink, pending Supervisor Welke’s approval of a plan to be submitted by the interested party. There will be no funding from the township.

Motion Carried-Unanimous

Other Items

Moved by Welke, supported by Cole to approve the set up of a system that will allow residents to pay their property taxes online. This includes approval of payments in the amounts of a \$2,000 set up fee and \$1000/year insurance fees, starting with a 3-year contract.

Motion Carried-Unanimous

Moved by McDonough, supported by Gillespie to appoint Robert Cole as a member of the St. James Planning Commission.

Motion Carried-Unanimous

Moved by Welke, supported by McDonough to allow St. James Township to serve as the fiduciary of the “Forest Enclosure” project as funded via a grant from CCCF.

Motion Carried-Unanimous

Public Comment

None.

Moved by Welke, supported by McDonough to adjourn at 6:55 pm.

Submitted by:

Tessa Jones, Deputy Clerk
St. James Township
COUNTY OF CHARLEVOIX