

**Draft Minutes of November 29, 2022 Special St James Board Meeting**  
BI Community Center | 26215 Main St | Beaver Island, MI | 5:30pm

**Present:**

Welke, McDonough, Cole, Fingeroot, Gillespie

**Absent:**

None

**General:**

Supervisor Welke called to order a regular meeting of the St. James Township Board at 5:30 pm on November 29, 2022

Additions to agenda: Campground project update. Create savings account for Campground reservations. Approve transfer of funds from General Fund reserve account to General Fund

**Finance and Administration Committee:**

Discussion on budgets for all funds

**Moved** by Welke, supported by Cole to approve the budget amendments for the General Fund, **moved** by Cole, supported by Fingeroot to approve the Marina budget amendments, **moved** by Welke, supported by Cole to approve the Street and Road Fund budget amendments, **moved** by Cole, supported by McDonough to approve the Sewer Fund budget amendments

**Motions Carried-Unanimous**

**Moved** by Welke, supported by Cole to approve \$524.55, \$10,034.00 and \$4990.00 for payments not authorized in the Campground Project

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Cole to approve setting up a savings account for the St James Campground reservations

**Motion Carried-Unanimous**

**Moved** by Cole, supported by McDonough to approve 2 employees for backup for sewer maintenance in Joel's absence. Joe Callian has been approved for 1 backup Stipend yet to be determined

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Cole to transfer \$50,000.00 from the General Fund Reserve account to the General Fund. Monies to be transferred back by February 1, 2023

**Motion Carried-Unanimous**

**Public Works Committee:**

**Moved** by Welke, supported by Gillespie to approve the proposal to update the Parks and Recreation Plan/Harbor Amendment

**Motion Carried-Unanimous**

**Moved** by Welke, supported by Gillespie to approve \$6800.00 payment to Fleis and Vandenbrink for engaging in contract with them to help with the Harbor plan update, that needs to be renewed by February 1, 2023

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Fingeroot to establish the Harbor, Parks and Recreation Committee. Possible committee members: Diane McDonough, Shelby Harris, Cynthia Pryor, Mindy Milos-Dale, Jim Flanagan, Vicky Fingeroot and Paul Cole

**Motion Carried-Unanimous**

**Moved** by McDonough, supported by Gillespie to establish the Island Safety and Health Advisory Committee with members from St James and Peaine Townships, Fire Department, EMS, BI Health Center, Air Evacuation, Sheriff and an elder member of the community

**Motion Carried-Unanimous**

Moved by McDonough, supported by Cole to thank Kitty McNamara for her work on the ESA board and accept her resignation at the close of the ESA meeting on 12/15/22, and to approved Bobbi Welke to serve in Kitty's position.

**Motion Carried-Unanimous**

**Other Action Items:**

St James Township Finance Committee meeting be moved from December 7, 2022 to December 6, 2022

**Public Comment:**

None.

**Moved** by Welke, supported by McDonough to adjourn at 6:25 pm.

**Motion Carried-Unanimous**

Submitted by:

Julie Gillespie, Clerk  
St. James Township  
COUNTY OF CHARLEVOIX

DRAFT