

**St. James Township Planning Commission Meeting Minutes**  
**Tuesday, October 17, 2023 6:00 pm**  
**St. James Township Hall**

Meeting called to order: 6:00 pm by Taylor-Blitz Quorum established, Pledge of Allegiance

Roll Call of Commissioners: Present: Lori Taylor-Blitz, Mark Englesman,

Vic Van Deventer, Juli Runberg, Cynthia Pryor

Absent Excused: Beth Croswhite, Paul Cole

Also present: Shelby Harris, Rick Speck, Bobbi Welke, Ernie Martin, Keven McDonough

Agenda items added: Results of ZBA Meeting under New Business by Van Deventer

**MOTION** to approve Agenda and Additions: Englesman 2<sup>nd</sup>: Van Deventer

All in favor: **Approved**

**NEW BUSINESS:**

1. S-1923 French

Established as Non-Conforming. Questions as to roof height and distance to water. Questions as to approval of Lot Combinations and obtaining approval from Equalization Department. Noted that a Soil Erosion permit is required if within 25' from water's edge.

**MOTION** to Approve with Conditions of obtaining approval from Equalization Dept and obtaining a Part 91 Soil Erosion Permit: Pryor 2<sup>nd</sup>: Englesman

All in favor- **Approved**

2. CSDA Permit – Martin

Welke – St. James Township Supervisor walked Commissioners through the new Critical Sand Dune Area permit. Noted that the Threatened and Endangered permit has been submitted to the DNR for approval but also noted shortage of personnel at state level.

**MOTION** to Approve with Conditions that the Threatened and Endangered Permit is approved and/or waived by the State DNR: Pryor 2<sup>nd</sup>: Van Deventer All in Favor: **Approved**

3. Van Deventer who is on the Zoning Board of Appeals recapped the Zoning Board of Appeals Meeting that took place on October 17, 2023. Verbal decision was to APPROVE Zoning Permit S-1922 with a vote of 2 to 1 in favor. Awaiting final written decision.

**NEXT MEETING DATE:** November 14<sup>th</sup>, 2023 St. James Hall due to election falling on regularly scheduled meeting.

Runberg requested use of Museum for Winter Meetings – all agreed.

**MOTION** to Adjourn: Taylor-Blitz 2<sup>nd</sup>: Englesman All in Favor: Meeting adjourned: 6:54 p