

St. James Township Planning Commission

SPECIAL MEETING MINUTES

Date: Tuesday, June 2nd, 2020 @ 7:00PM

Place: Virtual Meeting via Telephonic Conference Call

Due to the Coronavirus Pandemic, Members of the Public are invited and encouraged to attend the meeting by telephone as follows:

CALL IN NUMBER: 866-866-2244 CONFERENCE CODE: 8394169#

Present: Anderson, Cole, Croswhite, McGinnity, Tidmore

Absent:

Other: Kitty McNamara, Rick Speck,

1. Call to Order: McGinnity called the meeting to order at 7:00 pm.
2. Additions/Changes to Agenda: none
3. Approval of Minutes:
 - a. Motion to approve minutes from May 12th, 2020 Special Meeting proposed by Cole, seconded by Tidmore—roll call vote:
 - i. Anderson - aye
 - ii. Cole - aye
 - iii. Croswhite - aye
 - iv. McGinnity - aye
 - v. Tidmore - aye

Motion passed.

4. New Business
5. Old Business
 - a. Mobile food vending in Harbor District

McGinnity and Speck updated the commissioners on the situation. A letter has been sent to the property owner, detailing violations of the ordinance, and requesting a meeting with the Township Supervisor, the Zoning Administrator, and the Planning Commission Chair.

- b. Zoning Ordinance Updates

Tidmore updated the board. He will have a letter with a scope of work to send to planning firms later in the week. McNamara mentioned having a contact in another firm she could provide when the letter is ready.

c. Scheduling Stein Public Hearing

It was decided that the earliest the hearing could be held would be the July 1, 2020. The commissioners agreed to have the hearing at the regular July meeting (July 7th) as an in-person meeting. There was a discussion of social distancing and masks at meetings. McGinnity will post, send, and publish the required notices.

6. Public Comment: none

7. Correspondence: none

Meeting adjourned 7:19 pm

Next scheduled Regular Meeting: July 7th, 2020