

FINANCE COMMITTEE*
ST JAMES TOWNSHIP, BEAVER ISLAND, CHARLEVOIX COUNTY, MICHIGAN
 MINUTES OF NOVEMBER 4, 2019, REGULAR COMMITTEE MEETING (RESCHEDULED)
 1:00PM @ SJT GOVERNMENTAL CENTER

Attending: Supervisor McNamara, Clerk Gillespie, Treasurer McDonough

Approved minutes of the September 26, 2019 Meeting

MONTHLY FINANCE REPORT – Committee reviewed and made comments on the monthly finance report. Committee reviewed Standard Budget Report and bills to be paid. McNamara reported that she would have the finalized amended budget for board approval at the November 6, 2019 twp board meeting. McNamara asked about state of MI legislative changes to the Payment in Lieu of Taxes (PILT) and how it might impact budget – treasurer to follow up.

Sewer Billing - All customers up to date on payment. Engineers completing annual rate study – committee would like to see rate stay the same if possible.

Snow Plow Bid - Only one bid was received – from Jean’s Lawn Service. Committee will recommend acceptance of the bid which was slightly higher than last year.

Winter Tax Bills

McNamara will prepare a Note to Taxpayers to include in winter tax mailing.

OTHER ITEMS AS MAY COME BEFORE THE COMMITTEE:

Check with Darrell Butler about plowing village sidewalks from hardware store to bank throughout the winter.

Next Meeting Date: November 25, 2019 @ 1:00PM

TASK	SUPERVISOR	CLERK	TREASURER
Clarify contract with Chamber of Commerce for use of building including internet costs		X	
Clarify typical monthly sewer revenue given that many customers have paid ahead			X
Review contract with County for 2 nd Deputy	X		
Check on legislation affecting PILT funds			X
Maintenance truck payment distribution to clerk	X		

*Finance Committee established by Township Board on 12.7.2016 with following board members appointed: Supervisor, Treasurer and Clerk.